

MEETING MINUTES
BURNT STORE VILLAGE STREET & DRAINAGE ADVISORY COMMITTEE
July 31, 2013 – Regular Meeting
10:00 a.m. in the Public Works Conference Room

Attendees: Charles Costa, Joseph Dlugosz, Dave Servis and Richard Symon

Absent: Dawn Carriere (excused) and Robert Mercier (excused)

County: Dawn Harrison, Gregg O'Connor and Sandy Wright

Meeting called to order at 10:04 a.m. A roll call of members determined a quorum was present.

The Committee status and the process of applying for reappointment were discussed.

The minutes from the April 17, 2013 meeting were unanimously approved as amended.

Old Business:

- Landscaping Design - Mr. O'Connor reported that three soil samples were taken at random cul-de-sacs that revealed better than expected soil results. There will be a savings estimate for soil replacement. There was discussion regarding landscaping the cul-de-sacs. The Finance Department conveyed that there is currently no funding available in the budget for landscaping at this time. If there are any unused funds left at the end of the fiscal year, they may be able to be put it towards landscaping. Those amounts won't be known until this fiscal year ends. Mr. Servis suggested the Committee select one design from each of the four landscape design groups (A, B, C and D) that were provided by Charlotte Engineering. The list of plants can be shortened to save on costs. There was discussion regarding installing irrigation or using water trucks. Mr. Dlugosz suggested using xeriscape plants so watering will not be necessary. If the landscaping is installed in the cul-de-sacs where houses exist, the residents could be asked to water the new plants until they take hold. The feasibility of a water bill allowance to the residents that provide the maintenance will be presented at the next POA meeting. Mr. O'Connor stated the plans will be completed soon. The costs of each cul-de-sac will vary. There was additional discussion regarding funding and where the Committee can get more to put towards landscaping. This information will not be known until the end of the fiscal year.
- Paving – Mr. Layport from the Engineering Department and Mr. Servis created a paving punch list. There was discussion regarding the list and the Committee's unhappiness with the slag left along the sides of the roads in the ROW at the CCU vaults, the blue reflectors used to locate fire hydrants not being replaced and the road striping being skipped in areas where the grass grew over the side of the road and where a mail box was in the way. The Committee was reminded that additional striping was added after the original contract was completed. The Committee would like the striping on Minerva from Maya Circle towards Zemel Road redone. There is a curve sign on Prada that has a missing screw and is hanging upside down. Ms. Harrison will follow up on all items.
- Budget/Activity Reports – The reports were distributed for review and questions. There was discussion regarding reserve balances being used toward the paving loan to pay it down early. Mr. Servis suggested putting enough towards landscaping for four cul-de-sacs before putting the rest towards the loan. Mr. Servis made a motion to table the discussion until the amount of funding left over is known; motion was seconded by Mr. Dlugosz and passed unanimously. Ms. Harrison will request the amount from the Finance Department and will report back.

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New Business:

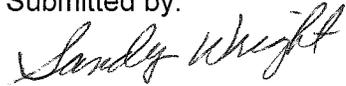
- There was discussion regarding Bear Branch Creek and who is responsible for its maintenance. The construction on Burnt Store Road has caused changes to where the water is being diverted. Ms. Harrison will follow up.

- Drainage Issues –
 1. The water on the north side of Alcazar is not able to flow to the discharge and is running into the center of the road.
 2. When the sewer work was done and the areas were back filled, it caused a drainage problem on Prada.

The next meeting is scheduled for Tuesday, October 29, 2013 at 10:00 a.m.

The meeting was adjourned at 11:22 a.m.

Submitted by:



Sandy Wright - Public Works Department

