

MEETING MINUTES
BURNT STORE VILLAGE STREET & DRAINAGE ADVISORY COMMITTEE
April 17, 2013 – Regular Meeting
10:00 a.m. in the Public Works Conference Room

Attendees: Dawn Carriere, Joseph Dlugosz Robert Mercier, and Dave Servis

Absent: Charles Costa (excused) and Richard Symon (excused)

County: Dawn Harrison and Sandy Wright

Meeting called to order at 10:07 a.m. with a roll call of members that determined a quorum is present.

The Committee status and the process of applying for reappointment were discussed.

The minutes from the January 16, 2013 meeting were unanimously approved as amended.

Old Business:

- Landscaping - Mr. O'Conner, Landscaping Project Manager and John Swen from Charlotte Engineering gave a presentation for landscaping the cul-de-sacs within the MSBU. The presentation included a list of several Florida-friendly ground covers, plants, bushes and trees for the Committee to review and decide which to use. The Committee agreed that this could be accomplished using a phased approach with work being performed on the cul-de-sacs that have houses first; the cul-de-sacs with no houses can be done at a later time. Mr. O'Connor recommended the committee meet again soon to determine what types of plants they want to use. This will provide him with the information needed to write a request for quote. There was discussion regarding water at the cul-de-sacs for the new plants. Ms. Harrison will follow-up with CCU and report back. Power for controllers for the water will be needed. Mr. Swen stated that there is a reasonable solar controller available that he used on another project. The committee agreed that before any plant decisions can be made, they will need to have the information regarding the water. There was \$5000 budgeted for landscaping design.
- Paving – There was a drive along done after the last meeting with Mr. Layport from the Engineering Department and Mr. Servis. The Committee would like verification that the items discussed are included on the punch list provided to the paving contractor. Ms. Harrison will follow-up.

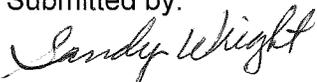
New Business:

- Financial Reports and Draft Budget – The reports were distributed for review, discussion and questions. The following questions will be researched:
 1. Why there are brackets around beginning balance amounts?
 2. How often are the MSBU accounts credited with the taxes?
 3. Is there any update on the Paving Loan?
 4. Why is the \$10,000 that was budgeted for Landscaping not on the report?
 5. Why is the End of Month amount \$643,000 and the end of October amount \$261,000?

Mr. Mercier would like to have the answers in order to answer questions at the POA meeting if they are asked.

The next meeting is scheduled for Wednesday, July 31, 2013 at 10:00 a.m.
The meeting was adjourned at 11:55 a.m.

Submitted by:



Sandy Wright - Public Works Department

