

MEETING MINUTES
CHARLOTTE RANCHETTES STREET & DRAINAGE ADVISORY COMMITTEE
October 22, 2007
1:00 p.m.

Attendees: Nigel Morris, Michael Szuba, William Faris, Robert Schaffer

Absent: James Howarth, Ruth Cudzillo,

The Chairman called the meeting to order at 1:02 p.m.

Minutes: The Committee unanimously approved the September 13, 2007, and October 4, 2007, minutes.

Sewer Force Main:

- Mr. Szuba left a message for Mr. Steve Leonard but has not received a return call. Ms. Harrison has not received any information either. It was stated that Airport Road and Pelican Drive (west of Grove) has already been verified as an easement.

Business:

- The 2006/07 Work Progress Overview and Activity Report were submitted and reviewed by the members.
- Mr. Faris requested clarification regarding the billing--it is by cubic yards, but the estimated costs are by the ton. Ms. Harrison will check into this and submit the results to the members by e-mail.
- Ms. Harrison stated that Environmental Services will supply dumpsters to communities holding a neighborhood cleanup.
- Ms. Harrison advised that 5% of the revenue is put into reserves by Florida statute to cover residents who do not pay their taxes. Two months of revenue is also put into reserves to cover the total work program.
- The Committee inquired what they have to start with for 2007/08.
- Mr. Morris feels they have a handle on what needs to be done regarding drainage. He stated the Committee needs to determine the locations for road grading.
- Ms. Harrison stated that Environmental Services has been spraying the ditches to keep vegetation down. The South County Stormwater MSBU (SCSW) is planning to clean the major ditches around the Charlotte Ranchettes. Ms. Harrison will submit a map with the ditch locations that will be done by the SCSW.
- The Committee inquired where the funding is coming from to cover the overage from 2006/07, and why the beginning balance is \$193,000. Mr. Faris inquired about the money still owed.
- There was discussion about funding not being utilized in a work program, in that the money will be unavailable for use another year.

- Mr. Morris stated that the Committee is trying to establish trust between the residents and the County. This Committee wants to be more involved, because of its concern about where the money is going.
- Mr. Faris asked whether there is a way to investigate resident complaints before Public Works is sent out. The Committee wants to be contacted first to let them check out the complaint. Ms. Harrison stated that she does not always get informed about resident complaints unless the work involves a substantial amount of money. She advised that anyone could report the problem to Public Works, not just Ranchettes' residents.
- Ms. Harrison will submit a list of service requests for the year.
- Mr. Faris inquired how hourly rates are determined for supervisors. Ms. Harrison will invite Mr. Marty Simone to the next meeting to give the Committee a presentation about the Administration Cost Overview.

Phase II Work Plan for 2007/08:

- Mr. Morris asked whether the Committee needs to add 20% to 30% more funding to cover any additional costs in Phase 1, such as supervision, etc. Ms. Harrison suggested they should.
- Mr. Morris inquired whether the collapsed culvert on Clara Drive would be considered SCSW's responsibility.
- Mr. Faris suggested that they work on getting the culverts cleaned out.
- Mr. Morris stated they need to determine additional, most-traveled roads for the grading cycle.

Public Comments:

- No public present.

Members Comments:

- Mr. Morris stated that a resident on Strasse Boulevard purchased shell for fill and questioned whether this resident can be reimbursed. Ms. Harrison stated that it is illegal to reimburse residents. She added that, if a cost is submitted along with the description of the service or material in advance, a payment can be submitted. Mr. Faris was informed that outside contractors can be hired to do work, but they have to go through the bid process, unless the cost of the service is under \$5,000.
- There was discussion about at what point money becomes a public fund.

November meetings:

- Tuesday, November 6, 2007, at 6:30 p.m. at the home of Bill Faris on 6106 Gewant Boulevard in Punta Gorda.
- Monday, November 19, 2007, at 1:00 p.m. at Public Works on 7000 Florida Street, Punta Gorda.

The meeting was adjourned at 2:25 p.m.

Respectfully submitted,

Dawn Harrison
Municipal Services District Representative

DH:srb

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