

MEETING MINUTES
BURNT STORE VILLAGE STREET & DRAINAGE ADVISORY COMMITTEE
April 29, 2014 – Regular Meeting
10:00 a.m. in the Public Works Conference Room

Attendees: Dawn Carriere, Charles Costa, Robert Mercier, Dave Servis and Richard Symon

Absent: Joseph Dlugosz (unexcused)

County: Dawn Harrison, Mike Dallenbach, John Elias, Tara Musselman, Gregg O'Connor and Sandy Wright

Meeting called to order at 10:00 a.m. A roll call was taken. A quorum was present.

The minutes from the January 28, 2014 meeting were unanimously approved as written.

Citizen Input:

- None

Business:

- Cul-de-sac Landscaping Design – Request for quotes are due back May 1, 2014. The lowest qualified bidder will be awarded the contract. Watering and weed control is included in the contract for the first 3 months. If the lowest bidder is over the budget it would go into negotiations.
- Landscaping on County Property – There was discussion regarding landscaping on County owned property after the Burnt Store Road project is complete. The Committee realizes they will have to get permission from the County and that it is currently too early to start this process. There was discussion regarding funding for this landscaping and the request last year for additional funds in the budget. Mr. Mercer made a motion to set aside \$150,000 for landscaping in the next budget cycle; motion was seconded by Mr. Servis and passed unanimously. There was discussion regarding maintenance after the design and construction is complete. The POA has agreed to take over the maintenance of the entry ways.
- Commercial Properties – There was discussion regarding who is responsible for maintaining the land in front of commercial properties. The county is responsible for maintaining the right-of-ways only; everything else would be considered private and not maintained by the County. Citizens can register complaints with Code Compliance Department regarding signs and items in dis-repair.
- Follow-up – Ms. Harrison reported contacting the project manager of the Burnt Store Road Project regarding the contractor using the roads within the village as a detour. There is no bypass road in the plan and there is no plan to close Zemel Road to the public. There is no way to prevent the public from using the roads within the Villages because the roads are public. The Committee is concerned over damage caused by the contractors to their roads. Limiting the number of axles a vehicle can have can't be enforced because it is not in the ordinance. The Committee asked that temporary signage be installed to direct traffic around their community. The Committee stated there are a number of residents requesting additional speed limit signs. Signage has been placed according to regulations. The Committee stated the side streets don't have enough signage on them. Ms. Harrison will speak with Transportation Engineering regarding the signage and report back. There was discussion regarding Burnt Store Village not being identified on the street signs. Ms. Harrison reported that the roads will be identified but not the communities that are on the road.
- Financial Reports – Ms. Harrison distributed and reviewed the 6 Month Actual report with the Committee.

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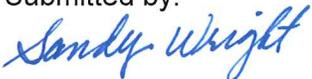
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- The quality of the sod that was laid on the side of the roads after the roads were paved is full of weeds. It is growing over the white line of the roads. Weeds have been introduced into the area by this sod. Mr. Dallenbach will follow up to see if there is an herbicide that can be sprayed.
- Mr. Servis stated that there were 3 complaints received at the quarterly HOA meeting this month:
 1. 16126 Ortega - Sink hole was reported 3 months ago; it was staked out and never fixed.
 2. 16129 Alcira Circle – line and grade is needed
 3. 16164 Badalona Drive – There are major flooding issues at Alacazar Drive and Badalona Drive. There is an open swale that runs along Badalona but on the other side there is no drainage. It was never installed. A map was provided for Mr. Dallenbach.
- Lighting – Ms. Musselman reported that a recent project for Burnt Store Lakes for 21 light poles, 29 palm trees and maintenance for 1 year was \$289,000. She estimated each light would cost approximately \$10,000. One street coming in would cost approximately \$15,000-\$20,000 for the design which cannot be done by County staff and would have to be put out to bid. There was discussion regarding FPL being in the process of relocating poles and to have one at the entrance to Woodland Estates would be desirable. Mr. Symon stated a light by the Woodland Estates sign is all that is needed. The new sign that was put in at Woodland Estates could be upgraded with landscaping and lighting; however it would be less expensive for the HOA to do the work. There was discussion regarding the funding available for Woodland Estates. There was \$29,578 that came from Woodland Estates when they transferred into the Burnt Store Village S&D MSBU. The only maintenance that has been done in Woodland Estates right now is mowing. Ms. Harrison will follow up with Finance regarding the Woodland Estates break out and if it is tracked separately and will report back.
- There is damage at both of the entrances on Alacazar and Dorado that was done by the contractor that is working on the Burnt Store Road project.
- There was discussion regarding the drainage plan for the County. Mr. Servis stated that the MSBU is still working from as built plans dating back to 1975; the plans has never been updated and he feels it should be brought more up to date.

The next meeting is scheduled for Tuesday, July 29, 2014 at 10:00 a.m. at the Public Works Building.

The meeting was adjourned at 11:07 a.m.

Submitted by:



Sandy Wright
Public Works Department

**CHARLOTTE COUNTY
PUBLIC WORKS DIVISION**

**BURNT STORE VILLAGE S&D UNIT ADVISORY COMMITTEE
ATTENDANCE ROSTER**

MEETING DATE: Tuesday, April 29, 2014

MEETING TIME: 10:00 A.M. – Public Works Conference Room

**INFORMATION SUPPLIED ON THIS FORM BECOMES
PUBLIC RECORD**

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