

AGENDA
SOUTH BURNT STORE STREET & DRAINAGE
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)

ADVISORY BOARD REGULAR MEETING
WEDNESDAY, JUNE 25, 2025

10:30 a.m., Charlotte Harbor Event Center
75 Taylor Street, Punta Gorda, Florida

BOARD MEMBERS: Dave Evans, Chair
Sandra Funk, Vice-Chair
Elisabeth Geltz
Dr. Mary-Ellen Kiss
Richard Mathis

COUNTY STAFF: Erica Hayes, Community Liaison
James Richardson, Projects Manager

PURPOSE: Regular Meeting

1. Call to Order / Roll Call
2. Changes to the Agenda / Motion to Approve Changes
3. Citizen Input on Agenda Items (3-Minute Limit)
4. Approval of Minutes: February 5, 2025
5. Unfinished Business:
 - a. Burnt Store Road & Vincent Avenue
 - b. FY24 Paving Program
 - c. No Outlet Signs – Cape Horn Blvd.
 - d. Speed Concerns – Cape Horn Blvd.
6. New Business:
 - a. Financial Reports
 - b. Turn Radius – Cape Horn Blvd. at Burnt Store Rd.
7. Citizen Input on MSBU Items (3-Minute Limit)
8. Advisory Board Open Discussion
9. Meeting Schedule / Items for Next Agenda
10. Motion to Adjourn

**MINUTES
SOUTH BURNT STORE STREET & DRAINAGE
MUNICIPAL BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING
WEDNESDAY, JUNE 25, 2025**

**10:27 a.m. – 12:05 p.m.
Charlotte Harbor Event Center
75 Taylor Street, Punta Gorda, Florida**

Members Present: Dave Evans, Chair
Sandra Funk, Vice Chair
Elisabeth Geltz
Dr. Mary-Ellen Kiss
Members Absent: Richard Mathis
County Staff: Erica Hayes, Community Liaison
James Richardson, Projects Manager
Guests: None

Call to Order / Roll Call:

The meeting was called to order at 10:30 a.m. A roll call was taken, and a quorum was established.

Changes to the Agenda / Motion to Approve Changes:

None

Citizen Input on Agenda Items (3 Minute Limit):

None

Approval of the Minutes:

The February 5, 2025, minutes were unanimously approved as written.

Unfinished Business:

- a. Vincent Avenue: Mrs. Hayes provided an update on the recent joint meeting between the Lee County and Charlotte County Boards of County Commissioners (BOCC) held on April 15, 2025. She advised that Lee County is opposed to accepting responsibility for the maintenance of their portion of Vincent Avenue, while Charlotte County has already paved its section of the road. The discussion also included Section 22 and Lee County's involvement, as well as the potential formation of a Municipal Services Taxing Unit (MSTU) to fund future maintenance of Lee County's portion of Vincent Avenue.
- b. Fiscal Year (FY) 24 Paving Program: Mrs. Hayes provided an update stating that paving is complete, and restoration efforts have begun. The Advisory Board discussed concerns about a skid steer causing damage to the newly paved roadway, as well as a recent incident involving a cyclist who fell on Cape Horn Boulevard. The Board recommended that restoration efforts prioritize the edges of pavement near sidewalks and roundabouts to enhance safety. Additional concerns were raised about contractors damaging sidewalks with heavy equipment, along with the presence of cracks and other safety issues on sidewalks throughout various locations. Mr. Evans reported that he is in contact with Scott

Staebler, Engineering Inspector, who is compiling a punch list and will ensure these issues are included. The Board also requested that high-use roads—San Edmundo Road, Peppercorn Road, Santa Inez Road, and Acapulco Road—be striped for visibility and safety. Mr. Richardson noted that County standards may not require striping on non-main roads, but staff will follow up with the Transportation Engineer to confirm.

- c. Hydrology Study: Mrs. Hayes provided an update that a Public Input Meeting is scheduled for July 22, 2025, from 9:00 a.m. to 12:00 p.m. at Burnt Store Presbyterian Church, located at 11330 Burnt Store Road, Punta Gorda, Florida 33955. The meeting is open to the public, and representatives from Kimley-Horn and County staff will be present to answer questions and gather feedback.
- d. No Outlet Signs – Cape Horn Boulevard: The group requested this item be removed from future agendas.
- e. Cape Horn Boulevard Speed Concerns: Mr. Richardson presented the most recent speed study results, noting that the 85th percentile speed was 33 mph northbound and 31 mph southbound, with approximately 1,400 vehicles per day—consistent with typical volumes for a collector road. Since the current posted speed is 30 mph, it is not enough to warrant additional actions. The Advisory Board requested that the next speed study be conducted during the January/February timeframe to better reflect seasonal traffic patterns. Mr. Richardson explained the County's speed study methodology, stating that data is collected at least once annually across the County, with a focus on collector and arterial roadways. The analysis includes three different time frames and accounts for the presence of golf carts, pedestrians, bicycles, and vehicle type. The Board further inquired about the possibility of installing speed signs along Cape Horn Boulevard due to increased traffic from the marina, as well as the presence of bicycles and bus stops. They discussed whether permitting would be required to install speed signs as a community and emphasized that this should be considered a safety-related issue.

New Business:

- a. Financial Reports: The FY25 Quarter Two actual expenditure and activity maintenance reports were provided for review, along with the projected FY26/27 budget. The Advisory Board requested clarification regarding the increase in projected drainage maintenance and right-of-way watering costs for FY27, specifically whether the increase is related to swale grading or anticipated upcoming projects.
- b. Turn Radius – Cape Horn Blvd: Mr. Richardson reviewed the proposed entrance modification layout, which illustrates adjustments to the existing 50-degree radius. He explained that increasing the radius to 55 degrees would shift the curb back by approximately 6 feet, while a 60-degree radius would require the curb to be moved back 12 to 15 feet. Mr. Richardson stated that a 55-degree adjustment should sufficiently address the issue, particularly for school buses and delivery trucks, though he reminded the group that some level of driver error will always occur. The Advisory Board did not reach a decision at this time and agreed to continue the discussion at the next regularly scheduled meeting.

Citizen Input on MSBU Items (3 Minute Limit):

None

Advisory Board Open Discussion:

- The Board discussed the potential for coordinating with Waste Management to reduce roadway damage by placing trash bins on the arm side of the collection trucks.
- The Board noted broken water valve boxes, infrequent line flushing, and recent drops in water pressure. Members were advised to follow up with Charlotte County Utilities for further investigation and resolution.

Schedule Meetings / Items for Next Agenda:

Future meetings are tentatively scheduled at 10:30 a.m., as follows:

- Wednesday, August 13, 2025
- Wednesday, October 22, 2025

The meeting adjourned at 12:05 p.m.

Submitted by Erica Hayes
Public Works Department



Chair Signature

8-13-25
Date

Preliminary 2 Year Budget

Vacant and Occupied

Cost per ERU

\$	297.83	
\$	297.83	

Current Maximum Rate

Beginning Balance

Assessments & Earnings

Assessments

Interest

Interest Earnings-L.G.S.F.T.F.

Net Inc/(Decr) Fair Market Value-Investments

Interest-Tax Coll

Misc Rev-Refund Prior Year Exp

Excess Fees /Tax Collector

Less 5% Reserve - FS 129.01(2)b

Grant & Subsidy Revenue

State Grant

Loans & Borrowing

Debt Proceeds

Contract Services

Engineering

Other Contractual Svcs

Concrete Flatwork

Drainage

Street Sweeping

Installed Sod

Paving

Contract Services; other

Pipe Lining

Right of Way Maint

ROW Reclamation

Specialty Mowing

Public Works Services

	Preliminary Budget FY2026	Preliminary Budget FY2027
<i>Equip Repl Charges-PubWrks</i>	11,645	14,941
<i>Operating Exp-PubWrks</i>	84,592	106,517
<i>Road & Bridge Materials</i>	13,436	21,805
<i>Lighting Materials</i>	-	-
<i>Sign Materials</i>	-	-
Internal Charges		
<i>Central/Indirect Svcs</i>	5,594	5,874
Purchased Services		
<i>Postage-MSBU Notices</i>	-	-
<i>Personal Svcs-InterDept</i>	-	-
<i>Postage</i>	-	-
<i>Utility Service-Electricity</i>	-	-
<i>Utility Service-Water/Sewer</i>	500	500
<i>Utility Service-Traffic Signals/Lights</i>	4,500	4,500
<i>R/M-Imprv Other than Bldgs</i>	-	-
<i>Advertising-Legal</i>	-	-
<i>Fees-Landfill</i>	2,000	2,000
<i>Collection Fee-Tax Collector</i>	13,386	13,386
Materials and Supplies		
Capital Outlay		
<i>Imprv-Other Than Bldgs</i>	-	-
Debt Services		
<i>Principal</i>	394,000	394,000
<i>Interest</i>	80,546	61,858
<i>Other Debt Service Costs</i>	-	-
Project Costs		
<i>South Burnt Store Paving Program</i>		
<i>Paving</i>	5,617,139	-
<i>Rejuvenation</i>	354,000	-
<i>Labor</i>	77,819	-
Total Expenditures	6,709,157	675,381
Reserves (Ending Fund Balance)	\$ 810,048	\$ 773,178
Reserve %	10.8%	53.4%

Version Date 3/20/2025

Budget Report

Activity Description: All South Burnt Store Street and Drainage Unit
Budget Year: 2026

Budget Details						
Activity Description	Work Quantity	Unit of Measure	Labor Cost	Materials Cost	Equipment Cost	Contractor Cost
ADA Mat	2	MATS	\$242.37	\$126.58	\$8.65	\$377.60
Brush Cutting	125	CY	\$134.54		\$24.59	\$159.14
Camera/Video	5	PIPES	\$3,067.60		\$1,182.60	\$4,250.20
Concrete (Sidewalk) Repair/Replace	200	SF	\$2,908.40	\$2,634.02	\$469.60	\$6,012.02
Concrete Catch Basin Repair	2	REPAIRS	\$1,454.20	\$121.63	\$161.80	\$1,737.63
Data Collection	50	CT	\$1,579.40		\$47.50	\$1,626.90
Drainage Maintenance - Swale Grading	3,000	SF	\$2,544.34	\$1,643.45	\$411.09	\$4,598.88
Drainage Maintenance Re-grading	300	SF	\$176.06	\$0.44	\$28.78	\$205.28
Fuel Work	4	EQUIPMENT	\$302.28		\$90.64	\$392.92
GIS Update	50	CT	\$1,316.17			\$1,316.17
Investigation	10	INSPECTIONS	\$808.10		\$47.50	\$855.60
Large Pipe Install (Pipes 31" And Up)	1	LF	\$74.21	\$142.20	\$29.09	\$245.49
MSBU Administrative Work	120	HOURS	\$9,476.40		\$499.20	\$9,975.60
Pavement Markings	100	MARKINGS	\$5,808.20	\$565.10	\$1,017.80	\$7,391.10
Project Management	4	LABOR	\$375.03			\$375.03
ROW - Vegetation Management	200	STRUCTURES	\$465.67	\$6.53	\$119.13	\$591.33
ROW Watering	6,000	GALLONS	\$1,480.20		\$196.40	\$1,676.60
Sign Fabrication	20	SIGNS	\$441.26	\$664.41	\$19.54	\$1,125.21
Sign Inspection	1,500	SIGNS	\$5,633.06		\$791.94	\$6,425.00
Sign Installation	5	SIGNS	\$174.63	\$82.77	\$24.55	\$281.95
Sign Maintenance	300	SIGNS	\$10,477.50	\$4,731.00	\$1,473.00	\$16,681.50
Small Pipe Install (Pipes 31" And Under)	32	LF	\$2,194.30	\$2,181.52	\$294.30	\$4,670.12
Standard Cuts	300	SF	\$2,194.30	\$218.30	\$294.30	\$2,706.90

Budget Report

Activity Description: All

South Burnt Store Street and Drainage Unit

Budget Year: 2026

Budget Details						
Activity Description	Work Quantity	Unit of Measure	Labor Cost	Materials Cost	Equipment Cost	Contractor Cost
Street Light Repair	126	LIGHTS	\$26,887.35		\$3,287.55	
Support (Post) Maintenance	50	POSTS	\$873.13	\$317.39	\$122.75	
Transport	2	TRIP	\$526.47		\$84.87	
Vacuum Culvert Cleaning	20	CULVERTS	\$2,976.40		\$917.60	
South Burnt Store Street and Drainage Unit Total			\$84,591.56	\$13,435.34	\$11,644.76	
						\$109,671.66

Budget Report

Activity Description: All South Burnt Store Street and Drainage Unit
Budget Year: 2027

Budget Details						
Activity Description	Work Quantity	Unit of Measure	Labor Cost	Materials Cost	Equipment Cost	Contractor Cost
ADA Mat	2	MATS	\$242.37	\$132.91	\$8.65	\$383.93
Asphalt Driveway - Maintenance	1	TONS	\$482.13	\$135.14	\$68.98	\$686.26
Brush Cutting	125	CY	\$134.54		\$24.59	\$159.14
Camera/Video	5	PIPES	\$3,067.60		\$1,182.60	\$4,250.20
Concrete (Catch Basins)	1	CATCH BASINS	\$2,950.00	\$445.77	\$404.20	\$3,799.97
Concrete (Sidewalk) Repair/Replace	200	SF	\$2,908.40	\$2,765.72	\$469.60	\$6,143.72
Concrete Catch Basin Repair	2	REPAIRS	\$1,454.20	\$127.71	\$161.80	\$1,743.71
Data Collection	50	CT	\$1,579.40		\$47.50	\$1,626.90
Drainage Maintenance - Swale Grading	15,000	SF	\$12,721.71	\$8,627.74	\$2,055.43	\$23,404.89
Drainage Maintenance Re-grading	1,500	SF	\$880.32	\$2.29	\$143.88	\$1,026.49
Fuel Work	6	EQUIPMENT	\$453.42		\$135.96	\$589.38
GIS Update	50	CT	\$1,316.17			\$1,316.17
Investigation	10	INSPECTIONS	\$808.10		\$47.50	\$855.60
Large Pipe Install (Pipes 31" And Up)	1	LF	\$74.21	\$149.31	\$29.09	\$252.60
MSBU Administrative Work	120	HOURS	\$9,476.40		\$499.20	\$9,975.60
Pavement Markings	100	MARKINGS	\$5,808.20	\$593.34	\$1,017.80	\$7,419.34
Project Management	4	LABOR	\$375.03			\$375.03
ROW - Vegetation Management	300	STRUCTURES	\$698.50	\$10.29	\$178.70	\$887.49
ROW Watering	30,000	GALLONS	\$7,401.00		\$982.00	\$8,383.00
Sign Fabrication	25	SIGNS	\$551.57	\$872.04	\$24.43	\$1,448.04
Sign Inspection	1,800	SIGNS	\$6,759.68		\$950.32	\$7,710.00
Sign Installation	7	SIGNS	\$244.48	\$121.68	\$34.37	\$400.52
Sign Maintenance	300	SIGNS	\$10,477.50	\$4,967.55	\$1,473.00	\$16,918.05

Budget Report

Activity Description: All

South Burnt Store Street and Drainage Unit

Budget Year: 2027

Budget Details						
Activity Description	Work Quantity	Unit of Measure	Labor Cost	Materials Cost	Equipment Cost	Contractor Cost
Small Pipe Install (Pipes 3' and Under)	32	LF	\$2,194.30	\$2,290.59	\$294.30	\$4,779.19
Standard Cuts	300	SF	\$2,194.30	\$229.20	\$294.30	\$2,717.80
Street Light Repair	126	LIGHTS	\$26,887.35		\$3,287.55	\$30,174.90
Support (Post) Maintenance	50	POSTS	\$873.13	\$333.26	\$122.75	\$1,329.14
Transport	2	TRIP	\$526.47		\$84.87	\$611.33
Vacuum Culvert Cleaning	20	CULVERTS	\$2,976.40		\$917.60	\$3,894.00
South Burnt Store Street and Drainage Unit Total			\$106,516.87	\$21,804.55	\$14,940.97	\$143,262.39

Capital Maintenance Schedule
Public Works - MSBU/TU Road Paving
2026-2027

Project Costs (in thousands)

Project Name	2026	2027	2028	2029	2030	2031	TOTAL
Burnt Store Village/Woodland Estates	40	6	5	5	4	6	66
Englewood East Paving Program FY25	10,228	206	195	182	170	156	11,138
Englewood East Paving Program FY26	12,320	1,001	247	230	213	195	14,207
Englewood East Paving Program FY27	-	16,417	1,144	247	230	213	18,251
Gardens of Gulf Cove Paving Program	3,024	307	140	132	124	115	3,843
Greater Port Charlotte Road Paving Program	4,727	-	-	-	-	-	4,727
Greater Port Charlotte Paving Program FY26	4,911	-	-	-	-	-	4,911
Greater Port Charlotte Paving Program FY27	-	4,911	-	-	-	-	4,911
Greater Port Charlotte Paving Program FY28	-	-	4,911	-	-	-	4,911
Greater Port Charlotte Paving Program FY29	-	-	-	-	-	-	4,911
Greater Port Charlotte Paving Program FY30	-	-	-	4,911	-	-	4,911
Greater Port Charlotte Paving Program FY31	-	-	-	-	4,911	-	4,911
Grove City Paving Program	-	-	-	-	-	4,911	4,911
Lemon Bay Paving and Maintenance Program	5,096	486	177	167	157	146	6,229
Pirate Harbor Paving Program	8,893	283	265	245	225	205	10,116
Placida Paving and Maintenance Program	275	38	35	32	30	27	437
Rotonda Meadows and Villas Paving and Mnt Program	4,150	100	94	88	82	75	4,588
Rotonda West Paving Program	-	-	9,303	731	218	205	10,457
South Burnt Store Paving Program	18,943	464	438	411	382	351	20,989
South Gulf Cove Paving Program Phase 2	6,130	62	42	22	5	-	6,260
South Gulf Cove Paving Program Phase 3	13,786	768	-	-	-	-	14,554
	-	14,337	767	-	-	-	15,104
TOTAL	92,523	39,387	17,764	7,404	6,751	6,606	170,434

Department Request 12/11/24

Charlotte County

South Burnt Store Street and Drainage MSBU

Fund Financial Report
Oct. 1, 2024 - Mar. 31, 2025

	Actual FY2024	Adopted Budget FY2025	YTD Actual FY2025	Encumbered FY2025	Balance FY2025
Beginning Balance	\$3,821,104	\$4,376,048	\$4,447,303		
Revenues					
Assessments & Earnings	885,740	659,380	574,288		
Grant & Subsidy Revenue	-	-	-		
Loans & Borrowing	-	2,668,000	-		
Total Revenue	\$885,740	\$3,327,380	\$574,288		
Expenditures					
Contract Services	20,000	7,500	9,450	-	(1,950)
Pipe Lining	-	20,000	-	-	20,000
ROW Maintenance	-	-	-	-	-
ROW Reclamation	-	-	-	-	-
Speciality Mowing	-	-	-	-	-
Public Works Services	198,333	205,988	5,576	-	200,412
Internal Charges	1,194	6,243	6,243	-	-
Purchased Services	19,433	19,389	12,005	-	7,384
Materials and Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Services	-	632,124	-	-	632,124
Project Costs					
South Burnt Store Paving FY24	20,582	6,032,950	5,785	5,617,139	410,027
Total Expenditures	\$259,542	\$6,924,194	\$39,058	\$5,617,139	\$1,267,997
Reserves (Ending Fund Balance)	\$4,447,303	\$779,234	\$4,982,533		
Reserve %	94.5%	10.1%	99.2%		

Date Prepared: 5/9/2025

Monthly Funding Report

START
DATE:

01/01/2025

END DATE:

03/31/2025

Page 1 of 7

South Burnt Store Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	93132	Asphalt Maintenance		02/21/2025	6.00	401.16	0.00	44.43	0.00		445.59
	Work Order 93132 Total		VELLUM CIR, PUNTA GORDA, FL, 33955		6.00	401.16	0.00	44.43	0.00	0.25	445.59
	Asphalt Maintenance Total										
	95461	Data Collection		03/18/2025	8.00	591.20	0.00	19.00	0.00		610.20
	Work Order 95461 Total		VINCENT AVE, PUNTA GORDA, FL, 33955		8.00	591.20	0.00	19.00	0.00	0.00	610.20
	Data Collection Total										
	36213	Drainage Maintenance - Swale Grading		01/01/2025	0.00	0.00	1,215.00	0.00	0.00		1,215.00
	Work Order 36213 Total		17123 BARCREST LN		0.00	0.00	1,215.00	0.00	0.00	972.00	1,215.00
	41880	Drainage Maintenance - Swale Grading		01/01/2025	0.00	0.00	336.50	0.00	0.00		336.50
	Work Order 41880 Total		17290 SAGEHORN LN, PUNTA GORDA, FL, 33955		0.00	0.00	336.50	0.00	0.00	420.00	336.50
	Drainage Maintenance - Swale Grading Total										
	84295	GIS Update		01/06/2025	0.25	18.48	0.00	0.00	0.00		18.48
	Work Order 84295 Total		24399 BELIZE CT, PUNTA GORDA, FL, 33955		0.25	18.48	0.00	0.00	0.00	1.00	18.48
	GIS Update Total										
	71027	Investigation		01/03/2025	0.25	18.48	0.00	0.00	0.00	1.00	18.48
	Work Order 71027 Total		24399 BELIZE CT, PUNTA GORDA, FL, 33955		1.50	113.61	0.00	6.24	0.00		119.85
	Work Order 71027 Total				1.50	113.61	0.00	6.24	0.00	1.00	119.85

5/30/2025 10:25:24 AM

Monthly Funding Report

START
DATE:

01/01/2025

END DATE:

03/31/2025

Page 2 of 7

South Burnt Store Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	77774	Investigation		02/19/2025	1.00	75.74	0.00	4.16	0.00		79.90
	Work Order 77774 Total 24130 PYRAMID WAY, PUNTA GORDA, FL, 33955										
					1.00	75.74	0.00	4.16	0.00	1.00	79.90
	Investigation Total										
	72744	MSBU Administrative Work		01/14/2025	0.75	55.43	0.00	0.00	0.00		55.43
	72744	MSBU Administrative Work		01/16/2025	2.00	147.80	0.00	0.00	0.00		147.80
	72744	MSBU Administrative Work		01/21/2025	0.50	36.95	0.00	0.00	0.00		36.95
	72744	MSBU Administrative Work		01/23/2025	0.50	36.95	0.00	0.00	0.00		36.95
	72744	MSBU Administrative Work		01/28/2025	0.50	36.95	0.00	0.00	0.00		36.95
	72744	MSBU Administrative Work		02/03/2025	0.50	36.95	0.00	0.00	0.00		36.95
	72744	MSBU Administrative Work		02/05/2025	2.75	203.23	0.00	0.00	0.00		203.23
	72744	MSBU Administrative Work		02/11/2025	1.00	73.90	0.00	0.00	0.00		73.90
	72744	MSBU Administrative Work		02/24/2025	0.75	55.43	0.00	0.00	0.00		55.43
	72744	MSBU Administrative Work		02/26/2025	0.75	55.43	0.00	0.00	0.00		55.43
	72744	MSBU Administrative Work		03/10/2025	0.50	36.95	0.00	0.00	0.00		36.95
	72744	MSBU Administrative Work		03/13/2025	0.75	55.43	0.00	0.00	0.00		55.43
	72744	MSBU Administrative Work		03/28/2025	0.25	18.48	0.00	0.00	0.00		18.48
	72744	MSBU Administrative Work		03/31/2025	0.25	18.48	0.00	0.00	0.00		18.48
	Administrative Time Total										
					11.75	868.33	0.00	0.00	0.00		868.36
	72744	MSBU Administrative Work		02/05/2025	2.75	203.23	0.00	0.00	0.00		203.23
	MSBU Meeting Total										
					2.75	203.23	0.00	0.00	0.00		203.23
	72744	MSBU Administrative Work		02/10/2025	2.00	147.80	0.00	0.00	0.00		147.80

Monthly Funding Report

START
DATE:

01/01/2025

END DATE:

03/31/2025

Page 3 of 7

South Burnt Store Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
MSBU Minutes Total											
	72744	MSBU Administrative Work		01/27/2025	2.00	147.80	0.00	0.00	0.00	0.00	147.80
Work Order 72744 Total					0.25	18.48	0.00	0.00	0.00	0.00	18.48
					16.75	1,237.83	0.00	0.00	0.00	0.00	1,237.87
MSBU Administrative Work Total											
	17107	Project Management		02/04/2025	3.00	259.23	0.00	0.00	0.00	0.00	259.23
	17107	Project Management		02/25/2025	4.00	345.64	0.00	0.00	0.00	0.00	345.64
	17107	Project Management		03/07/2025	2.00	172.82	0.00	0.00	0.00	0.00	172.82
	17107	Project Management		03/13/2025	1.00	86.41	0.00	0.00	0.00	0.00	86.41
	17107	Project Management		03/19/2025	10.75	814.20	0.00	44.72	0.00	0.00	858.93
	17107	Project Management		03/20/2025	10.00	757.40	0.00	41.60	0.00	0.00	799.00
	17107	Project Management		03/27/2025	2.00	151.48	0.00	8.32	0.00	0.00	159.80
	17107	Project Management		03/31/2025	8.00	605.92	0.00	33.28	0.00	0.00	639.20
Project Inspection Total					30.75	2,329.00	0.00	127.92	0.00	0.00	2,456.93
	17107	Project Management		01/08/2025	3.00	259.23	0.00	12.48	0.00	0.00	271.71
	17107	Project Management		01/28/2025	2.00	172.82	0.00	8.32	0.00	0.00	181.14
	17107	Project Management		01/30/2025	2.00	172.82	0.00	8.32	0.00	0.00	181.14
	17107	Project Management		02/21/2025	4.00	345.64	0.00	16.64	0.00	0.00	362.28
	17107	Project Management		02/26/2025	3.00	259.23	0.00	12.48	0.00	0.00	271.71
	17107	Project Management		02/27/2025	3.00	259.23	0.00	12.48	0.00	0.00	271.71
	17107	Project Management		02/28/2025	2.00	172.82	0.00	8.32	0.00	0.00	181.14
	17107	Project Management		03/14/2025	2.00	172.82	0.00	8.32	0.00	0.00	181.14

Monthly Funding Report

START
DATE:

01/01/2025

END DATE:

03/31/2025

Page 4 of 7

South Burnt Store Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
Site Visits Total											
	17107	Project Management		02/12/2025	21.00	1,814.61	0.00	87.35	0.00		1,901.97
	17107	Project Management		02/19/2025	2.00	172.82	0.00	0.00	0.00		172.82
	17107	Project Management		02/26/2025	2.50	216.02	0.00	0.00	0.00		216.03
Project Meetings Total											
					6.50	561.66	0.00	0.00	0.00		561.67
					68.24	5,569.37	0.00	215.27	0.00	0.00	5,784.66
Work Order 17107 Total											
cmr2209 - South Burnt Store Paving											
Project Management Total											
	91116	Small Pipe Install (Pipes 31" And Under)		03/28/2025	44.00	2,753.86	1,464.38	529.14	0.00		4,747.38
	91116	Small Pipe Install (Pipes 31" And Under)		03/31/2025	32.00	2,212.48	2,380.44	410.00	0.00		5,002.92
Work Order 91116 Total											
		24130 PYRAMID WAY, PUNTA GORDA, FL, 33955			76.00	4,966.34	3,844.81	939.14	0.00	51.00	9,750.30
Small Pipe Install (Pipes 31" And Under) Total											
	87729	Support (Post) Maintenance		01/27/2025	2.00	137.88	0.00	13.52	0.00		151.40
	87729	Support (Post) Maintenance		02/18/2025	0.00	0.00	52.87	0.00	0.00		52.87
Work Order 87729 Total											
		24357 SARAGOSSA LN, CHARLOTTE COUNTY, FL, 33955			2.00	137.88	52.87	13.52	0.00	3.00	204.27
Support (Post) Maintenance											
	94138	Support (Post) Maintenance		03/10/2025	3.00	206.82	0.00	20.28	0.00		227.10
	94138	Support (Post) Maintenance		03/11/2025	0.00	0.00	133.87	0.00	0.00		133.87
Work Order 94138 Total											
		17068 CAPE HORN BLVD, CHARLOTTE COUNTY, FL, 33955			3.00	206.82	133.87	20.28	0.00	3.00	360.97

Monthly Funding Report

START
DATE:

01/01/2025

END DATE:

03/31/2025

Page 5 of 7

South Burnt Store Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
Support (Post) Maintenance Total											
	88178	Underground Utility Locates		01/29/2025	2.00	194.46	0.00	8.32	0.00		202.78
Work Order 88178 Total					2.00	194.46	0.00	8.32	0.00	7.00	202.78
Underground Utility Locates Total											
	90303	Underground Utility Locates		02/11/2025	3.29	319.47	0.00	13.67	0.00		333.14
Work Order 90303 Total					3.29	319.47	0.00	13.67	0.00	11.00	333.14
Underground Utility Locates Total											
	71393	Vacuum Culvert Cleaning		01/29/2025	4.00	277.36	0.00	137.64	0.00		415.00
Work Order 71393 Total					4.00	277.36	0.00	137.64	0.00	1.00	415.00
16352 RABAT WAY, PUNTA GORDA, FL, 33955											
	71755	Vacuum Culvert Cleaning		02/03/2025	3.00	208.02	0.00	68.82	0.00		276.84
Work Order 71755 Total					3.00	208.02	0.00	68.82	0.00	1.00	276.84
23975 CEDAR RAPIDS RD, PUNTA GORDA, FL, 33955											
	74716	Vacuum Culvert Cleaning		02/03/2025	3.00	208.02	0.00	68.82	0.00		276.84
Work Order 74716 Total					3.00	208.02	0.00	68.82	0.00	1.00	276.84
17123 BARCREST LN											
	84294	Vacuum Culvert Cleaning		03/25/2025	4.00	277.36	0.00	91.76	0.00		369.12
Work Order 84294 Total					4.00	277.36	0.00	91.76	0.00	1.00	369.12

Monthly Funding Report

START
DATE:

01/01/2025

END DATE:

03/31/2025

Page 6 of 7

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
		Vacuum Culvert Cleaning Total			14.00	970.76	0.00	367.04	0.00	4.00	1,337.80
		South Burnt Store Street and Drainage Unit Total			202.03	14,803.11	5,583.05	1,651.07	0.00		22,037.31

Monthly Funding Report

START
DATE:

01/01/2025

END DATE:

03/31/2025

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
Grand totals for all MSBUs reported											
					202.03	14,803.11	5,583.05	1,651.07	0.00		22,037.31

South Burnt Store S/D MSBU
FY25 Paving Projection
as of 3.20.25

	Actuals FY2024	Estimate FY2025	Preliminary FY2026	Preliminary FY2027	Projected FY2028	Projected FY2029	Projected FY2030	Projected FY2031	FY31 Decrease Projected FY2032
BEGINNING BALANCE	\$ 3,821,104	\$ 4,447,303	\$1,173,630	\$789,765	\$751,771	\$752,314	\$778,997	\$823,785	\$761,990
OPERATING REVENUES									
Assessments & Earnings	885,740	673,262	653,332	652,028	651,899	651,901	651,992	144,514	144,304
External Borrowing	-	1,967,000	-	-	-	-	-	-	-
Total Revenue	885,740	\$2,640,262	\$653,332	\$652,028	\$651,899	\$651,901	\$651,992	\$144,514	\$144,304
OPERATING EXPENDITURES									
Paving	19,842	5,686,139	388,500	-	-	-	-	-	-
Other Operating Expenditures	239,700	203,265	174,151	234,164	215,120	209,585	211,204	206,308	208,098
Principal Pymts	-	-	394,000	394,000	394,000	394,000	391,000	-	-
Interest Pymts	-	24,531	80,546	61,858	42,236	21,633	5,000	-	-
Total Expenditures	259,542	\$5,913,935	\$1,037,197	\$690,022	\$651,356	\$625,218	\$607,204	\$206,308	\$208,098
RESERVE (ENDING FUND BALANCE)	\$4,447,303	\$1,173,630	\$789,765	\$751,771	\$752,314	\$778,997	\$823,785	\$761,990	\$698,196
Reserve %	94.5%	16.6%	43.2%	52.1%	53.6%	55.5%	57.6%	78.7%	77.0%

Notes:

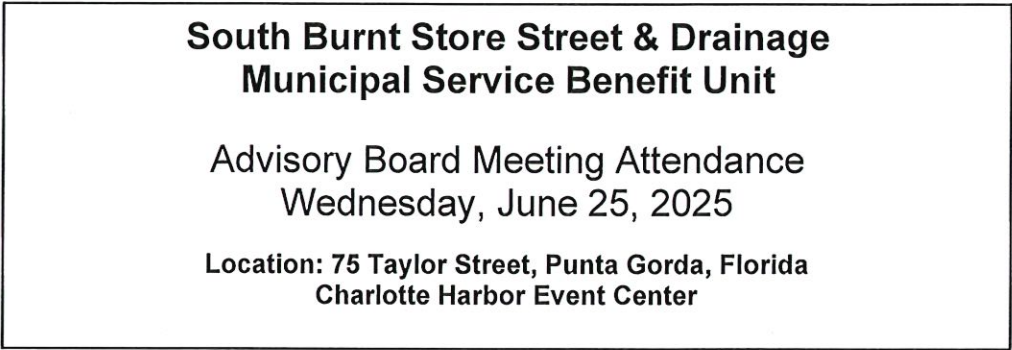
- 10 year rate increase from \$52.83 to \$297.83 in FY18. 10 year rate to be extended until FY30 for a total of 13 years
- Projection is based on an 5 year loan
- \$4,000,000 reserves applied to borrowing in FY25
- Rejuvenation to be funded by reserves in FY26
- Additional year of collection resulted in applying more funding towards loan
- Operating expenses decreased on average \$60,000 annually in current projection compared to FY24 projection
- Rate to be evaluated for FY31 based on operational needs

South Burnt Store S/D MSBU
FY25 Paving Projection
as of 3.20.25

	Projected FY2033	Projected FY2034	Projected FY2035	Projected FY2036	Projected FY2037	Projected FY2038	Projected FY2039	Projected FY2040
BEGINNING BALANCE	\$698,196	\$632,310	\$564,234	\$493,865	\$421,096	\$345,814	\$267,902	\$187,235
OPERATING REVENUES								
Assessments & Earnings	144,087	143,864	143,632	143,394	143,146	142,891	142,626	142,353
External Borrowing	-	-	-	-	-	-	-	-
Total Revenue	\$144,087	\$143,864	\$143,632	\$143,394	\$143,146	\$142,891	\$142,626	\$142,353
OPERATING EXPENDITURES								
Paving	-	-	-	-	-	-	-	-
Other Operating Expenditures	209,974	211,940	214,001	216,162	218,428	220,803	223,294	225,905
Principal Pymts	-	-	-	-	-	-	-	-
Interest Pymts	-	-	-	-	-	-	-	-
Total Expenditures	\$209,974	\$211,940	\$214,001	\$216,162	\$218,428	\$220,803	\$223,294	\$225,905
RESERVE (ENDING FUND BALANCE)	\$632,310	\$564,234	\$493,865	\$421,096	\$345,814	\$267,902	\$187,235	\$103,683
Reserve %	75.1%	72.7%	69.8%	66.1%	61.3%	54.8%	45.6%	31.5%

Notes:

- 10 year rate increase from \$52.83 to \$297.83 in FY18. 10 year rate to be extended until FY30 for a total of 13 years
- Projection is based on an 5 year loan
- \$4,000,000 reserves applied to borrowing in FY25
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