

MEETING NOTES
ALLIGATOR CREEK WATERWAY ADVISORY COMMITTEE
November 18, 2009
9:00 a.m.

Attendees: Bill Schmitz, Ken Fahrbach, George McNeill, Claire Phelen, and Ed Minzer
County - Tara Musselman and Chuck Mopps
Jamie Cohlmeier – Coastal Engineering

The meeting was called to order at 9:00 a.m.

Minutes: No minutes were submitted for approval.

Business:

- Mr. Cohlmeier gave a status report and a tentative timeline, for the S-Curve project, along with the dredging of the northern 500 feet of the creek and the entrance to Sea Edge Canal. It is estimated that the project should be in the Purchasing Department in February with construction to be completed by September. (See attached)
- Ms. Musselman will send the Committee the bid specs when received by Coastal. The Committee will review prior to the specs going to the Purchasing Department.

Meet adjourned at 9:40 am

The above are meeting notes only. The official meeting minutes have not yet been approved by the committee.

TLM/cs
copy: File 27010002 – 100539tm

**BID FORM
ALLIGATOR CREEK REALIGNMENT
BID NO. ?????**

TO: Director of Purchasing
Board of County Commissioners
Charlotte County Administration Center
18500 Murdock Circle
Port Charlotte, FL 33948-1094

DRAFT

The undersigned, as bidder, does hereby declare that he has read the Instructions to Bidders, General Provisions, Special Provisions, Technical Specifications, Insurance Requirements, Permit Fees, Maintenance of Traffic Policy, Bid Form, Contract Plans, DEP Permit and all other related documentation for the

ALLIGATOR CREEK REALIGNMENT

with full knowledge and understanding of the requirements contained therein, does hereby agree to furnish all services, material and equipment for this project at the unit prices shown on the following pages. The above listed documents are hereby incorporated into the Bid Form.

BASE BID ITEMS					
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	EXTENDED PRICE
2	Spoil Site	Job	1	\$	\$
3	Dredging – Alligator Creek Realignment	CY	4560	\$	\$
4	Channel Markers	LS	1	\$	\$
5	Dredging – Alligator Creek North Fork	CY	890	\$	\$
6	Trucking	CY	5450	\$	\$
Sub-Total					\$

Item No. 1 Mobilization/Demobilization: **The cost for Mobilization/Demobilization shall be five percent (5%) of the Base Bid Sub-total**

Sub-total: _____ x 5% = _____

TOTAL BASE BID PRICE: \$ _____

This project shall be substantially completed within 120 calendar days from the date specified in the Notice to Proceed.

OPTIONAL LINE ITEM PRICING which would be utilized in the event that additional work becomes necessary.				
Item No.	Description	Unit of Measure	Quantity*	Unit Cost
Sea Edge Channel				
7a	Spoil Site	SF	LS	
7b	Dredging	CY	500	
7c	Trucking	CY	500	
Alligator Creek Maintenance Areas				
8a	Spoil Site	SF	LS	
8b	Dredging	CY	TBD	
8c	Trucking	CY	TBD	

* All quantities are estimated.

NOTE: Charlotte County's official bid openings are open to the public. Citizens and submitting bidders are encouraged to attend. However, if you are unable to attend but wish to obtain the unofficial bid results, please contact the Purchasing Department's Automated Faxback System at (941) 623-1034, and request Current Solicitation, Document Number 032834, or by accessing our website at www.charlottecountyfl.com/purchasing.htm. No information regarding the submittal will be divulged over the telephone. Results may also be obtained by visiting the Purchasing Department on or after the tenth (10) day following the official bid opening. In accordance with section 120.53(5)(A) of the Florida State Statutes, the tabulation sheet will be posted for public viewing.

NAME OF BIDDER _____

(One original & one copy to be returned)



If notified of the acceptance of this Bid Form, the undersigned agrees to execute a Contract for the stated compensation in the form as prescribed by the County, within the time constraints outlined in Instructions to Bidders.

Enclosed is a cashier's check, or bid bond in the amount of \$_____, which is not less than 5% of the total bid price, as guarantee that the undersigned will enter into a Contract for the work/material as required in this Bid Document. **Note: Failure to submit a 5% bid bond will be cause for rejection of bid.**

The undersigned acknowledges receipt of the following addenda, and the cost, if any, of such revisions has been included in the price bid.

Addendum No. ____, Dated_____, Addendum No. ____, Dated_____, Addendum No. ____, Dated_____.
_____.

HOLD HARMLESS AGREEMENT

_____ (name of firm), it's officers and members shall, through the signing of this document by an authorized party or agent, indemnify and hold harmless Charlotte County, a political subdivision of the state of Florida, its officers, agents, employees, and volunteers, from liabilities, damages, losses and costs, including, but not limited to, reasonable attorneys' fees, to the extent caused by the negligence, recklessness, or intentional wrongful misconduct of _____ and persons employed or utilized by _____ in the performance of this contract.

_____ (name) agrees that the first ten dollars (\$10.00) of compensation received under this contract represents specific consideration for this indemnification obligation..

Type of Organization (Please Check One): Individual Ownership _____ Partnership _____ Joint Venture _____ Corporation _____

Name of Bidding Firm _____

Mailing Address _____

Location Address _____

City & State _____ Zip _____

Telephone _____ Fax Number _____

Name/Title of person authorized to bind the Company: _____

Signature of person authorized to bind the Company: _____

Date: _____

(One original & one copy to be returned)



REFERENCES - ALLIGATOR CREEK REALIGNMENT

EXPERIENCE – Please list similar projects, with completion dates showing experience. A minimum of two (2) projects must have been conducted in an Aquatic Preserve or Florida Outstanding Water. Attach additional sheets if necessary.

1. Project Location: _____

Name of Contact Person: _____ Telephone # _____

Project Description: _____

Total Project Amount: \$ _____ Completion Date: _____

2. Project Location: _____

Name of Contact Person: _____ Telephone # _____

Project Description: _____

Total Project Amount: \$ _____ Completion Date: _____

3. Project Location: _____

Name of Contact Person: _____ Telephone # _____

Project Description: _____

Total Project Amount: \$ _____ Completion Date: _____

4. Project Location: _____

Name of Contact Person: _____ Telephone # _____

Project Description: _____

Total Project Amount: \$ _____ Completion Date: _____

NAME OF BIDDER _____

(The original, plus one copy of this form must be completed and returned)



SOURCE OF SUPPLY AND SUBCONTRACTORS

The following sources of supply and subcontractors shall be used. (If not applicable, state N/A.)

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<u>Source of Supply</u>	<u>Subcontractor(s)</u>
1. _____	1. _____
2. _____	2. _____
3. _____	3. _____
4. _____	4. _____
5. _____	5. _____

PLANT AND EQUIPMENT SCHEDULE

NOTE: Provide each type of equipment including dredging, excavating, material handling, barges, loading, grading, earthworks, trucking, etc. Specify production rate of equipment. Use separate line for each major item. Use additional pages if necessary.

Type	Capacity	Manufacturer	Age & Condition	Location

* _____

Type	Capacity	Manufacturer	Age & Condition	Location

* _____

Type	Capacity	Manufacturer	Age & Condition	Location

* _____

NAME OF BIDDER _____
 (One original & one copy to be returned)

ALLIGATOR CREEK REALIGNMENT DREDGING - PROJECT SCHEDULE
 NOVEMBER 19, 2009
 CEC FILE NO. 09.087

Project Phase	Completion Dates	Project Timeline											
		Nov-09	Dec-09	Jan-10	Feb-10	Mar-10	Apr-10	May-10	Jun-10	Jul-10	Aug-10	Sep-10	
Kick-Off Meeting	19-Nov-09	⊙											
Plans and Specifications	18-Dec-09												
Bid Process													
Bid Advertised	22-Jan-10			⊙									
Bid Award	19-Feb-10				⊙								
Contractor Commencement	15-Mar-10					⊙							
Alligator Realignment Complete	16-Jun-10												
Alligator Creek North Fork	16-Jul-10												
Sea Edge Channel*	18-Aug-10												
Alligator Creek Maintenance High Spots*	17-Sep-10												

* Optional Items to be included pending Contractor Pricing and Permit Approval

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