

**MEETING MINUTES**  
**BURNT STORE VILLAGE STREET & DRAINAGE ADVISORY COMMITTEE**  
**August 11, 2015 – Regular Meeting**  
**10:00 a.m. in the Public Works Conference Room**

**Attendees:** Charles Costa, Richard Mercier, and Richard Symon

**Absent:** Dave Servis (excused), Joseph Dlugosz (unexcused)

**County:** Dawn Harrison, Mike Dallenbach, and Kelly Louttit

Meeting called to order at 10:00 a.m. A roll call was taken that determined a quorum was present. The Committee viewed a previously recorded presentation on Roberts Rules of Order and the Sunshine Law.

**Changes to the Agenda:** Mr. Mercier motioned to add drainage issues in the Doredo and Burnt Store Road area and POA right-of-way permit for landscaping, seconded by Mr. Symon and the motion passed unanimously.

The minutes from the May 5, 2015 meeting were unanimously approved as amended.

**Citizen Input on Agenda Items Only (3 Minute Limit)**

- Mr. Sarver is in favor of a meeting with the landscape designer.
- Mr. Hay thanked the County for all hard work completed in the community and stated drainage is a problem in the Burnt Store Village community.
- Mr. Horvath stated the landscaping project is very important to the community.

**Unfinished Business:**

**Landscaping:** Mr. Mercier suggested a joint meeting with Mr. Mercier, the POA, and Charlotte Engineering in reference to landscape planning. Mr. Swen, Charlotte Engineering, reviewed a road map from the Burnt Store widening project and suggested Committee input for the future design. Discussion continued regarding reclaimed water lines and electric service available to use for the landscaping project. Mr. Bullert, CCU Engineering Services Manager, stated pressure in some areas with reclaimed water may be low and indicated all lines on the east side of the road are functional. Mr. Symon questioned maintenance of the plantings. Mr. Mercier indicated the POA has a desire to maintain landscaping south of Doredo to Zemel Road but the ROW will not be released until the road project is complete. Discussion continued regarding budget and completion of road project. Mr. Mercier motioned to have John Swen attend the next POA meeting for input on the landscaping project, seconded by Mr. Symon and the motion passed unanimously. Discussion continued regarding the need of the cul-de-sac locations before the project can move forward. Ms. Harrison will contact Mr. Servis for locations of the cul-de-sacs. Mr. Mercier questioned how to obtain a ROW permit for the Royal Palm plantings by the POA. Mr. Dallenbach suggested contacting the Building Department.

**New Business:**

Financial Reports – Ms. Harrison provided the nine month actual reports for Committee review and discussion.

**Citizen Input on MSBU Related Items (3 Minute Limit)**

- No citizens present during this portion.

**Advisory Committee Open Discussion:**

- None

The next meeting is scheduled for Tuesday November 17, 2015 at 10:00 a.m. at the Public Works Conference Room.

The meeting was adjourned at 11:21 a.m.

Submitted by:

Kelly Louttit

Public Works Department

**CHARLOTTE COUNTY  
PUBLIC WORKS DIVISION  
BURNT STORE VILLAGE S&D ADVISORY COMMITTEE MEETING  
ATTENDANCE ROSTER**

**MEETING DATE: TUESDAY, AUGUST 11, 2015**

**MEETING TIME: 10:00 A.M. -PUBLIC WORKS CONFERENCE ROOM**

**INFORMATION SUPPLIED ON THIS FORM BECOMES  
PUBLIC RECORD**

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