

MEETING MINUTES
BURNT STORE VILLAGE STREET & DRAINAGE ADVISORY COMMITTEE
May 5, 2015 – Regular Meeting
10:00 a.m. in the Public Works Conference Room

Attendees: Dave Servis, Charles Costa, Joseph Dlugosz, Richard Mercier, and Richard Symon

County: Tara, Musselman, Dawn Harrison, Mike Dallenbach, and Kelly Louttit

Meeting called to order at 10:04 a.m. A roll call was taken that determined a quorum was present. Mr. Dallenbach reviewed new MSBU Committee Meeting procedures implemented by the County Attorney.

The minutes from the February 3, 2015 meeting were unanimously approved as amended.

Changes to Agenda/ Motion to approve changes:

- None

.Citizen Input on Agenda Items Only (3 Minute Limit)

- None

Election of officers: Officers were elected at the last meeting.

Unfinished Business:

Landscaping: Ms. Harrison stated there was discussion related to lowering the costs for the cul-de-sacs however if costs are lowered something in the plan will need to be eliminated. Direction is needed from the Committee. Mr. Servis noted they were given a price for the cul-de-sacs and the plan was to submit the project in phases but purchasing would not allow it. Mr. Mercier questioned allocations for next fiscal year. Ms. Harrison seeks the Committee's direction for a buffer at the front entrance along Burnt Store Road. The POA will landscape the front entrance and Doredo Drive using POA funding. Mr. Mercier clarified that the areas to be landscaped and funded from the MSBU will be the entire length of Burnt Store Road facing the Village, Queasa Drive, and north of Alcazar along the sidewalk. Irrigation will be included. Mr. O'Conner needs a plan to proceed. Mr. Mercier would like to have input from the POA for the landscaping plan. Two flood plain mediation areas were discussed near Queasa Drive. Ms. Harrison advised Stormwater would have to confirm if plantings can occur in the mediation areas. Ms. Musselman reviewed the process for design and stated Mr. O'Conner will prepare an RLI, design firm meets with the Committee for input, and then a design is put into place. Mr. Servis stated the POA is accepting responsibility for plantings and would like to landscape in the ROW, the entire length of the north side of Alcazar. Mr. Servis asked the POA will have to seek approvals for the contractor selected due to the fact that the area being landscaped is owned by the County. Ms. Musselman stated the POA will have to obtain a ROW permit and the contractor will have to be listed on the permit. Discussion continued relating to the permitting process, endangered species, and contractors. Mr. Dallenbach will contact Mr. Mercier to set up an appointment to review the landscape project. Mr. Mercier questioned how to get the POA and MSBU Committee involved for approval of the design process. Ms. Harrison advised inviting the POA members to an MSBU meeting. Discussion continued relating to budget transfers, and tentative

start dates for the landscaping project and cul-de-sacs. Ms. Harrison will check with Mr. O'Conner on start dates and report the findings to the Committee.

New Business:

Drainage on Burnt store- Mr. Servis stated the drainage is still blocked on Burnt Store Road and the storm water has no outlet causing the ground to become heavily saturated in the area of Doredo Drive. The Committee suggested opening the swales on both sides of Doredo. Legal opinion has been sought in reference to the POA's authority for common property. Discussion continued related to the flooding. Mr. Dallenbach will advise Mr. Benjamin of the issues still pending in the area.

Lighting- Ms. Harrison stated Facilities will install the lights on the sign at Woodland Estates. Mr. Symon said the citizens want the decorative lighting instead of the solar lights. Ms. Musselman estimated costs would be \$20,000 dollars for the decorative lighting versus \$6,000 for the solar lights. Mr. Costa suggested waiting for the final construction of Burnt Store Road before making a decision on the decorative lighting. Discussion continued relating to budget issues to fund the lighting, CIP, and decorative lighting specifics.

Financial Reports – Ms. Harrison provided financial reports for Committee review.

Citizen Input on MSBU Related Items (5 Minute Limit)

- None

Advisory Committee Open Discussion:

Mr. Dlugosz stated the temporary entrance is too steep at Turtle Crossing. Mr. Dallenbach will contact Mr. Benjamin to address the situation.

Mr. Symon discussed lighting for the sign.

Mr. Servis motioned to add \$25,000 dollars to the budget for the FY16 for decorative lighting.

Mr. Mercier seconded and the motion passed unanimously.

The next meeting is scheduled Tuesday, August 11, 2015 at 10 a.m. at Public Works.

The meeting was adjourned at 11:10 a.m.

Submitted by:

Kelly Louttit
Public Works Department