

MEETING MINUTES
BURNT STORE VILLAGE STREET & DRAINAGE ADVISORY COMMITTEE
January 28, 2014 – Regular Meeting
10:00 a.m. in the Public Works Conference Room

Attendees: Dawn Carriere, Charles Costa, Joseph Dlugosz, Dave Servis and Richard Symon

Absent: Robert Mercier (excused)

County: Dawn Harrison and Sandy Wright

Meeting called to order at 10:00 a.m. A roll call of members was taken. A quorum was present.

The minutes from the October 29, 2013 meeting were unanimously approved as amended.

Election of Officers –

1. Ms. Carriere nominated Mr. Costa as Chair; there were no other nominations and Mr. Costa accepted the nomination.
2. Mr. Costa nominated Ms. Carriere as Vice Chair; there were no other nominations and Ms. Carriere accepted the nomination.

Business:

- Financial Reports – The final 2013/2014 Budget, Financial History, Actuals and Activity reports were distributed and reviewed. Ms. Harrison stated that she has received a request from Mr. Mercier for an Open Item Report.
- There was discussion regarding the retention ponds that will be in place after the road widening project is complete. The Committee expressed interest in taking over the road side beautification to make sure the ponds are maintained frequently enough to prevent cattail growth. The maintenance can be done by M&O with a request for more frequent attention. There was extensive discussion regarding the relocation of palm trees, well head, electric for the well and entry sign that the County requested the POA to remove or relocate. The County has no plans to replace the landscaping; the POA and County have been negotiating this for two years. The POA is waiting for and has not received the sign dimensions or location for its placement from County staff.
- Cul-de-sacs Landscaping Design – There was discussion regarding the landscaping design documents that were previously given to the Committee. It would cost approximately \$6000 to landscape four locations with four different designs. Residents have agreed to maintain the locations. It was mentioned that residents don't stay forever and it would be best to include the maintenance in a maintenance contract instead. The first year maintenance would be provided by the contractor. The contractor will be responsible for replacing any plants that die. Mr. Costa made a motion to move forward with landscaping the cul-de-sacs at Caruna Court, Cadiz Drive, Oresto Court and Delgado Drive using one each of the four designs previously submitted to the Committee; the motion was seconded by Mr. Servis and passed unanimously. There was further discussion where the Committee agreed that this landscaping should be done at the beginning of the rainy season to eliminate the need for frequent watering.
- There was discussion regarding a lump sum payment from the County for the land they took over. This payment will be put into the MSBU Budget and can be used to pay down the paving loan.
- There was discussion regarding decorative lighting. There were lights installed in the Woodland Estates area; the Committee would like to know the cost of installing such lighting. Ms. Musselman will be invited to the next meeting so she can get direction from the Committee to move forward with a cost estimate.

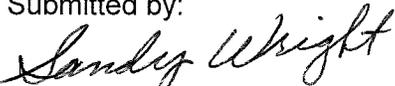
BURNT STORE VILLAGE STREET & DRAINAGE ADVISORY COMMITTEE
January 28, 2014 – Regular Meeting
Page 2

- There was discussion regarding road paving and if periodic inspections are done. The paving contract includes a rejuvenation process which is performed within 1 to 2 years after the initial road being paved. This is done to extend the life of the road. Road should last 20 years. Cracks in the road are normal and should not be a concern.
- There was discussion regarding extending the road in the cul-de-sacs that have no landscaping in them. This subject can be discussed at the next meeting when the project manager is present.
- Turtle crossing has a gazebo that is unusable. The gazebo is located on private property; MSBU funding cannot be used to remove it.
- There was discussion regarding the list of 20 pipes that need to be cleaned. The list was given to Ms. Harrison to follow up with M&O on a status.
- There was discussion regarding the weeds growing out into the roadway, up to a foot in some areas. The Committee agreed they would like to have the POA take care of the problem. A licensed contractor will be used.

The next meeting is scheduled for Tuesday, April 29, 2014 at 10:00 a.m. at the Public Works Building. Tara Musselman the Project Manager from the Engineering Department will be invited.

The meeting was adjourned at 11:13 a.m.

Submitted by:



Sandy Wright
Public Works Department

