

MEETING MINUTES
BURNT STORE VILLAGE STREET & DRAINAGE ADVISORY COMMITTEE
November 4, 2014 – Regular Meeting
10:00 a.m. in the Public Works Conference Room

Attendees: Dawn Carriere, Joseph Dlugosz, Robert Mercier, Dave Servis and Richard Symon

Absent: Charles Costa (excused)

County: Phil Aiuto, Brian Barnes, Dawn Harrison, Mike Dallenbach, and Sandy Wright

Meeting called to order at 10:00 a.m. A roll call was taken. A quorum was present.

Membership terms were reviewed.

The minutes from the July 29, 2014 meeting were unanimously approved as amended.

County staff was introduced.

Citizen Input on Agenda Items Only (3 Minute Limit)

- None

Unfinished Business:

- Corrected Drainage Plans – There was extensive discussion and review of the area out dated drainage plans and the feasibility of getting them updated. Mr. Aiuto and Mr. Barnes from the Engineering Department explained that updating the maps would require extensive CAD, surveying and topography work that would be extremely expensive. The Committee agreed to use the set of plans that Mr. Servis marked up and the design plans from the Burnt Store widening project instead of paying for the update. The swale along Burnt Store Rd. will be maintained by M&O and funded by gas tax after the project is complete. There was discussion regarding a pond north of Alcazar that overflows into an internal drain that is maintained by the POA. The committee stated it is in the process of being sodded and looks like it drains into their ditch; and asked if rip rap could be installed using MSBU funds. MSBU funds can't be used for projects on private property. Mr. Barnes stated rip rap would create a maintenance headache because weeds grow and it becomes very difficult to maintain. If it's on the POA property, M&O won't maintain it. Mr. Barnes will research the ownership of the property and report back to Ms. Harrison. The pipes that became clogged during the construction on Burnt Store Rd. will be cleaned out before the contractor is finished with the project.
- Addition Beautification Projects – Ms. Rohmer-Free explained the beginning balance for FY2014/2015. There is \$171,000 in additional funding available for the next budget year. There is a CIP project that identifies funding for the cul-de-sacs during FY2016. There was discussion regarding what the committee would like to do with the additional funds. There is no Burnt Store Rd. landscaping project in the budget. There was discussion regarding the comingling of funds between the POA and MSBU. MSBU funds cannot be used on private property or outside the right-of-way. The committee would prefer that the POA run the landscaping project and decided to wait for Mr. Barnes to complete his ownership research. There was extensive discussion regarding landscaping along the sidewalks along Burnt Store Rd. Mr. Servis provided a maps with 7 cul-de-sacs identified as the next to get landscaping installed. All of these cul-de-sacs are visible to a main road. The committee agreed they would have to get a price and not start the project until spring to utilize the rainy season. The Committee agreed to use this money on more immediate needs instead of paying off the loan early. Mr. Mercier made a motion to proceed with getting a cost estimate and plan to landscape the cul-de-sacs marked on the maps that were distributed; the motion was seconded by Ms. Carriere and passed unanimously. The committee would like to keep the cost limited to \$25,000; Ms. Harrison will follow up.

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- Burnt Store Rd. Phase III Impact on Drainage in BSV - Mr. Barnes stated that M&O will maintain the swales and everything within the right-of-way. Mr. Barnes will research the ownership and report back to Ms. Harrison. There was discussion regarding the mowing stopping short of the construction site. Mr. Barnes spoke with M&O about getting the mowers to cut all the way to the black silt fence. Mr. Dallenbach will follow up.
- There was discussion regarding the use of less mature plants on the cul-de-sacs. The plants that were installed grew quickly and are now over-crowded. The POA maintains these plants.

New Business:

- Financial Reports – Ms. Rohmer-Free answered questions regarding the budget. There is a contract with a vendor to do the rejuvenation that will be done this year. The rejuvenation is part of the total when the amount to budget was calculated; however it is a separate contract. She also explained what central and indirect services are. The next 2 year budget cycle is in the planning stages; future projects during the 2016 and 2017 budget cycles should be identified so they can be included in the budgets.
- County Sidewalk Plan – The County is asking the committee to form a list of streets that they would like to see sidewalks installed. Mr. Servis suggested Alcazar at Durado to the park.

Open discussion:

- The Committee agreed that the POA will continue to be responsible for the maintenance along Burnt Store Rd. There is a current agreement to occupational rights where the signs are on Burnt Store Rd. between the POA and the County. That agreement will be expanded once the road widening project is complete. Ms. Harrison requested the POA provide her with a copy of the updated agreement so she can forward it to the Legal Department.
- Mr. Mercier stated a desire to help maintain the road along Zemel for the cattails due them getting so out of control. Mr. Dallenbach will follow up with Mr. Hunter to address the cattail problem.
- There was discussion regarding the installation of one light to be at the entrance of Woodland Estates. There is at least 100 yards between Woodland Estates and Burnt Store Rd. will be. Mr. Symon made a motion to have County staff research the installation of one decorative light on the north side or left side of Harborside Blvd. located after the commercial property and at the entrance of Woodland Estimates; the motion was seconded by Mr. Servis and passed unanimously.
- There was discussion regarding the electric at the front sign and who pays the power bill.
- There was discussion regarding the October quarterly meeting where citizens partitioned members to have their cul-de-sacs decorated. The community likes the look.
- The drain that was installed on Alcazar Dr. was very good.
- There is a drainage issue at the corner of Minorca Dr. at Prada Dr. Mr. Servis stated that this is an open swale and the level of water comes up so high it doesn't drain at the end of Minorca Dr.; he would like to have a culvert pipe installed. Mr. Dallenbach reviewed the location on the map and will follow up.
- The Committee requested pipe cleaning at Avillas Ct. and Prada Dr.

Citizen Input on MSBU Related Items (5 Minute Limit)

- Mr. Alley stated that yesterday county staff placed a culvert at the end of this driveway at 25181 Esmeralda and did a great job. This morning he called to request a line and grade because it won't drain properly. Mr. Dallenbach will follow up.

The next meeting is scheduled for Tuesday, February 3, 2015 at 10:00 a.m. at the Public Works Building.

The meeting was adjourned at 11:58 a.m.

Submitted by:

Sandy Wright- Public Works Department

**CHARLOTTE COUNTY
PUBLIC WORKS DIVISION
BURNT STORE VILLAGE STREET & DRAINAGE ADVISORY COMMITTEE
ATTENDANCE ROSTER**

MEETING DATE: Tuesday, November 4, 2014

MEETING TIME: 10:00 A.M. – Public Works Conference Room

**INFORMATION SUPPLIED ON THIS FORM BECOMES
PUBLIC RECORD**

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