MINUTES ROTONDA SANDS NORTH STREET & DRAINAGE MUNICIPAL SERVICE BENEFIT UNIT (MSBU)

ADVISORY BOARD REGULAR MEETING THURSDAY, JUNE 12, 2025 9:30 a.m. – 10:55 a.m.

Mac V. Horton West County Annex, Room 120 6868 San Casa Dr., Englewood, Florida

Members Present:

Karen Hartman, Chair

Richard Grunt, Vice Chair

John Kromer

Members Absent:

Michael Courts

County Staff:

Lorraine Moneypenny, Community Liaison

Guests:

None

Call to Order / Roll Call:

The meeting was called to order at 9:30 a.m. A roll call was taken, and a quorum was present.

Changes to the Agenda / Motion to Approve Changes:

None

Citizen Input on Agenda Items (3 Minute Limit):

None.

Approval of Minutes:

Mr. Grunt motioned to approve the minutes of the March 6 meeting. Mr. Krome seconded, and the minutes were approved as submitted.

Unfinished Business:

a. <u>Streets & Drainage</u>: Ms. Hartman distributed a list of culverts needing attention. A discussion ensued about drainage issues at particular locations. The community liaison said there are work orders in place for any issues that have been raised in meetings or by e-mail. From January to May, Public Works conducted investigations at nine addresses and work at fifteen addresses, plus comprehensive sign maintenance, as evidenced by the monthly funding report in the board package. Ms. Hartman expressed frustration that more has not been done. The community liaison reminded the advisory board that the pipe lining program beginning in Fiscal Year (FY)2026 addresses many underlying issues and the County's level of service aims for functionality – not perfection. In heavy rains, a road is a secondary conveyance. The aim is safety and the protection of property.

Mr. Grunt asked for whether the \$13,566 charged for large pipe repair at Mate Dr. and Master Dr. is the final amount. The liaison projected the work order activities, day by day: built dams, initiated maintenance of traffic (MOT) procedure and cut road; repaired pipe and rerouted fiber line and backfilled; cleaned up dams and pumps; cleaned up millings and prepped for asphalt.

So a charge for asphalt can be expected. Mr. Grunt asked how advisory board members could access those details. The liaison said she's happy to provide them on request, or to resurrect the work order list with status updates.

Ms. Hartman said Public Works does not prioritize work orders as the advisory board would. She asked if the MSBU could contract its own labor. The liaison explained that such a plan would have to go through the bidding process; another MSBU was disappointed to learn the contractor with the lowest bid would charge the MSBU more than the County would. Mr. Grunt surmised that County workers arrive in Rotonda Sands with certain equipment and do what they can with it. Still, he contended that water sits too long in the extra-large pipe at 25 Sabot Ln. and enables mosquitos to breed.

Ms. Hartman brought up two locations on Brig Circle S. The liaison read into the minutes the meeting follow-up e-mail dated April 1. At 30 Brig Circle S., the triple road crossing pipe to the outfall will be lined. No date is set. It will be paid for by West Charlotte Stormwater MSBU. At 95 Brig Circle S., the outfall pipe will be fixed and the eroded earth about six feet on either side of the pipe will be shored up. The rest of the pond is the responsibility of the HOA.

Ms. Hartman emphasized the need to address drainage at Abeam Ct. and Skipper Ln.

- b. <u>Pipe Lining Plan</u>: This plan was discussed at the last meeting. Work starts in FY 2026. Lining of those pipes that run from pond to pond will be financed by the West Charlotte Stormwater (WCSW) MSBU. In 2024, the road crossing pipes at Masthead Rd. and Carline Ln. were lined with funds from WCSW.
- c. <u>Pipe Ends:</u> There is a work order to jack open and, when necessary, trim ends of pipes with ends crushed by mowers. The HOA's new landscaping contractor will be more mindful of pipe ends.

New Business:

a. <u>Financial Reports:</u> The Board reviewed the FY25 second quarter fund report and maintenance reports for January through May. All street signs, including those reported at the last meeting, were inspected and fixed. Richard noted in the report multiple inspections, which are the first step in getting work started. It is not an emergency. He asked fellow board members if they are aware of any house in Rotonda Sands that has flooded. None were.

Citizen Input on MSBU Items (3 Minute Limit):

Ms. Brooks reinforced the importance of drainage work on Abeam Ct.

Advisory Board Open Discussion: Mr. Grunt expressed regret that there is no direct line of communication from the advisory board to the managers who prioritize repairs. If they could see the problems from the residents' point of view, they would prioritize the work on Abeam Ct. The community liaison vowed to do a better job communicating the status of every work order. The maintenance activity reports are one way the County demonstrates transparency. She asserted that the County's priority is functionality.

Schedule Meetings / Items for Next Agenda:

Future meetings are scheduled at 9:30AM at the West County Annex as follows:

- Thursday, September 10, 2025
- Thursday, December 10, 2025

The meeting adjourned at 10:55 a.m.

Submitted by Lorraine Moneypenny Public Works Department

Chair Signature

Nept 11, 2025



Rotonda Sands Street & Drainage Municipal Service Benefit Unit

Advisory Board Meeting Attendance Thursday, June 12, 2024

Location: West County Annex, Englewood, FL

INFORMATION SUPPLIED ON THIS FORM BECOMES PUBLIC RECORD

NAME (please print)	Email Address	Phone Number 8
KAREN HARMAÑ	Her Horfwen Cholm	oil-Coar
Richard Grent	RFGnest & concast, net	254985987
John Kromer	baywastra Hygrup@gmail.com	813-610-0150
Darlene Procks	•	94-815-6203

AGENDA

ROTONDA SANDS NORTH STREET & DRAINAGE MUNICIPAL SERVICE BENEFIT UNIT (MSBU)

ADVISORY BOARD REGULAR MEETING THURSDAY, JUNE 12, 2025

9:30 a.m., Mac V. Horton, West County Annex, Room 120 6868 San Casa Drive, Englewood, Florida

BOARD MEMBERS: Karen Hartman, Chair

Richard Grunt, Vice Chair

¥ Michael Courts John Kromer

COUNTY STAFF:

Lorraine Moneypenny, Community Liaison

PURPOSE:

Regular Meeting

- 1. Call to Order / Roll Call
- 2. Changes to the Agenda / Motion to Approve Changes
- 3. Citizen Input on Agenda Items (3 Minute Limit)
- 4. Approval of Minutes: March 6, 2025
- 5. Unfinished Business
 - a. Street & Drainage
 - b. Pipe Lining Plan
 - c. Pipe Ends
- 6. New Business
 - a. Financial Reports
- 7. Citizen Input on MSBU Items (3 Minute Limit)
- 8. Advisory Board Open Discussion
- 9. Meeting Schedule / Items for Next Agenda
- 10. Motion to Adjourn

MINUTES ROTONDA SANDS NORTH STREET & DRAINAGE MUNICIPAL SERVICE BENEFIT UNIT (MSBU)

ADVISORY BOARD REGULAR MEETING THURSDAY, MARCH 6, 2025

9:30 a.m. - 11:07 a.m.

Mac V. Horton West County Annex, Room 120 6868 San Casa Dr., Englewood, Florida

Members Present:

Michael Courts, Chair

Richard Grunt, Vice Chair

Karen Hartman

County Staff:

Lorraine Moneypenny, Community Liaison

Guests:

None

Call to Order / Roll Call:

The meeting was called to order at 9:30 a.m. A roll call was taken, and a quorum was present.

Changes to the Agenda / Motion to Approve Changes:

None

Citizen Input on Agenda Items (3 Minute Limit):

None.

Approval of Minutes:

Mr. Grunt pointed out an error: the road shoulder discussed at the last meeting is located before the service road, not after. As the shoulder is repaired, Mr. Courts called it moot. Ms. Hartman moved to approve the minutes. Mr. Courts seconded, and the minutes were approved.

Election of Officers:

Ms. Hartman was nominated as Chair by Mr. Courts. Mr. Grunt seconded. The vote was unanimous. Mr. Grunt was nominated as Vice Chair by Mr. Courts. Ms. Hartman seconded. The vote was unanimous.

Florida Sunshine Law / Robert's Rules of Order:

The Advisory Board viewed the County Attorney videos on Sunshine Law and Robert's Rules of Order.

Unfinished Business:

a. <u>Shoulder Repair at Brig Circle N.</u>: The shoulder is repaired. Mr. Grunt noted the fill used is not asphalt so perhaps it is temporary. There is no associated work order, so the County considers the work complete. Mr. Courts said heavy trucks will continue to turn that corner. Ms. Hartman said the problem might be solved when Gasparilla Rd. is widened.

- b. Erosion at 95 Brig Circle S. at Ebbs Drive: A catch basin will be installed to connect road crossing pipe to outfall pipe at this location. Workers will shore up erosion at the outfall. If the easement is a standard twelve feet, workers would fix six feet on either side. As the Rotonda Sands Conservation Association ("HOA") would be responsible for the rest of the pond bank, Mr. Grunt observed, it would be cost-effective to address the erosion as a joint project. The Board discussed alternatives: the HOA could cede the bank to the County for maintenance; the County and HOA can negotiate an agreement for this work only. The community liaison said any cooperation would have to be initiated by the HOA. Ms. Hartman said she would get it on the next HOA agenda.
- c. <u>Pipe Lining Plan</u>: The Board reviewed the FY26-FY34 pipe lining program again. Mr. Grunt noted the priority pipes are the ones down the middle of Mate Dr. and Coxswain Dr. Mr. Courts asked whether this would include driveway pipes. They are maintained on an as-needed basis. Ms. Hartman suggested that the triple pipe at 30 Brig Circle S. be added. Mr. Grunt said the whole community seems to drain to that spot.
- d. Maintenance of Streets and Drainage: This item was addressed under other topics.

New Business:

- a. <u>Pipe Ends</u>: Ms. Hartman assembled a list of the thirty pipe ends most in need of trimming. Mr. Court expressed satisfaction that workers recently trimmed pipes on Mast Dr.
- b. <u>Financial Reports:</u> The Board reviewed the FY25 first quarter maintenance and fund reports. Mr. Grunt noted there is one work order and the rest of the charges are administrative. The community liaison reviewed the explanation of financial terms.
- c. <u>FY 2026/2027 Preliminary Budget</u>: The budget accounts for the assertive pipe lining program long contemplated for Rotonda Sands. Mr. Grunt and Ms. Hartman expressed concern that the depletion might endanger the reserve. It may make sense to increase the assessment now, especially with paving scheduled for 2032. They suggested increasing the operating expense line item. There is room to increase that line for additional work, but that work must be defined. Fiscal Services watches reserves closely and recommends when it is prudent to raise assessment rates. At the end of 2027, the budget reflects a healthy reserve. Ms. Hartman motioned to approve the FY26/27 preliminary budget. Mr. Courts seconded, and the motion passed.

Citizen Input on MSBU Items (3 Minute Limit): None.

Advisory Board Open Discussion: Mr. Grunt reported street signs missing at the corner of Sabot Ct. and Aft Ct.

Schedule Meetings / Items for Next Agenda:

Future meetings are scheduled at 9:30AM at the West County Annex as follows:

- Thursday, June 12, 2025
- Thursday, September 10, 2025
- Thursday, December 10, 2025

Chair Signature	Date
Submitted by Lorraine Moneypenny Public Works Department	
The meeting adjourned at 11:07 a.m.	

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	s North St	Rotonda Sands North Street and Drainage Unit	e Unit								
Project 1	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
æ	88163	Data Collection		01/29/2025	8.38	543.02	00:00	0.00	0.00		543.02
æ	88163	Data Collection		01/30/2025	3.94	255.54	0.00	0.00	0.00		255,54
ĕ	88163	Data Collection		02/03/2025	3.94	255.54	00.00	00.00	0.00		255.54
₩	88163	Data Collection		02/05/2025	4,93	319.42	0.00	00.00	0.00		319.42
ĕ	88163	Data Collection		02/06/2025	8.88	574.96	0.00	0.00	00:00		574.96
	88163	Data Collection		02/10/2025	98.6	638.84	00.00	00.00	0.00		638.84
చ	88163	Data Collection		02/11/2025	98.6	728.78	00.00	00'0	00:00		728.78
ŏ	88163	Data Collection		02/12/2025	1.97	145.76	0.00	00:00	00.00		145.76
S	Vork Order	Work Order 88163 Total			51.77	3,461.86	00:00	00:00	0.00	211.00	3,461.86
		Data Collection Total	otal		51.77	3,461.86	00.00	0.00	0.00	211.00	3,461.86
ð	29606	GIS Update		02/19/2025	0.25	18.48	0.00	0.00	00:00		18.48
5	Vork Order	Work Order 90967 Total	26 MAST DR, PLACIDA, FL, 33946		0.25	18,48	0.00	0.00	0.00	1.00	18.48
ਨ	94896	GIS Update		03/18/2025	05.0	36.95	0.00	0.00	0.00		36,95
5	Vork Order	Work Order 94896 Total	BRIG CIR N & KEY RD, PLACIDA, FL, 33946		0.50	36.95	0.00	0.00	00.0	2.00	36.95
o o	95216	GIS Update		03/19/2025	0.75	55.43	0.00	0.00	0.00		55.43
>	Nork Order	Work Order 95216 Total	BRIG CIR N & KEY RD, PLACIDA, FL, 33946		0.75	55.43	0.00	0.00	0.00	2.00	55.43
		GIS Update Total			1.50	110.85	00:00	0.00	0.00	5.00	110.86
ဖ	69301	Investigation		02/27/2025	1.50	113.61	0.00	6.24	00:00		119.85

No. of the Sassa Fotal Number Num	Monthly	Monthly Funding Report	Report	START 01/01/2025 DATE:	END DATE:	03	03/31/2025					Page 2 of 7
WOR Number WO Bescription Location Worked Number Labor Labor Labor Materials Englander Labor Labor Labor Materials Englander Labor Labor Labor Materials Englander Labor Repair (Pipes 31" And Up) Albarate Labor Lab	Rotonda Si	ands North St	treet and Drainag	e Unit								
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			Large Pipe Repai	r (Pipes 31" And Up) Total		162.50	11,230.55	807.09	1,528.40	0.00	1.00	13,566.04

03/31/2025
END DATE:
01/01/2025
START DATE:
Monthly Funding Report

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Rotonda Sands North Street and Drainage Unit

72738 72738 72738 72738		Location		Worked	Hours	Cost	Cost	Cost	Cost	Accomp	Cost
72738 72738 72738	MSBU Administrative Work	e Work		01/02/2025	2.00	147.80	0.00	0.00	0.00		147.80
72738 72738	MSBU Administrative Work	e Work		01/10/2025	0.50	36.95	0.00	0.00	0.00		36.95
72738	MSBU Administrative Work	e Work		01/14/2025	1.25	92.38	0.00	0.00	0.00		92.38
72738	MSBU Administrative Work	e Work		01/23/2025	1.00	73.90	0.00	0.00	00'0		73.90
;	MSBU Administrative Work	e Work		01/28/2025	1.00	73.90	00.00	0.00	00:00		73.90
72738	MSBU Administrative Work	e Work		02/20/2025	0.50	36.95	00.00	00'0	0.00		36.95
72738	MSBU Administrative Work	e Work		02/21/2025	2.50	184.75	00.00	00.00	00:00		184.75
72738	MSBU Administrative Work	e Work		02/28/2025	1.00	73.90	00.00	00.00	00.0		73.90
72738	MSBU Administrative Work	e Work		03/06/2025	1.00	73.90	0.00	00.00	00:0		73.90
72738	MSBU Administrative Work	e Work		03/10/2025	1,00	73.90	00'0	00.00	0.00		73.90
72738	MSBU Administrative Work	re Work		03/11/2025	1.50	110.85	00'0	0.00	00.00		110.85
72738	MSBU Administrative Work	re Work		03/17/2025	0.50	36.95	00.00	0.00	00.0		36.95
72738	MSBU Administrative Work	re Work		03/19/2025	0.75	55.43	00.00	00.00	0.00		55.43
72738	MSBU Administrative Work	re Work		03/24/2025	0.50	36.95	0.00	00'0	0.00		36.95
72738	MSBU Administrative Work	re Work		03/25/2025	1.00	73.90	0.00	00.0	00.0		73.90
			Administrative Time Total	100000	16.00	1,182.40	00'0	0.00	00.0		1,182.41
72738	MSBU Administrative Work	re Work		01/28/2025	0.50	43.21	00.0	0.00	00.0		43.21
72738	MSBU Administrative Work	/e Work		03/06/2025	5.00	369.50	00.0	00'0	00.0		369.50
			MSBU Meeting Total		5.50	412.71	0.00	00'0	00:00		412.71
72738	MSBU Administrative Work	/e Work		03/06/2025	2.00	147.80	0.00	00'0	00.00		147.80
			MSBU Minutes Total	ł	2.00	147.80	0.00	0.00	00:00		147.80
Work Order	Work Order 72738 Total			1	23.50	1,742.91	0.00	00'0	00.00	0.00	1,742.92

Number Number Description Leading Unit Leading Leading	Monthly Funding Report	Funding	Report	START DATE:	01/01/2025	END DATE:	03	03/31/2025					Page 4 of 7
WO WO Location Location Date Labor Labor Materials Equip. 5127 MSBU Administrative Work Total 1.000 0.3007/2025 6.00 416.76 11.21 4.200 5127 Open Road Cut Road Repair 0.3007/2025 6.00 416.76 11.21 4.200 5127 Open Road Cut Road Repair 0.3007/2025 6.00 416.76 11.21 4.200 5127 Open Road Cut Road Repair 0.327/2025 6.00 4.073.43 788.38 566.01 Work Order 67391 Total MATE DR & MASTER DR, PLACIDA,	Rotonda Sa	nds North S	street and Drainag	e Unit	THE PROPERTY OF THE PROPERTY O								
MSBU Administrative Work Total 03/07/2025 6.00 1,742.91 0.00 Open Road Cut Road Repair 03/07/2025 6.00 4/16.76 11.21 Open Road Cut Road Repair 03/25/2025 53.00 3,656.67 0.00 Open Road Cut Road Repair 03/27/2025 59.00 4,073.43 788.38 Open Road Cut Road Repair A1 MASTHEAD RD, Charlotte, FL, 33946 39.50 2,730.77 231.84 Open Road Cut Road Repair BRIG CIR N & KEY RD, PLACIDA, FL, 33946 39.50 2,730.77 231.84 Open Road Cut Road Repair BRIG CIR N & KEY RD, PLACIDA, FL, 33946 39.50 2,730.77 231.84 Open Road Cut Road Repair BRIG CIR N & KEY RD, PLACIDA, FL, 33946 334.70 1,445.59 743.36 Open Road Cut Road Repair Total BRIG CIR N & GASPARILLA RD, PORT 159.50 1,003.09 2,474.74 1, Shoulder Repair BRIG CIR N & GASPARILLA RD, PORT 500 334.30 0.00	Project	WO Number	WO Description	Location		Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor	Work Accomp	Total Cost
Open Road Cut Road Repair 03/07/2025 6.00 416.76 11.21 Open Road Cut Road Repair 03/25/2025 53.00 3,656.67 0.00 Open Road Cut Road Repair MATE DR & MASTER DR, PLACIDA, 03/27/2025 59.00 4,073.43 788.38 Open Road Cut Road Repair A1 MASTHEAD RD, Charlotte, FL, 33946 02/10/2025 39.50 2,730.77 231.84 Open Road Cut Road Repair BRIG CIR N & KEY RD, PLACIDA, FL, 33946 03/14/2025 40.00 2,753.30 711.16 Order 95024 Total BRIG CIR N & KEY RD, PLACIDA, FL, 33946 03/17/2025 21.00 1,445.59 743.36 Open Road Cut Road Repair Total BRIG CIR N & GASPARILLA RD, PORT 159.50 11,003.09 2,474.74 1. Shoulder Repair BRIG CIR N & GASPARILLA RD, PORT 5.00 334.30 0.00 Order 86674 Total BRIG CIR N & GASPARILLA RD, PORT 5.00 334.30 0.00			MSBU Administra	ıtive Work Total			23.50	1,742.91	0.00	0.00	0.00	00.00	1,742.92
Open Road Cut Road Repair Open Road Cut Road Repair 03/25/2025 53.00 3.656.67 0.00 Open Road Cut Road Repair MATE DR & MASTER DR, PLACIDA, 59.00 4.073.43 778.38 Open Road Cut Road Repair A1 MASTHEAD RD, Charlotte, FL, 33946 02/10/2025 39.50 2,730.77 231.84 Open Road Cut Road Repair BRIG CIR N & KEY RD, PLACIDA, FL, Classed Road Cut Road Repair A1.00 2,753.30 711.16 Open Road Cut Road Repair BRIG CIR N & KEY RD, PLACIDA, FL, Classed Road Cut Road Repair Classed Road Cut Road Repair A1.00 2,753.30 711.16 Open Road Cut Road Repair Total BRIG CIR N & KEY RD, PLACIDA, FL, Classed Road Cut Road Repair Total A1.00 2,753.30 743.36 Open Road Cut Road Repair Total BRIG CIR N & GASPARILLA RD, PORT Classed Road CIR Road Road CIR Road Repair Total A1.003.09 2,474.74 1. Shoulder Repair BRIG CIR N & GASPARILLA RD, PORT S.00 334.30 0.00		5127	Open Road Cut Ro	oad Repair		03/07/2025	6.00	416.76	11.21	42.00	0.00		469.97
Open Road Cut Road Repair MATE DR & MASTER DR, PLACIDA, 03/27/2025 0.00 0.00 777.16 Order 5127 Total MATE DR & MASTER DR, PLACIDA, 02/10/2025 59.00 4,073.43 788.38 Open Road Cut Road Repair 41 MASTHEAD RD, Charlotte, FL, 33946 39.50 2,730.77 231.84 20.00 Open Road Cut Road Repair BRIG CIR N & KEY RD, PLACIDA, FL, 40.00 2,753.30 711.16 Open Road Cut Road Repair BRIG CIR N & KEY RD, PLACIDA, FL, 40.00 2,753.30 744.55 743.36 Open Road Cut Road Repair Total BRIG CIR N & KEY RD, PLACIDA, FL, 21.00 1,445.59 743.36 Open Road Cut Road Repair Total BRIG CIR N & GASPARILLA RD, PORT 5.00 334.30 0.00 Shoulder Repair BRIG CIR N & GASPARILLA RD, PORT 5.00 334.30 0.00		5127	Open Road Cut Ro	oad Repair		03/25/2025	53.00	3,656.67	0.00	524.01	0.00	**************************************	4,180.68
Order 5127 Total MATE DR & MASTER DR, PLACIDA, 59.00 4,073.43 788.38 Order 67991 Total 41 MASTHEAD RD, Charlotte, FL, 33946 02/10/2025 39.50 2,730.77 231.84 Order 67991 Total 41 MASTHEAD RD, Charlotte, FL, 33946 03/14/2025 40.00 2,753.30 711.16 Order 95080 Total BRIG CIR N & KEY RD, PLACIDA, FL, 33946 03/17/2025 21.00 1,445.59 743.36 Open Road Cut Road Repair BRIG CIR N & KEY RD, PLACIDA, FL, 33946 01/108.09 2,753.30 711.16 Open Road Cut Road Repair Total BRIG CIR N & KEY RD, PLACIDA, FL, 21.00 1,445.59 743.36 Shoulder Repair BRIG CIR N & GASPARILLA RD, PORT 5.00 334.30 0.00		5127	Open Road Cut Ro	oad Repair		03/27/2025	00.0	0.00	777.16	00.00	0.00		777.16
Open Road Cut Road Repair Open Road Cut Road Repair A1 MASTHEAD RD, Charlotte, FL, 33946 39.50 2,730.77 231.84 Order 95080 Total BRIG CIR N & KEY RD, PLACIDA, FL, 33946 03/14/2025 40.00 2,753.30 711.16 Order 95224 Total BRIG CIR N & KEY RD, PLACIDA, FL, 33946 03/17/2025 21.00 1,445.59 743.36 Order 95224 Total BRIG CIR N & KEY RD, PLACIDA, FL, 33946 159.50 11,003.09 2,474.74 1 Open Road Cut Road Repair Total Shoulder Repair 500 334.30 0.00		Work Orde	ır 5127 Total	MATE DR & MAST 33946	ER DR, PLACIDA,	I	59.00	4,073.43	788.38	566.01	0.00	13.09	5,427.81
Order 67991 Total 41 MASTHEAD RD, Charlotte, FL, 33946 39.50 2,730.77 231.84 Order 95080 Total BRIG CIR N & KEY RD, PLACIDA, FL, Open Road Cut Road Repair 03/14/2025 40.00 2,753.30 711.16 Order 95224 Total BRIG CIR N & KEY RD, PLACIDA, FL, Stoulder Repair 03/17/2025 21.00 1,445.59 743.36 Open Road Cut Road Repair Total Character 95224 Total BRIG CIR N & GASPARILLA RD, PORT 159.50 11,003.09 2,474.74 1, Shoulder Repair BRIG CIR N & GASPARILLA RD, PORT 5.00 334.30 0.00		67991	Open Road Cut Rc	oad Repair		02/10/2025	39.50	2,730.77	231.84	444.04	0.00		3,406.65
Open Road Cut Road Repair Drder 95080 Total BRIG CIR N & KEY RD, PLACIDA, FL, 03/14/2025 40.00 2,753.30 711.16 Open Road Cut Road Repair BRIG CIR N & KEY RD, PLACIDA, FL, 03/17/2025 21.00 1,445.59 743.36 Open Road Cut Road Repair Total BRIG CIR N & KEY RD, PLACIDA, FL, 159.50 11,003.09 2,474.74 1, Open Road Cut Road Repair Total Shoulder Repair BRIG CIR N & GASPARILLA RD, PORT 5.00 334.30 0.00		Work Orde	ır 67991 Total	41 MASTHEAD RE), Charlotte, FL, 33946		39.50	2,730.77	231.84	444.04	0.00	2.92	3,406.65
Order 95080 Total BRIG CIR N & KEY RD, PLACIDA, FL, 40.00 2,753.30 711.16 Open Road Cut Road Repair Open Road Cut Road Repair Total BRIG CIR N & KEY RD, PLACIDA, FL, 03/17/2025 21.00 1,445.59 743.36 Open Road Cut Road Repair Total Open Road Cut Road Repair Total 159.50 11,003.09 2,474.74 1, Shoulder Repair BRIG CIR N & GASPARILLA RD, PORT 5.00 334.30 0.00		95080	Open Road Cut Rc	oad Repair		03/14/2025	40.00	2,753.30	711.16	358.68	00:00		3,823.14
Open Road Cut Road Repair 03/17/2025 21.00 1,445.59 743.36 Order 95224 Total BRIG CIR N & KEY RD, PLACIDA, FL, 33946 21.00 1,445.59 743.36 Open Road Cut Road Repair Total Shoulder Repair Order 86674 Total O1/28/2025 5.00 334.30 0.00 Order 86674 Total BRIG CIR N & GASPARILLA RD, PORT 5.00 334.30 0.00		Work Orde	ər 95080 Total	BRIG CIR N & KEN 33946		Vinesassa.	40.00	2,753.30	711.16	358.68	0.00	7.73	3,823.14
Open Road Cut Repair BRIG CIR N & KEY RD, PLACIDA, FL, 21.00 1,445.59 743.36 1 Open Road Cut Road Repair Total 159.50 11,003.09 2,474.74 1,5 Shoulder Repair 01/28/2025 5.00 334.30 0.00 Order 86674 Total BRIG CIR N & GASPARILLA RD, PORT 5.00 334.30 0.00		95224	Open Road Cut Ro	oad Repair		03/17/2025	21.00	1,445.59	743.36	187.95	0.00		2,376.90
Open Road Cut Road Repair Total 159.50 11,003.09 2,474.74 1,5 Shoulder Repair 01/28/2025 5.00 334.30 0.00 Order 86674 Total BRIG CIR N & GASPARILLA RD, PORT 5.00 334.30 0.00		Work Orde	ır 95224 Total	BRIG CIR N & KE) 33946		овиний К	21.00	1,445.59	743.36	187.95	0.00	8.08	2,376.90
Shoulder Repair 01/28/2025 5.00 334.30 0.00 Order 86674 Total BRIG CIR N & GASPARILLA RD, PORT 5.00 334.30 0.00			Open Road Cut R	toad Repair Total			159.50	11,003.09	2,474.74	1,556.68	0.00	31.82	15,034.50
BRIG CIR N & GASPARILLA RD, PORT 5.00 334.30 0.00		86674	Shoulder Repair			01/28/2025	5.00	334.30	0.00	24.55	00:00		358.85
CHARLOTTE, 1L, 33301		Work Orde	er 86674 Total	BRIG CIR N & GA; CHARLOTTE, FL,	SPARILLA RD, PORT 33981	Territory (5.00	334.30	0.00	24.55	0.00	0.02	358.85

			DAIE:	01/01/2025	END DATE:	3	03/31/2025					raye o oi /
otonda Sa	nds North S	Rotonda Sands North Street and Drainage Unit	je Unit									
Project	WO Number	WO Description	Location		Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor	Work Accomp	Total
		Shoulder Repair Total	Total			5.00	334.30	0.00	24.55	0.00	0.02	358.85
	53533	Small Pipe Install (Small Pipe Install (Pipes 31" And Under)		03/10/2025	41.50	2,866.89	0.00	334.40	0.00		3,201.29
	53533	Small Pipe Install	Small Pipe Install (Pipes 31" And Under)		03/11/2025	48.50	3,354.89	10,211.48	574.78	0.00		14,141.1
	53533	Small Pipe Install	Small Pipe Install (Pipes 31" And Under)		03/12/2025	0.00	0.00	783.85	0.00	00.0		783.85
	53533	Small Pipe Install	Small Pipe Install (Pipes 31" And Under)		03/13/2025	23.00	1,591.27	00:00	233.27	00:00		1,824.54
	53533	Small Pipe Install	Small Pipe Install (Pipes 31" And Under)		03/24/2025	0.00	0.00	360.00	0.00	00.00		360.00
	Work Orde	Work Order 53533 Total	BRIG CIR N & KEY RD, 33946	D, PLACIDA, FL,	İ	113.00	7,813.05	11,355.32	1,142.45	0.00	96.00	20,310.82
	94024	Small Pipe Install	Small Pipe Install (Pipes 31" And Under)		03/11/2025	0.00	0.00	10,211.48	0.00	0.00		10,211.4 8
	94024	Small Pipe Install	Small Pipe Install (Pipes 31" And Under)		03/12/2025	51.50	3,556.29	0.00	503.60	0.00		4,059.89
	94024	Small Pipe Install	Small Pipe Install (Pipes 31" And Under)		03/13/2025	21.00	1,453.39	0.00	187.95	00.00		1,641.34
	94024	Small Pipe Install	Small Pipe Install (Pipes 31" And Under)		03/24/2025	0.00	0.00	360.00	0.00	00.00		360.00
	Work Orde	Work Order 94024 Total	BRIG CIR N & KEY RD, 33946	.D, PLACIDA, FL,		72.50	5,009.68	10,571.48	691.55	0.00	96.00	16,272.71
		Small Pipe Instal	Small Pipe Install (Pipes 31" And Under) Total	Total		185.50	12,822.72	21,926.80	1,834.00	0.00	192.00	36,583.53
	19032	Survey			01/07/2025	05.0	39.90	00.0	0.00	00.0		39.90
	19032	Survey			01/08/2025	0.25	23.30	0.00	0.00	00:00		23.30
	19032	Survey			01/23/2025	0.25	23.30	0.00	0.00	0.00		23.30
	19032	Survey			01/24/2025	0.75	63.20	0.00	0.00	00.00		63.20
	19032	Survey			02/06/2025	0.50	43.25	5	6	000		10.00

Monthly	Monthly Funding Report	Report	START DATE: 0	01/01/2025	END DATE:	03	03/31/2025					Page 6 of 7
Rotonda Sz	ands North S	Rotonda Sands North Street and Drainage Unit	e Unit									
Project	WO Number	WO Description	Location		Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	19032	Survey			02/27/2025	0.25	23.30	0.00	0.00	00.00		23.30
	Work Orde	Work Order 19032 Total	BRIG ST, PLACIDA, 33946			2.50	216.24	00'0	0.00	0.00	0.00	216.25
		Survey Total				2.50	216.24	0.00	00'0	0.00	0.00	216.25
	55541	Vacuum Culvert Cleaning	eaning		02/13/2025	21.00	1,466.59	0.00	458.80	00.0		1,925.39
	55541	Vacuum Culvert Cleaning	eaning		02/18/2025	17.50	1,229.13	0.00	367.04	00.0		1,596.17
	Work Orde	Work Order 55541 Totai	26 MAST DR, PLACIDA, FL, 33946	L, 33946		38.50	2,695.72	0.00	825.84	0.00	8.00	3,521.56
		Vacuum Culvert Cleaning Total	Sleaning Total			38.50	2,695.72	0.00	825.84	0.00	8.00	3,521.56
		Rotonda	Rotonda Sands North Street and Drain	Drainage Unit Total	_	636.36	44,078.97	25,208.62	5,794.77	00.00		75,082.44

Total Cost	75,082.44
Work	
Contractor	0.00
Equip. Cost	5,794.77
Materials Cost	25,208.62
Labor	44,078.97
Labor Hours	636.36
Date Worked	
	for all MSBUs reported
Location	Grand totals for
WO Description	Grand totals
	Grand totals

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03/31/2025

END DATE:

01/01/2025

START DATE:

Monthly Funding Report

Rotonda Sands Street and Drainage MSBU Fund Financial Report

Oct. 1, 2024 - Mar. 31, 2025

	Actual FY2024	Adopted Budget FY2025	YTD Actual FY2025	Encumbered FY2025	Balance FY2025
Beginning Balance	\$777,776	\$699,792	\$1,068,692		
Revenues Assessments & Earnings Grant & Subsidy Revenue Loans & Borrowing Total Revenue	314,256 - - \$314,256	256,293 - - - \$256,293	209,417 - - \$209,417		
Expenditures Contract Services Pipe Lining ROW Maintenance ROW Reclaimation Speciality Mowing Public Works Services Internal Charges Purchased Services Materials and Supplies Capital Outlay Debt Services	- - - 19,286 1,380 2,673 - -	15,000 75,000 - - - 237,786 886 7,347 - -	- - - 13,449 886 3,876 - -		15,000 75,000 - - 224,337 - 3,471 - -
Total Expenditures Reserves (Ending Fund Balance)	\$23,339 \$1,068,692	\$336,019 \$620,066	\$18,211 \$1,259,899	-	317,808
Reserves (Ending Fund Balance)	97.9%	64.9%	98.6%		

Date Prepared: 5/9/2025

CULVERT LOCATIONS

Harness Intersections

Bends

Calm Bill Bulk

Dock Afloat Beacon Garnet Ebb

Gunwale

Brig Street and Brig from Rotonda West

Brig street/Brig West

NOTE: The culvert is buried and

NOTE: Brig and Sabot has been 9

Brig W Intersections

Bar

Master Intersections

Mate Tide Reef

Coxswain

Brig N Intersections

Sabot Dory Bag Aye Betts Clew

Masthead Intresections

Transom

NOTE: This culverts drains under

Abeam and Skipper

NOTE: This has been discussed s under water during rain events.

This list does not include all that locations during the inspection process.



PART II

LOCATIONS

N BRIG & BAG N BRIG & AYE N BRIG & BITTS **TRANSON & MASTHEAD** N BRIG & COXSWAIN **KNOT & COXSWAIN BANK & COXSWAIN** BRIG E & BRIG N **BRIG & STERN MASTER & DOG MASTER & SURF MASTER & REEF MASTER & TIDE MASTER & REEF**

MATE & MASTER

N BRIG & DORY

CURRENT CONDITION AND RECOMMENDED REMEDIATION	MSBU WORK ORDER RECOMMENDED
Crushed closed, underground - needs to be open, end cut off and concrete cap installed	MSBU
Crushed closed, underground - needs to be open, end cut off and concrete cap installed	MSBU
Crushed closed, underground - needs to be open, end cut off and concrete cap installed	MSBU
Crushed closed, underground - needs to be open, end cut off and concrete cap installed	MSBU
Crushed closed, underground - needs to be open, end cut off and concrete cap installed	MSBU
Crushed closed, underground - needs to be open, end cut off and concrete cap installed	MSBU
Crushed closed, underground - needs to be open, end cut off and concrete cap installed	MSBU
Crushed closed, underground - needs to be open, end cut off and concrete cap installed	MSBU
Crushed closed, underground - needs to be open, end cut off and concrete cap installed	MSBU
Buried underground in a residential lot in the right of way. Will need to be dug out and evaluated.	MSBU
Lake side culvert has been crushed at the end and a concrete cover should be placed to secure stabilization of culvert at this location	MSBU
Lake side culvert has been crushed at the end and a concrete cover should be placed to secure stabilization of culvert at this location	MSBU
Lake side culvert has been crushed at the end and a concrete cover should be placed to secure stabilization of culvert at this location	MSBU
Crushed closed, underground - needs to be open, end cut off and concrete cap installed	MSBU
New construction has created a barrier at the opening of this culvert. Development must restore the slope and opening at this location	НОА
Lake side sode replacement where the project was drained to remediate this culver. To stabilize the shoreline at this location sod should be re-installed from the water edge to the roadway.	MSBU

