

MINUTES
ROTONDA SANDS NORTH STREET & DRAINAGE
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)

ADVISORY BOARD REGULAR MEETING
THURSDAY, JUNE 27, 2024

9:27 a.m. -- 10:49 a.m.

Mac V. Horton West County Annex, Room 120
6868 San Casa Dr., Englewood, Florida

Members Present: Michael Courts, Chair
Richard Grunt, Vice Chair
Karen Hartman

Members Absent: None

County Staff: Lorraine Money Penny, Community Liaison

Guests: None

Call to Order / Roll Call:

The meeting was called to order at 9:27 a.m. A roll call was taken, and a quorum was present.

Changes to the Agenda / Motion to Approve Changes:

None

Citizen Input on Agenda Items (3 Minute Limit):

None

Approval of Minutes:

The minutes from November 2, 2023 were unanimously approved as written.

Unfinished Business:

- a) Maintenance of Streets and Drainage: The community liaison reported progress on drainage issues brought up at the last meeting. There is no blockage at Deck Ct., but there is a build-up of dirt near Ebb Drive, and that will be remediated. Along Masthead Drive between Rudder and Carline Lanes, County staff shot elevations; the grading was found to be proper. Mr. Court addressed the backward flow of water on Harness near the lake. Regarding the road depression at Master Drive and Mate Circle, Mr. Grunt noted that the camera work and road cut appear on maintenance reports. He asked for confirmation that the problem is solved. He stated that drainage is effective in the community overall, with some trouble spots that appear to be surface issues. Before Hurricane Ian, the possibility of lining some pipes was discussed. The specific pipes and materials were not determined. The community liaison explained that the county has adopted cured in place pipe (CIPP) in the last couple of years. She would discover if any Rotonda Sands pipes have been identified for this intervention. Other interventions are culvert vacuuming, pipe repair/replacement and grading.

New Business:

- a) Financial Reports: The FY24 second quarter expenditure report was examined. Ms. Hartman inquired about the debt line item and whether pipelining is contracted out. Mr. Grunt remarked that the reserve is healthy.

Citizen Input on MSBU Items (3 Minute Limit):

None

Advisory Board Open Discussion:

Mr. Grunt opined that Idle Court, down Key Court, to Sabot and to the pond needs to be regraded. A pipe is set to be installed on Brigs North, at the corner of Sabot. Mr. Courts showed pictures of erosion under a drainpipe at the intersection of Mast and Mooring. The County has placed yellow tape at the site, and Work Order 55539 is in progress. Ms. Hartman requested service on a crushed pipe at Masthead and Transon that is creating drainage issues lasting more than 72 hours.

Election of Officers: Ms. Hartman motioned that Mr. Grunt and Mr. Courts retain their positions as Chair and Vice Chair. Mr. Courts seconded and the motion passed.

Annual Review: Sunshine Law, Robert’s Rule of Order, Public Records: The Board viewed the videos on the Sunshine Law and Robert’s Rules. The community liaison explained, following a procedure, anyone can request any public record.

Schedule Meetings / Items for Next Agenda:

- Thursday, September 19, 2024
- Thursday, December 12, 2024

The meeting adjourned at 10:49 a.m.

Submitted by Lorraine Moneypenny
Public Works Department

Chair Signature

Date