

MEETING MINUTES
BURNT STORE VILLAGE STREET & DRAINAGE ADVISORY COMMITTEE
May 15, 2008
10:00 a.m.

Attendees: Dawn Carriere, Charles Costa, Robert Mercier, Joann Mercier
County - Dawn Harrison, Kim Raymond
Absent - Sally Walsh

The meeting was called to order at 10:00 a.m.

Business:

- Members received binders containing the MSBU ordinance (which explains the purpose of the committee), 2007/08 budget, 2008/09 budget, and the Six-Month Actuals Report.
- Committee members were assigned the following terms:

Charles Costa	Three Years
Sally Walsh	Three Years
Robert Mercier	Two Years
Joann Mercier	Two Years
Dawn Carriere	One Year

- The election of officers will take place at the next meeting.
- The Committee reviewed the 2007/08 budget. Ms. Harrison explained that the reserve for contingency consists of 5% of the total revenue, along with two months of the work program. The budget is established from the history of the work done in the area and from Committee and resident requests.
- Mr. Costa inquired about having a “Dangerous Curve” sign installed.
- The Committee reviewed the January through April 2008 Activity Report. Ms. Harrison explained that signs, per law, are inspected annually.
- The Committee reviewed the Six-Month Actuals Report.
- There was discussion about increasing the assessment rate next year to provide funding for future paving. The area consists of 26 miles of roads. Currently, about \$170,000 is in reserves for paving. Ms. Harrison suggested that an inventory be done of the pipes before moving ahead with paving. All metal pipes will be replaced with concrete pipes. She will verify whether money is available.
- The residents have been advised that all complaints go through the Committee and Ms. Harrison. The Committee requested that Ms. Harrison forward any complaints she receives to them.
- Ms. Carriere inquired about the issue on Prada Court, Lot 11, from the culvert to the rim ditch. She said the banks are eroding and need rip rap. Ms. Harrison stated this might be on private property, in which case MSBU funds would not be used. She will verify the easement owner.
- Ms. Harrison discussed Robert's Rules of Order and the Sunshine Law.

- Ms. Harrison said the process for the Native Tree Fund has changed. The contractor will maintain for the first year, and the MSBU will assume maintenance of the site(s) after the first year, as per the contract.
- The Committee requested that a pipe be installed at the park. Ms. Harrison will get an estimate and submit it to the Committee.

The next meeting has been scheduled for Thursday, August 21, 2008, at 2:00 p.m. at Charlotte County Public Works, 7000 Florida Street, Punta Gorda.

The meeting was adjourned at 12:05 p.m.

Respectfully submitted,

Dawn Harrison
Municipal Services District Representative

DH:srb

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