

**MEETING MINUTES
BUENA VISTA AREA WATERWAY
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

ADVISORY BOARD REGULAR MEETING

MARCH 31, 2016

Attendees: Donna Elliott, Richard Russell, and Charles Witzke

Absent: Eugene Extejt

County: Dawn Harrison, Mike Dallenbach, and Kelly Louttit

The meeting was called to order at 10:01 a.m. A roll call was taken that determined a quorum was present. Membership terms were discussed.

Changes to the Agenda: Mr. Witzke discussed problems with Elkcam Marker # 7 (leaning and the light is extinguished) and Marker# 7 on Alligator Bay is missing. .

The minutes from January 16, 2014 were unanimously approved as written.

Citizen Input on Agenda Items Only (3 Minute Limit)

- None

Old Business:

- Dredging – Mr. Logan reviewed the map of the Bathometric Survey with the Advisory Board and advised a request for bids were solicited for maintenance dredging and the contract will be awarded to the lowest bidder, Marine Contracting Group, which will be presented to the Board of County Commissioners on April 12, 2016. Construction will begin at the end of May. Discussion continued regarding washed in areas near the Port Charlotte Beach and possible outside sources to help fund the dredge. Mr. Logan will review the Port Charlotte Beach area and will forward the construction schedule for the dredge to Ms. Harrison when it becomes available.

New Business

- Election of Chair: Mr. Russell nominated Ms. Elliott for Chair, seconded by Mr. Witzke and Ms. Elliott accepted the position.
- Election of Vice: Ms. Elliott nominated Mr. Russell for Vice Chair, seconded by Mr. Witzke and Mr. Russell accepted the position.
- Financials: Ms. Harrison provided the three month actual reports for Advisory Board review and discussion.

Sunshine Law and Robert's Rules of Order Presentation: The Advisory Board viewed a previously recorded presentation on Robert's Rules of Order and the Sunshine Law.

Citizen Input on MSBU Related Items (3 Minutes Limit)

- No citizens present

Advisory Board Open Discussion:

Mr. Witzke discussed the open position on the Advisory Board. Ms. Louttit provided applications to the members to distribute to potential applicants. Discussion continued regarding the possibility of future dredging in the internal canals and a bathometric survey of the Charlotte Harbor Beach Complex waterway.

Mr. Russell questioned the impact of Hurricane Charley on the Buena Vista Waterway MSBU areas and discussed average expenditures per year on dredging.

Ms. Elliott asked about prior loans for the MSBU.

Items for next agenda:

- Dredging

The next meeting is scheduled for Tuesday October 11, 2016 at 10:00 am in the Public Works Conference Room. The meeting was adjourned at 11:08 am.

Submitted by: Kelly Louttit
Public Works Department


Chair Signature

