

**MINUTES
PLACIDA AREA STREET & DRAINAGE
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING
WEDNESDAY, FEBRUARY 21, 2024**

1:30 p.m. – 2:51 p.m.

**Mac V. Horton, West County Annex, Room 120
6868 San Casa Drive, Englewood, Florida**

Members Present: Jim Zwetzig, Chair
Art Hanson, Vice Chair
Bob Howell
William Smith

Members Absent: None

County Staff: Karlene McDonald, Operations Supervisor

Guests: None

Call to Order / Roll Call:

The meeting was called to order at 1:30 p.m. A roll call was taken, and a quorum was present.

Agenda / Motion to Approve Changes:

None

Citizen Input on Agenda Items (3 Minute Limit):

None

Approval of Minutes:

The minutes from November 8, 2023, were unanimously approved as submitted.

Unfinished Business:

- a. Gaspar Drive Stump Grinding: Ms. McDonald used the quantities from the tree removal invoice to approximate the cost for stump grinding, approximately \$31,130 without a cost for debris removal. Conversation ensued about moving forward and who would mow the Right-of-Way once the stumps were addressed. Mr. Hanson motioned to move forward with stump grinding at \$30,000, seconded by Mr. Smith. Ms. McDonald noted initial estimates are higher than \$30,000, Mr. Smith motioned to amend revising the budget to \$35,000, seconded by Mr. Howell and the amendment and the revised motion were unanimously adopted. The Advisory Board requested Placida Harbor be notified ahead of the project that right-of-way mowing will fall under their purview once complete per the Right-of-Way Ordinance.

New Business:

- a. Financial Reports: The fiscal year (FY) 2023 annual report, FY2024 first quarter actual expenditure report and October and November maintenance activity reports were reviewed. Confirmation was provided regarding the Gasparilla Pines Sidewalk Capital Improvement Project (CIP) sheet in the FY24 adopted budget.

Citizen Input on MSBU Items (3 Minute Limit):

None

Advisory Board Open Discussion:

The Advisory Board discussed street light repairs from Hurricane Ian, potential impacts to paving due to Charlotte County Utilities' Cape Haze Sewer Expansion project, the assessment rate increase in FY20 and the updated cost estimate for the paving program.

Election of Officers:

Chair: Mr. Smith nominated Mr. Zwetzig, seconded by Mr. Hanson; there were no other nominations.

Vice Chair: Mr. Howell nominated Mr. Hanson, seconded by Mr. Zwetzig; there were no other nominations.

Both nominations were unanimously approved and accepted.

Annual Review: Sunshine Law, Robert's Rules of Order, Public Records:

The Sunshine Law and Robert's Rules of Order Presentations were reviewed. Ms. McDonald provided an overview on public records and the Records Management Division contact information.

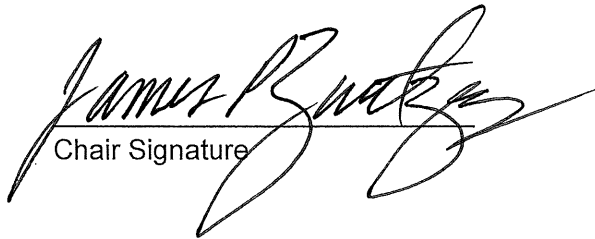
Schedule Meetings / Items for Next Agenda:

Mr. Smith provided his apologies for the May 1, 2024, meeting. Future meetings are scheduled at 1:30 p.m. in the West County Annex Conference Room 120 as follows:

- Wednesday, May 1, 2024
- Wednesday, November 20, 2024

The meeting adjourned at 2:51 p.m.

Submitted by Karlene McDonald
Public Works Department


Chair Signature

5.1.2024
Date

[illegible]

AGENDA
PLACIDA AREA STREET & DRAINAGE
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)

ADVISORY BOARD REGULAR MEETING
WEDNESDAY, FEBRUARY 21, 2024

1:30 p.m., Mac V. Horton, West County Annex, Room 120
6868 San Casa Dr., Englewood, Florida

BOARD MEMBERS: Jim Zwetzig, Chair
Arthur Hanson, Vice Chair
Bob Howell
William Smith

COUNTY STAFF: Karlene McDonald, Operations Supervisor

PURPOSE: Regular Meeting

1. Call to Order / Roll Call
2. Changes to the Agenda
3. Citizen Input on Agenda Items (3 Minute Limit)
4. Approval of Minutes: November 8, 2023
5. Unfinished Business
 - a. Gaspar Drive Stump Grinding
6. New Business
 - a. Financial Reports
7. Citizen Input on MSBU Items (3 Minute Limit)
8. Advisory Board Open Discussion
9. Election of Officers
10. Annual Review: Sunshine Law, Robert's Rules of Order, Public Records
11. Meeting Schedule / Items for Next Agenda
12. Adjournment

Monthly Funding Report

START
DATE:

11/01/2023

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11/30/2023

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Placida Area Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	25489	Brush Cutting		11/08/2023	4.50	297.75	0.00	63.80	0.00		361.55
	25489	Brush Cutting		11/09/2023	7.50	506.65	0.00	117.98	0.00		624.63
	Work Order 25489 Total		COBIA DR, PLACIDA, FL, 33946	12.00	804.40	0.00	181.77	0.00	600.00		986.17
	Brush Cutting Total										
	25003	Contracted - Concrete (Driveways)		11/06/2023	0.50	43.21	0.00	0.00	0.00		43.21
	25003	Contracted - Concrete (Driveways)		11/08/2023	0.50	43.21	0.00	0.00	0.00		43.21
	25003	Contracted - Concrete (Driveways)		11/14/2023	0.25	21.60	0.00	0.00	0.00		21.60
	Contract Management Total										
	Work Order 25003 Total		234 WESTWIND DR, Placida, 33946	1.25	108.01	0.00	0.00	0.00	0.00	0.00	108.02
	#23-603 Concrete Flatwork										
	Contracted - Concrete (Driveways) Total										
	7690	Contracted - Mowing		11/07/2023	0.00	0.00	0.00	0.00	1,127.10		1,127.10
	7690	Contracted - Mowing		11/02/2023	0.25	21.60	0.00	0.98	0.00		22.58
	Contract Inspection Total										
	Work Order 7690 Total		Safety Mowing & Litter Removal	0.25	21.60	0.00	0.98	1,127.10	0.00		1,149.68
	#22-530 Safety Mowing - West County										
	Contracted - Mowing Total										
	12957	Contracted - Tree Removal		11/28/2023	0.00	0.00	0.00	0.00	3,840.00		3,840.00
	12957	Contracted - Tree Removal		11/28/2023	0.25	21.60	0.00	0.98	0.00		22.58
	Contract Inspection Total										
	12957	Contracted - Tree Removal		11/02/2023	0.25	21.60	0.00	0.98	0.00		22.58
	Contracted - Tree Removal Total										
	Work Order 12957 Total		Contracted - Tree Removal	0.25	21.60	0.00	0.00	0.00	0.00		21.60

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Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	12957	Contracted - Tree Removal		11/28/2023	0.25	21.60	0.00	0.98	0.00		22.58
					0.50	43.20	0.00	0.98	0.00		44.18
					0.75	64.81	0.00	1.96	3,840.00	0.00	3,906.76
		Work Order 12957 Total	GASPARILLA PINES BLVD, Englewood, 34224								
		Contract Management Total									
					0.75	64.81	0.00	1.96	3,840.00	0.00	3,906.76
		Contracted - Tree Removal Total									
	14424	Investigation		11/02/2023	1.50	113.61	0.00	5.88	0.00		119.49
		Work Order 14424 Total	9049 KESTRAL CIR, Englewood, 34224		1.50	113.61	0.00	5.88	0.00	1.00	119.49
	26412	Investigation		11/17/2023	2.00	159.58	0.00	7.84	0.00		167.42
		Work Order 26412 Total	495 GREEN DOLPHIN DR S, PLACIDA, 33946		2.00	159.58	0.00	7.84	0.00	1.00	167.42
	27603	Investigation		11/30/2023	1.50	113.61	0.00	5.88	0.00		119.49
		Work Order 27603 Total	GASPAR DR, Placida, FL, 33946		1.50	113.61	0.00	5.88	0.00	1.00	119.49
		Investigation Total			5.00	386.80	0.00	19.60	0.00	3.00	406.40
	20028	MSBU Administrative Work		11/01/2023	0.75	55.43	0.00	0.00	0.00		55.43
		MSBU Administrative Work		11/03/2023	0.25	18.48	0.00	0.00	0.00		18.48
		MSBU Administrative Work		11/07/2023	0.75	55.43	0.00	0.00	0.00		55.43
		MSBU Administrative Work		11/08/2023	1.75	129.33	0.00	0.00	0.00		129.33
		MSBU Administrative Work		11/09/2023	0.75	55.43	0.00	0.00	0.00		55.43
		MSBU Administrative Work		11/14/2023	0.25	18.48	0.00	0.00	0.00		18.48

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Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	20028	MSBU Administrative Work		11/15/2023	0.25	18.48	0.00	0.00	0.00		18.48
	20028	MSBU Administrative Work		11/16/2023	0.25	18.48	0.00	0.00	0.00		18.48
	20028	MSBU Administrative Work		11/17/2023	0.25	18.48	0.00	0.00	0.00		18.48
	20028	MSBU Administrative Work		11/30/2023	0.25	18.48	0.00	0.00	0.00		18.48
Administrative Time Total											
	20028	MSBU Administrative Work		11/28/2023	5.50	406.45	0.00	0.00	0.00		406.50
	20028	MSBU Administrative Work		11/29/2023	0.50	36.95	0.00	0.00	0.00		36.95
	20028	MSBU Administrative Work			2.00	147.80	0.00	0.00	0.00		147.80
MSBU Minutes Total											
	20028	MSBU Administrative Work		11/08/2023	2.50	184.75	0.00	0.00	0.00		184.75
					2.50	184.75	0.00	0.00	0.00		184.75
					2.50	184.75	0.00	0.00	0.00		184.75
MSBU Meeting Total											
					10.50	775.95	0.00	0.00	0.00	0.00	776.00
Work Order 20028 Total											
					10.50	775.95	0.00	0.00	0.00	0.00	776.00
MSBU Administrative Work Total											
	25802	Open Road Cut Road Repair		11/13/2023	52.00	3,588.58	358.62	242.84	0.00		4,190.04
Work Order 25802 Total											
			345 GREEN DOLPHIN DR, Placida, 33946		52.00	3,588.58	358.62	242.84	0.00	4.17	4,190.04
Open Road Cut Road Repair Total											
	2859	Project Management		11/07/2023	0.00	0.00	0.00	0.00	10,964.77		10,964.77
	2859	Project Management		11/17/2023	0.00	0.00	0.00	0.00	19,711.82		19,711.82
	2859	Project Management		11/02/2023	1.00	86.41	0.00	0.00	0.00		86.41
	2859	Project Management		11/07/2023	1.00	86.41	0.00	0.00	0.00		86.41

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Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
Project Meetings Total											
					2.00	172.82	0.00	0.00	0.00		172.82
Work Order 2859 Total					2.00	172.82	0.00	0.00	30,676.59	0.00	30,849.41
cmb2202 - Placida Bridge Maintenance Plan											
	3847	Project Management		11/19/2023	0.00	0.00	0.00	0.00	2,885.00		2,885.00
	3847	Project Management		11/01/2023	0.25	21.60	0.00	0.98	0.00		22.58
	3847	Project Management		11/02/2023	0.25	21.60	0.00	0.98	0.00		22.58
	3847	Project Management		11/07/2023	0.25	21.60	0.00	0.98	0.00		22.58
	3847	Project Management		11/08/2023	0.25	21.60	0.00	0.98	0.00		22.58
	3847	Project Management		11/09/2023	0.25	21.60	0.00	0.98	0.00		22.58
	3847	Project Management		11/14/2023	0.25	21.60	0.00	0.98	0.00		22.58
	3847	Project Management		11/15/2023	0.25	21.60	0.00	0.98	0.00		22.58
	3847	Project Management		11/16/2023	0.25	21.60	0.00	0.98	0.00		22.58
	3847	Project Management		11/17/2023	0.25	21.60	0.00	0.98	0.00		22.58
	3847	Project Management		11/28/2023	0.25	21.60	0.00	0.98	0.00		22.58
	3847	Project Management		11/29/2023	0.25	21.60	0.00	0.98	0.00		22.58
	3847	Project Management		11/30/2023	0.25	21.60	0.00	0.98	0.00		22.58
Project Inspection Total					3.00	259.23	0.00	11.76	0.00		270.96
West County Landscape Maintenance											
Work Order 3847 Total					3.00	259.23	0.00	11.76	2,885.00	0.00	3,155.96
#21-054 Landscape Maintenance ROW - West County											
Project Management Total											
	25026	ROW - Clearing / Haul Debris		11/06/2023	1.00	70.50	0.00	13.52	0.00		84.02
Work Order 25026 Total					1.00	70.50	0.00	13.52	0.00	0.00	84.02
10428 RAYMOND ST, FL, 34224											

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Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	25169	ROW - Clearing / Haul Debris		11/07/2023	2.00	141.00	0.00	27.04	0.00		168.04
	Work Order 25169 Total 4744 POMPANO ST, FL, 33946										
	25175	ROW - Clearing / Haul Debris		11/16/2023	2.00	159.58	0.00	0.00	0.00		159.58
	25175	ROW - Clearing / Haul Debris		11/17/2023	2.00	141.00	0.00	27.04	40.06		208.10
	Work Order 25175 Total 4648 POMPANO ST, FL, 33946										
					4.00	300.58	0.00	27.04	40.06	1.02	367.68
	25490	ROW - Clearing / Haul Debris		11/09/2023	3.50	258.65	0.00	47.32	0.00		305.97
	Work Order 25490 Total COBIA DR, PLACIDA, FL, 33946										
					3.50	258.65	0.00	47.32	0.00	2.00	305.97
	ROW - Clearing / Haul Debris Total										
					10.50	770.73	0.00	114.92	40.06	3.49	925.71
	24427	ROW - Vegetation / Boom Mowing		11/01/2023	4.00	275.76	0.00	40.14	0.00		315.90
	Work Order 24427 Total LINKS LN, ROTONDA WEST, FL, 33947										
					4.00	275.76	0.00	40.14	0.00	2,500.00	315.90
	24702	ROW - Vegetation / Boom Mowing		11/02/2023	12.56	878.04	0.00	119.03	0.00		997.06
	Work Order 24702 Total EVERINGTON RD, ENGLEWOOD, FL, 34224										
					12.56	878.04	0.00	119.03	0.00	16,300.00	997.06
	ROW - Vegetation / Boom Mowing Total										
					16.56	1,153.80	0.00	159.17	0.00	18,800.00	1,312.96
	9233	Small Pipe Install (Pipes Under 31")		11/01/2023	28.50	1,976.59	900.94	276.80	0.00		3,154.33
	9233	Small Pipe Install (Pipes Under 31")		11/02/2023	53.50	3,735.93	886.44	394.83	0.00		5,017.20
	9233	Small Pipe Install (Pipes Under 31")		11/03/2023	29.50	2,043.53	0.00	223.26	0.00		2,266.79
	9233	Small Pipe Install (Pipes Under 31")		11/06/2023	55.00	3,850.97	861.19	410.08	0.00		5,122.24
	9233	Small Pipe Install (Pipes Under 31")		11/07/2023	15.00	1,041.90	0.00	177.00	0.00		1,218.90

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Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	9233	Small Pipe Install (Pipes Under 31")		11/08/2023	29.50	2,073.37	0.00	347.63	0.00		2,421.00
	9233	Small Pipe Install (Pipes Under 31")		11/13/2023	20.00	1,378.80	0.00	236.00	509.07		2,123.87
	9233	Small Pipe Install (Pipes Under 31")		11/16/2023	10.00	620.46	0.00	106.20	597.06		1,323.72
Work Order 9233 Total		345 GREEN DOLPHIN DR, Placida, 33946			241.00	16,721.55	2,648.56	2,171.80	1,106.13	80.00	22,648.05
	14261	Small Pipe Install (Pipes Under 31")		11/01/2023	5.00	323.90	0.00	59.00	0.00		382.90
	14261	Small Pipe Install (Pipes Under 31")		11/03/2023	9.50	669.75	0.00	118.00	0.00		787.75
	14261	Small Pipe Install (Pipes Under 31")		11/14/2023	3.00	206.82	0.00	35.40	0.00		242.22
	14261	Small Pipe Install (Pipes Under 31")		11/16/2023	10.00	705.00	0.00	118.00	0.00		823.00
	14261	Small Pipe Install (Pipes Under 31")		11/20/2023	6.00	413.64	0.00	70.80	0.00		484.44
Work Order 14261 Total		234 WESTWIND DR, Placida, 33946			33.50	2,319.11	0.00	401.20	0.00	24.00	2,720.31
	16702	Small Pipe Install (Pipes Under 31")		11/28/2023	0.00	0.00	1,260.00	0.00	0.00		1,260.00
Work Order 16702 Total		560 LOOKOUT ALY, Placida, 33946			0.00	0.00	1,260.00	0.00	0.00	56.00	1,260.00
Small Pipe Install (Pipes Under 31") Total					274.50	19,040.66	3,908.56	2,573.00	1,106.13	160.00	26,628.36
	25282	Small Pipe Repair (Pipes Under 31")		11/07/2023	17.00	1,180.68	34.94	78.74	0.00		1,294.36
Work Order 25282 Total		345 GREEN DOLPHIN DR, Placida, 33946			17.00	1,180.68	34.94	78.74	0.00	1.00	1,294.36
Small Pipe Repair (Pipes Under 31") Total					17.00	1,180.68	34.94	78.74	0.00	1.00	1,294.36
	26415	Vacuum Culvert Cleaning		11/17/2023	6.00	416.04	0.00	137.64	0.00		553.68
	26415	Vacuum Culvert Cleaning		11/20/2023	12.50	892.88	0.00	249.00	0.00		1,141.88

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Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	Work Order 26415 Total		495 GREEN DOLPHIN DR S, PLACIDA, 33946		18.50	1,308.92	0.00	386.64	0.00	5.00	1,695.56
		Vacuum Culvert Cleaning Total			18.50	1,308.92	0.00	386.64	0.00	5.00	1,695.56
		Placida Area Street and Drainage Unit Total			423.81	29,636.98	4,302.12	3,771.38	39,674.88		77,385.39

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Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
Grand totals for all MSBUs reported											
					423.81	29,636.98	4,302.12	3,771.38	39,674.88		77,385.39

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Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	19111	Asphalt Maintenance		10/05/2023	3.00	218.82	81.67	14.01	0.00		314.50
	Work Order 19111 Total		3587 Cape Haze Dr.		3.00	218.82	81.67	14.01	0.00	0.06	314.50
	Asphalt Maintenance Total										
	14664	Brush Cutting		10/04/2023	0.00	0.00	0.00	9.34	0.00		9.34
	Work Order 14664 Total		SPYGLASS ALY, PLACIDA, 33946		0.00	0.00	0.00	9.34	0.00	0.00	9.34
	16079	Brush Cutting		10/03/2023	15.00	974.46	0.00	127.02	0.00		1,101.48
	Work Order 16079 Total		135 SPYGLASS ALY		15.00	974.46	0.00	127.02	0.00	100.00	1,101.48
	Brush Cutting Total										
	16708	☐ Concrete (Catch Basins)		10/02/2023	52.00	3,580.26	312.86	361.04	0.00		4,254.16
	16708	☐ Concrete (Catch Basins)		10/03/2023	42.00	2,858.86	217.39	329.94	0.00		3,406.19
	16708	☐ Concrete (Catch Basins)		10/05/2023	42.00	2,858.86	165.14	211.94	0.00		3,235.94
	16708	☐ Concrete (Catch Basins)		10/06/2023	24.00	1,636.38	569.31	207.69	0.00		2,413.38
	Work Order 16708 Total		560 LOOKOUT ALY, Placida, 33946		160.00	10,934.36	1,264.70	1,110.61	0.00	1.00	13,309.67
	☐ Concrete (Catch Basins) ☐ Total										
	7690	Contracted - Mowing		10/17/2023	0.00	0.00	0.00	0.00	495.30		495.30
	Work Order 7690 Total		Safety Mowing & Litter Removal		0.00	0.00	0.00	0.00	495.30	0.00	495.30
#22-530 Safety Mowing - West County											
	Contracted - Mowing Total				0.00	0.00	0.00	0.00	495.30	0.00	495.30

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Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	19747	Drainage Maintenance Re-grading		10/10/2023	4.00	281.84	0.00	9.34	0.00	0.00	291.18
	Work Order 19747 Total 10500 MARION ST, ENGLEWOOD, 34224										
					4.00	281.84	0.00	9.34	0.00	0.00	291.18
		Drainage Maintenance Re-grading Total									
	6111	MSBU Administrative Work		10/03/2023	0.50	36.47	0.00	0.00	0.00	0.00	36.47
	6111	MSBU Administrative Work		10/05/2023	0.25	18.24	0.00	0.00	0.00	0.00	18.24
					0.75	54.71	0.00	0.00	0.00	0.00	54.71
					0.75	54.71	0.00	0.00	0.00	80.75	54.71
		Administrative Time Total									
		Placida Area Street & Drainage									
	20028	MSBU Administrative Work		10/06/2023	0.25	18.24	0.00	0.00	0.00	0.00	18.24
	20028	MSBU Administrative Work		10/10/2023	0.25	18.24	0.00	0.00	0.00	0.00	18.24
	20028	MSBU Administrative Work		10/12/2023	0.25	18.24	0.00	0.00	0.00	0.00	18.24
	20028	MSBU Administrative Work		10/13/2023	0.25	18.24	0.00	0.00	0.00	0.00	18.24
	20028	MSBU Administrative Work		10/17/2023	0.25	18.24	0.00	0.00	0.00	0.00	18.24
	20028	MSBU Administrative Work		10/26/2023	0.75	54.71	0.00	0.00	0.00	0.00	54.71
	20028	MSBU Administrative Work		10/31/2023	0.50	36.95	0.00	0.00	0.00	0.00	36.95
					2.50	182.83	0.00	0.00	0.00	0.00	182.86
					2.50	182.83	0.00	0.00	0.00	0.00	182.86
		Administrative Time Total									
		Work Order 20028 Total									
					3.25	237.54	0.00	0.00	0.00	80.75	237.57
		MSBU Administrative Work Total									

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Placida Area Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	21355	Open Road Cut Road Repair		10/25/2023	42.00	2,900.46	520.30	338.24	0.00		3,759.00
	Work Order 21355 Total		590 LOOKOUT ALY, PLACIDA, 33946		42.00	2,900.46	520.30	338.24	0.00	6.05	3,759.00
	Open Road Cut Road Repair Total										3,759.00
	2854	Project Management		10/17/2023	1.00	86.41	0.00	0.00	0.00		86.41
	Plan/Spec Review Total										86.41
	Work Order 2854 Total										86.41
412210 - Gasparilla Pines Sidewalk in Placida											
	2859	Project Management		10/02/2023	9.25	691.72	0.00	43.20	0.00		734.91
	2859	Project Management		10/12/2023	2.00	170.90	0.00	0.00	0.00		170.90
	2859	Project Management		10/13/2023	2.00	170.90	0.00	0.00	0.00		170.90
	2859	Project Management		10/20/2023	2.00	170.90	0.00	0.00	0.00		170.90
	2859	Project Management		10/24/2023	3.00	256.35	0.00	0.00	229,006.20		229,262.55
	2859	Project Management		10/03/2023	7.00	523.46	0.00	32.69	0.00		556.15
	2859	Project Management		10/04/2023	8.00	598.24	0.00	37.36	0.00		635.60
	2859	Project Management		10/05/2023	8.00	598.24	0.00	37.36	0.00		635.60
	2859	Project Management		10/06/2023	8.00	598.24	0.00	37.36	0.00		635.60
	2859	Project Management		10/09/2023	8.00	598.24	0.00	37.36	0.00		635.60
	2859	Project Management		10/10/2023	2.00	149.56	0.00	9.34	0.00		158.90
	2859	Project Management		10/11/2023	8.75	654.33	0.00	40.86	0.00		695.19
	Project Inspection Total										3,952.64
	2859	Project Management		10/26/2023	2.00	172.82	0.00	0.00	0.00		172.82

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Placida Area Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
Project Meetings Total											
	2859	Project Management		10/03/2023	2.00	172.82	0.00	0.00	0.00		172.82
	2859	Project Management		10/04/2023	1.00	85.45	0.00	0.00	0.00		85.45
	2859	Project Management		10/05/2023	1.00	92.28	0.00	0.00	0.00		92.28
	2859	Project Management		10/05/2023	0.50	46.14	0.00	0.00	0.00		46.14
	2859	Project Management		10/10/2023	3.00	263.18	0.00	0.00	0.00		263.18
	2859	Project Management		10/11/2023	2.00	184.56	0.00	0.00	0.00		184.56
					7.50	671.61	0.00	0.00	0.00		671.61
Site Visits Total											
					77.50	6,025.50	0.00	275.53	229,006.20	0.00	235,307.23
Work Order 2859 Total											
cmb2202 - Placida Bridge Maintenance Plan											
	3847	Project Management		10/05/2023	0.75	64.09	0.00	2.94	0.00		67.03
	3847	Project Management		10/03/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3847	Project Management		10/04/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3847	Project Management		10/05/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3847	Project Management		10/06/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3847	Project Management		10/10/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3847	Project Management		10/11/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3847	Project Management		10/12/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3847	Project Management		10/13/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3847	Project Management		10/17/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3847	Project Management		10/18/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3847	Project Management		10/19/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3847	Project Management		10/20/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3847	Project Management		10/31/2023	0.25	21.36	0.00	0.98	0.00		22.34

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Placida Area Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
Project Inspection Total											
West County Landscape Maintenance											
Work Order 3847 Total											
					3.25	277.71	0.00	12.74	0.00		290.42
					4.00	341.80	0.00	15.68	0.00	0.00	357.45
Project Management Total											
8912 BANTRY BAY BLVD											
	16040	ROW - Clearing / Haul Debris		10/17/2023	1.00	70.50	0.00	13.52	0.00		84.02
Work Order 16040 Total											
					1.00	70.50	0.00	13.52	0.00	0.00	84.02
ROW - Clearing / Haul Debris Total											
					1.00	70.50	0.00	13.52	0.00	0.00	84.02
Work Order 21688 Total											
	21688	ROW - Vegetation / Boom Mowing		10/19/2023	10.50	724.64	0.00	151.13	0.00		875.78
GASPARILLA RD, Placida, 33946											
					10.50	724.64	0.00	151.13	0.00	6,610.00	875.78
Work Order 23172 Total											
	23172	ROW - Vegetation / Boom Mowing		10/26/2023	6.00	407.88	0.00	60.24	0.00		468.12
ESTHER ST, ENGLEWOOD, 34224											
					6.00	407.88	0.00	60.24	0.00	3,665.00	468.12
Work Order 23719 Total											
	23719	ROW - Vegetation / Boom Mowing		10/30/2023	11.93	832.35	0.00	160.95	0.00		993.31
COBIA DR, PLACIDA, FL, 33946											
					11.93	832.35	0.00	160.95	0.00	13,110.00	993.31
Work Order 24088 Total											
	24088	ROW - Vegetation / Boom Mowing		10/31/2023	8.00	543.84	0.00	80.32	0.00		624.16
BARRACUDA DR, PLACIDA, FL, 33946											
					8.00	543.84	0.00	80.32	0.00	3,660.00	624.16
ROW - Vegetation / Boom Mowing Total											
					36.43	2,508.71	0.00	452.65	0.00	27,045.00	2,961.37

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Placida Area Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	17877	Sign Inspection		10/02/2023	0.14	9.24	0.00	0.97	0.00		10.21
	Work Order 17877 Total										
			PLACIDA RD, ENGLEWOOD, 34223		0.14	9.24	0.00	0.97	0.00	1,201.00	10.21
	Sign Inspection Total										
	19048	Sign Maintenance		10/06/2023	7.00	442.44	0.00	18.17	0.00		460.60
	Work Order 19048 Total										
			SPYGLASS ALY, PLACIDA, 33946		7.00	442.44	0.00	18.17	0.00	4.00	460.60
	Sign Maintenance Total										
	9233	Small Pipe Install (Pipes Under 31")		10/11/2023	14.25	1,002.57	0.00	28.48	0.00		1,031.05
	9233	Small Pipe Install (Pipes Under 31")		10/31/2023	53.50	3,684.57	2,161.72	395.03	0.00		6,241.32
	Work Order 9233 Total										
			345 GREEN DOLPHIN DR, PLACIDA, 33946		67.75	4,687.14	2,161.72	423.51	0.00	80.00	7,272.37
	9236	Small Pipe Install (Pipes Under 31")		10/10/2023	53.00	3,659.09	2,156.21	364.96	0.00		6,180.26
	9236	Small Pipe Install (Pipes Under 31")		10/11/2023	12.50	853.65	0.00	174.65	0.00		1,028.30
	9236	Small Pipe Install (Pipes Under 31")		10/16/2023	0.00	0.00	287.50	0.00	0.00		287.50
	Work Order 9236 Total										
			590 LOOKOUT ALY, PLACIDA, 33946		65.50	4,512.74	2,443.71	539.61	0.00	32.00	7,496.06
	14261	Small Pipe Install (Pipes Under 31")		10/30/2023	52.00	3,580.26	1,709.40	361.04	0.00		5,650.70
	Work Order 14261 Total										
			234 WESTWIND DR, PLACIDA, 33946		52.00	3,580.26	1,709.40	361.04	0.00	24.00	5,650.70
	16702	Small Pipe Install (Pipes Under 31")		10/04/2023	51.50	3,489.65	2,384.14	252.33	0.00		6,126.11

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Placida Area Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	16702	Small Pipe Install (Pipes Under 31")		10/05/2023	10.00	679.80	0.00	118.00	0.00		797.80
	16702	Small Pipe Install (Pipes Under 31")		10/06/2023	15.00	1,031.50	0.00	117.60	0.00		1,149.10
	16702	Small Pipe Install (Pipes Under 31")		10/09/2023	57.00	3,892.53	957.28	306.04	0.00		5,155.85
	16702	Small Pipe Install (Pipes Under 31")		10/10/2023	10.00	705.00	0.00	118.00	0.00		823.00
	16702	Small Pipe Install (Pipes Under 31")		10/12/2023	4.00	271.92	0.00	47.20	0.00		319.12
	16702	Small Pipe Install (Pipes Under 31")		10/20/2023	2.00	157.66	0.00	7.84	0.00		165.50
	Work Order 16702 Total				149.50	10,228.06	3,341.42	967.01	0.00	56.00	14,536.48
	560 LOOKOUT ALY, Placida, 33946										
	Small Pipe Install (Pipes Under 31") Total										
	12924	Survey		10/03/2023	3.00	236.49	0.00	14.01	0.00		250.50
	12924	Survey		10/04/2023	9.50	689.21	0.00	18.68	0.00		707.89
	12924	Survey		10/11/2023	3.50	275.91	0.00	0.00	0.00		275.91
	12924	Survey		10/13/2023	2.00	157.66	0.00	0.00	0.00		157.66
	12924	Survey		10/19/2023	5.00	398.95	0.00	0.00	0.00		398.95
	12924	Survey		10/20/2023	8.00	638.32	0.00	0.00	0.00		638.32
	Work Order 12924 Total				31.00	2,396.54	0.00	32.69	0.00	0.00	2,429.23
	520 CORAL CREEK DR, PLACIDA, 33946										
	Survey Total										
	19976	Vacuum Culvert Cleaning		10/11/2023	31.00	2,396.54	0.00	32.69	0.00	0.00	2,429.23
	Work Order 19976 Total										
	19976	Vacuum Culvert Cleaning		10/11/2023	4.00	273.52	0.00	84.22	0.00		357.74
	345 GREEN DOLPHIN DR, Placida, 33946				4.00	273.52	0.00	84.22	0.00	1.00	357.74

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
		Vacuum Culvert Cleaning Total			4.00	273.52	0.00	84.22	0.00	1.00	357.74
		Placida Area Street and Drainage Unit Total			724.07	50,710.32	11,522.91	4,793.15	229,501.50		296,527.90

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
Grand totals for all MSBUs reported											
					724.07	50,710.32	11,522.91	4,793.15	229,501.50		296,527.90

Placida Area Street and Drainage MSBU

Fund Financial Report
Oct. 1, 2023 - Dec. 31, 2023

	Actual FY2023	Adopted Budget FY2024	YTD Actual FY2024	Encumbered FY2024	Balance FY2024
Beginning Balance	\$1,907,150	\$1,672,392	\$1,900,032		
Revenues					
Assessments & Earnings	575,979	478,647	340,567		
Grant & Subsidy Revenue	-	-	-		
Loans & Borrowing	-	-	-		
Total Revenue	\$575,979	\$478,647	\$340,567		
Expenditures					
Contract Services	126,059	10,695	3,840	7,873	(1,018)
Pipe Lining	-	300,000	-	-	300,000
ROW Maintenance	8,385	15,000	2,118	10,230	2,653
ROW Reclamation	-	-	-	-	-
Speciality Mowing	34,854	38,692	2,885	5,770	30,037
Public Works Services	61,291	191,603	60,639	-	130,964
Internal Charges	2,852	4,829	4,829	-	-
Purchased Services	5,808	14,960	6,661	-	8,299
Materials and Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Services	-	-	-	-	-
Project Costs					
Gasparilla Pines Sidewalk	54,545	30,152	86	9,450	20,616
Placida Bridge Maint. Plan	289,304	301,690	25,134	1,265	283,159
Total Expenditures	\$583,096	\$907,621	\$106,192	34,588	774,708
Reserves (Ending Fund Balance)	\$1,900,032	\$1,243,418	\$2,134,407		
Reserve %	76.5%	57.8%	95.3%		

Date Prepared: 1/23/2024

Placida Area Street and Drainage MSBU
Fund Financial Report - 5 Year Annual Report
Oct. 1, 2018 - Sept. 30, 2023

	Actual FY2019	Actual FY2020	Actual FY2021	Actual FY2022	Adopted Budget FY2023	Actual FY2023
Beginning Balance	\$ 877,410	\$ 908,174	\$ 1,299,011	\$ 1,663,735	\$ 1,614,977	\$ 1,907,150
Revenues						
Assessments & Earnings						
Assessments	155,237	489,027	485,709	484,900	498,384	481,255
Interest	18,904	17,861	9,004	15,869	5,292	77,685
Net Inc/(Decr) Fair Market Value-Investments	12,116	10,879	(8,903)	(36,291)	-	14,431
Misc Rev-Refund Prior Year Exp	-	-	-	-	-	-
GDC Recovery (Interfund Trf-Capital Projects)	-	-	-	-	-	-
Excess Fees /Tax Collector	952	-	2,926	2,668	-	2,608
Less 5% Reserve - FS 129.01(2)b	-	-	-	-	(25,184)	-
Grant & Subsidy Revenue						
State Grant	-	-	-	-	-	-
Loans & Borrowing						
Debt Proceeds	-	-	-	-	-	-
Total Revenue	\$ 187,208	\$ 517,767	\$ 488,735	\$ 467,146	\$ 478,492	\$ 575,979
Expenditures						
Contract Services						
Engineering	-	-	-	25,808	-	-
Other Contractual Svcs	1,500	-	876	2,150	-	126,059
Concrete Flatwork	-	276	-	-	1,000	-
Drainage	-	-	-	-	-	-
Street Sweeping	673	673	680	489	654	-
Installed Sod	900	2,400	5,872	1,680	24,900	-
Paving	-	-	-	-	-	-
Contract Services; other						
Pipe Lining	-	-	-	-	150,000	-
Right of Way Maint	5,278	10,150	10,085	9,132	11,690	8,385
ROW Reclamation	-	-	-	-	-	-
Specialty Mowing	38,850	41,495	30,545	36,470	56,514	34,854
Public Works Services						
Equip Repl Charges-PubWrks	8,364	4,962	7,570	5,279	31,798	4,721
Operating Exp-PubWrks	90,078	55,104	56,766	74,190	175,776	51,758
Road & Bridge Materials	3,947	1,170	753	629	46,647	4,651
Sign Materials	97	58	924	1,544	2,343	161
Internal Charges						
Central/Indirect Svcs	2,694	4,376	3,199	2,716	2,852	2,852
Purchased Services						
Personal Svcs-InterDept	-	-	-	-	-	-
Postage	-	-	-	-	-	-
Utility Service-Electricity	-	-	-	-	-	-
Advertising-Legal	-	-	-	-	-	-
Fees-Landfill	1,132	17	527	141	5,000	-
Collection Fee-Tax Collector	2,131	6,250	6,212	6,132	9,968	5,808
Materials and Supplies						
Capital Outlay						
Imprv-Other Than Bldgs	-	-	-	-	-	-
Debt Services						
Principal	-	-	-	-	-	-
Interest	-	-	-	-	-	-
Other Debt Service Costs	-	-	-	-	-	-
Project Costs						
Gasparilla Pines Sidewalk						
Engineering	800	-	-	57,373	117,000	50,178
Construction	-	-	-	-	611,000	-
Labor (not reported separate prior to FY23)	-	-	-	-	33,240	4,367
Placida Paving FY25						
Paving	-	-	-	-	-	-
Rejuvenation	-	-	-	-	-	-
Labor (not reported separate prior to FY23)	-	-	-	-	-	-
Placida Bridge Maint. Plan						
Engineering	-	-	-	-	65,000	29,028
Construction	-	-	-	-	239,000	229,102
Labor (not reported separate prior to FY23)	-	-	-	-	19,788	31,174
Total Expenditures	156,444	126,931	124,010	223,732	1,604,170	583,096
Reserves (Ending Fund Balance)	\$ 908,174	\$ 1,299,011	\$ 1,663,735	\$ 1,907,150	\$ 489,299	\$ 1,900,032
Reserve %	85.3%	91.1%	93.1%	89.5%	23.4%	76.5%

Date Prepared: 1/2/2024