

MEETING MINUTES
BURNT STORE VILLAGE STREET & DRAINAGE ADVISORY COMMITTEE
January 18, 2012
10:00 a.m.

Attendees: Dawn Carriere, Charles Costa, Robert Mercier and Dave Servis

Absent: Joseph Dlugosz

County: Dawn Harrison, Sandy Wright

Mr. Costa opened the meeting at 10:06 a.m.

Minutes: The minutes from the meeting held on September 21, 2011, were approved as submitted.

Business:

- Mr. Servis asked about the time frame for the paving project. Ms. Harrison stated that the contract is with the Purchasing Department and that she will not be able to get a time frame until the bid is awarded. At that time, all specifications and pertinent information regarding the contract will be available on the County Web site under the Purchasing Department then History data.
- Mr. Servis asked for the drainage on Estrada be looked at on the whole street. He observed blockages in several places which is causing the whole street to be under water with as little as one inch of rain. A citizen filled the ditch in front of his house to prevent standing water and that contributed to the problem. The Committee said that several people have talked to the citizen advising him that his actions are not acceptable. Ms. Harrison advised that a County Investigator is sending the citizen a letter. Ms. Harrison also advised the Committee that the County will be doing a new line and grade on the street. The Committee discussed putting the drainage issue in their Community Newsletter. They will advise home owners to report issues instead of taking matters into their own hands. The Committee will request the home owners to contact a Board member to report problems to ensure that things get reported to Public Works one time instead of several people reporting the same problem. Ms. Harrison suggested that they also let the home owners know that if they contact her directly the MSBU will be charged for the time spent on the call. There was discussion about passing a complaint log at the Community Meetings. The Committee agreed that this is an isolated incident and that the complaint logs normally get returned blank.
- There was discussion regarding the correspondence on road striping. Ms. Harrison advised that the contract cannot be pulled back from the Purchasing Department at this point. All striping on the roads before paving begins will be replaced with the same striping by the Contractor after the paving is complete. Any additional striping would be done by the County not the Contractor. Ms. Harrison has sent a request to Finance to ensure the funds are available in the budget for additional striping. Ms. Harrison advised the Committee that there will be temporary striping applied to the roads before they are actually completed by the contractor and the Committee may want to advise the homeowners in advance to prevent concerns. Part of the original paving contract calls for the roads to be resealed in 1 year for rejuvenation. The Contractor will leave door knocker notices to advise property owners of upcoming work on their area.

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- Ms. Harrison stated that she is currently working on the Budgets for fiscal year 2012/2013. Any additional money required by the Committee needs to be addressed now so it can be included in the updates. She advised the Committee that she did include the \$5000 that was approved by them for landscaping.
- Mr. Mercier inquired about the mowing in the Right of Ways. There were questions regarding who pays for it, the MSBU or the County. Currently the MSBU pays for the mowing, which includes more mowing than what would be provided by the County. The County currently mows to keep the roads safe.
- The Committee members would like to pay off the paving loan in less than the current ten year pay back plan. Mr. Mercier suggested the funds be taken from the reserves. Ms. Carriere made a motion to pay the loan down. Mr. Mercier would like to see accurate amounts on the interest rates and balance before voting. The motion was tabled until next until such figures can be reviewed. Ms. Harrison suggested checking the balance of the loan at the end of four years. The Committee discussed the pros and cons of paying for it from the reserves instead of letting those funds sit there. The interest on the loan is close to the same as the interest the reserves are earning. Ms. Harrison will get the figures for the Committee to review. She stated that the revenue schedule should be completed by next meeting
- There was discussion about additional landscaping required in some of the Cul de sacs. Ms. Harrison advised that all landscaping must go through the MSBU and not done by individuals expecting reimbursement. She asked if the Committee would like to increase the \$5000 currently in the budget for landscaping. The Committee is concerned that the funds must be used for the Right of ways only. Ms. Harrison assured the Committee that funds are not allowed to landscape on private property, only for Right of ways. Mr. Mercier made a motion to increase the current amount of \$5000 to \$10,000 for landscaping. The motion was seconded by Mr. Costa and was unanimously agreed upon by the Committee. This will be included in the budget.
- Mr. Servis asked about the problem with the weeds and what will be done about them when the paving begins. Ms. Harrison suggested the Committee review the current contract online at the Purchasing Department web site under History Catalog to see all the details of the contract and what is included.
- There was discussion about the curbs breaking up in the Cul-de-sacs. Ms. Harrison will check the contract to see if that was included. Ms. Carriere states that there were water lines installed to water the medians in the Cul-de-sacs. There was discussion that the water lines may be partially the blame for the required repairs. The Committee will inquire as to who owns the water pipes. If CCU owns them then it will be their responsibility to make those repairs.
- Mr. Servis has observed that the roads that are in the worst condition are the ones that are used the least. There was discussion about changing the mix used in the paving product to something stronger and that would last longer. There is grass growing up through the pavement. Ms Harrison stated that the paving products are constantly being tested to ensure that the products currently used are the most efficient and economically feasible. There is no better product at this time.

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- Ms. Harrison stated that Mr. Halfhill would like to attend one of the Homeowners Association meetings. The Committee agreed that the one scheduled for the 20th is too soon. The Committee will let Ms. Harrison know of a convenient date and time of a future meeting. The Committee agreed that having County staff as guest speakers at their meetings is good and they look forward to having them.
- Ms. Carriere asked about replacing Committee members who don't show up for the scheduled meetings. Ms. Harrison advised that the ordinance states that if a person misses three meetings within a year, the Committee can request to replace that person. The Committee agreed that meeting once every three months isn't that demanding and if a person volunteers, they should do their best to attend the meetings. They need volunteers that are going to be committed to attending the meetings.

The next meeting will be held on March 21, 2012 at 10:00 a.m.

The meeting was adjourned at 11:17 a.m.