

MEETING MINUTES
CHARLOTTE RANCHETTES STREET & DRAINAGE UNIT ADVISORY COMMITTEE
April 10, 2012
3:30 p.m.

Attendees: Doug Buuck, David Choken, Nigel Morris, Chuck Rinehart, and Michael Szuba

County staff: Dawn Harrison, Tim Free, Mike Dallenbach and Sandy Wright

The meeting was called to order at 3:32 p.m.

Minutes: The minutes from the January 17, 2012 meeting were not reviewed.

Business:

- Work Plan Status Grading- Mr. Free reported that \$90,000 has been spent on grading. The Committee is not happy with the work being done, and stated that the Contractor did a much better job last year. The Committee asked that this information be forwarded on to the Contractor. Mr. Free stated that M&O is aware of the difference in the quality of work. Contracts are normally written for 1 year, with the option to renew with the same contractor, for two additional renewals, with a 1 year term each. If the County and Committee agrees, that the contractor isn't meeting the requirements written in the specifications; the contract doesn't have to be renewed for the next year. Mr. Free reported that M&O graded a small section of road on Lea, just off Alfred. M&O doesn't normally perform this type of work however; it was deemed a safety hazard, so it was addressed internally. Mr. Free stated that the contractor is only responsible for the work that is stipulated in the contract. The contractor feels they did the job that they were hired to do. There was discussion of waiting until the rainy season, instead of grading while it is dry; maybe this would allow for a better quality of grading.
- Shearing – The Committee stated that next year they would like for the shearing to be done before the grading. Mr. Free stated that the County is at the mercy of the contractor. Mr. Morris made a motion to increase the amount for shearing in the 2012/2013 budget to \$6,000. The motion was seconded by Mr. Buuck with all members in favor. Mr. Free will provide Ms. Harrison a clean copy of the shearing map. Ms. Harrison will forward the map to the Committee to allow the members to identify additional areas that are in need of shearing. The Committee will identify priority areas; and areas that need to be addressed if funds are available. Mr. Free stated that he would need the map back within three weeks to give to the contractor. Ms. Harrison asked the Committee members to email the maps to her, or deliver them to Public Works so she can forward them to the proper staff.
- Draft 2012/2013 Budget – Ms. Harrison distributed the draft budget for 2012/2013. Mr. Morris made a motion to increase the Grading funds from \$100,000 to \$150,000 for next year. The motion was seconded by Mr. Buuck with all members in favor. The Committee agreed that the Budget looks good. They are very happy to see a reserve and balance brought forward from the previous year.

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- Citizen Complaint – Ms. Harrison received a complaint that she forwarded to Mr. Rinehart. Mr. Morris stated he will follow up with the homeowner, before sending the County out. He stated that he is familiar with the location and doesn't feel it needs to be attended to at this time. He stated that there are no other houses to service on that stretch of road and the Committee may place that road on next year's work plan. Ms. Harrison explained to the homeowner that the Committee focuses on areas where homes are located.
- Signage – There was discussion regarding posting signs in the Ranchettes at the entry of Alfred stating no trucks over 6 tons or no thru traffic. There are residents that live in the Ranchettes with those types of large trucks. If the signs are installed they will have to be maintained by the MSBU. The Committee agreed that the large trucks cutting through have almost stopped since the Contractors were notified. The Committee agreed to table this for now to observe what happens.
- End of Road Signs – Ms. Harrison informed the Committee that the cost for the signs would be \$150.00 each. Mr. Szuba made a motion to erect one sign; at Pelican & Strauss. Mr. Morris seconded the motion with all members in favor. The funds will be taken from the 2012 budget.
- Fencing in Road – There was discussion regarding the citizen's fence that was installed in the road. Ms. Harrison researched the fence and found that land is deemed agricultural land and therefore no permit is required to install a fence. M&O can't remove the fence. The citizen has now placed rip rap rocks in the road in addition to the fence. The Committee stated that this is a public safety issue. The area is inaccessible for emergency trucks and equipment during the event of a fire. Ms. Harrison stated that she will research further to see what agency would be responsible for addressing the issue. She will report her findings back to the Committee.
- School Bus Stop - Mr. Rinehart left a message regarding moving the school bus stop. His call has not been returned as yet. He will update the Committee when he gets information.
- Speed Limit Signs – There was an inquiry and discussion regarding installing speed limit signs. There would need to be 10 signs installed. The Committee agreed that the funds for that many signs are not available at this time.

The next meeting for Charlotte Ranchettes is scheduled for July 10, 2012 at 3:30 p.m.

The meeting was adjourned at 4:44 p.m.