

**MEETING MINUTES**  
**CHARLOTTE RANCHETTES STREET & DRAINAGE UNIT ADVISORY COMMITTEE**  
**October 30, 2012**  
**3:30 p.m. – Public Works Conference Room**

**Attendees:** Doug Buuck, Nigel Morris, Chuck Rinehart, and Michael Szuba

**Absent:** David Choken (excused)

**County staff:** Tim Free, Dawn Harrison, Steve Reager, Joanne Vernon, and Sandy Wright

The meeting was called to order at 3:32 p.m.

The minutes from the June 5, 2012 and September 19, 2012 meetings were unanimously approved as written.

Item #5 on the agenda was moved to #3 to allow staff from the County Engineering Department to speak first.

**Business:**

- The difference between the Right of Way Department and Public Works Department was explained; the Right of Way Department is part of Community Development and falls under the direction of Mr. Dan Quick and Public Works falls under the direction of Mr. Bob Halfhill.
- Backyard Ditches – Some property owners are filling in their back yard ditches is causing the surrounding properties to flood. The citizens want Public Works to fix the problem. The back yard ditches were never dedicated to the County, therefore, they are private property and are not maintained by the County. Mr. Morris will meet with the staff from Community Development to discuss solutions. Ms. Vernon will issue a memo advising staff of the unique nature of this area to prevent the issuance of permits allowing mulching of the lots in the area.
- Work Plan – Mr. Free met with the contractor last week who is waiting for the work plan from the Committee to begin grading the roads. Shearing needs to be done before grading begins. Mr. Free stated that the roadside swales can be done by M&O at a higher cost than the contractor charges and will provide a cost estimate for M&O to perform the shearing. He will ask the shearing contractor currently working in another location if they can begin work in the Ranchettes first. This will allow the grading project to begin sooner.
- Availability of Milling – The milling offer is no longer on the table. The Contractor is not interested.

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- Budget –Financial Reports were distributed for review and questions. There was discussion regarding the actual report and what is budgeted. A draft budget was distributed. Mr. Free suggested the budget remaining the same for the next 2 fiscal years of 2013/2014 and 2014/2015 stating that funds can be reviewed and moved mid-year so long as they are in the budget. The budgets will be discussed during the next meeting for submittal to Financial Services by the end of January 2013.

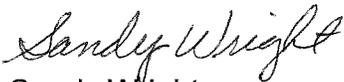
**Citizen Input:**

- Permits to mulch the lots are being denied on the wetland lots.
- Mr. Morris will meet with Mr. Basarab and Mr. Free to discuss the right of way ditch on Leah Road.

The next meeting is scheduled for Thursday, November 29, 2012 at 3:30 p.m.

The meeting was adjourned at 5:07 p.m.

Submitted by:



Sandy Wright  
Public Works Department