

MEETING MINUTES
CHARLOTTE RANCHETTES STREET & DRAINAGE UNIT ADVISORY COMMITTEE
March 20, 2013
3:30 p.m. – Public Works Conference Room

Attendees: Doug Buuck, David Choken, Nigel Morris, Praire Piercefield, and Chuck Rinehart

Absent: Michael Szuba (excused)

County staff: Tim Free, Dawn Harrison, and Sandy Wright

Guests: Sign in sheet attached

The meeting was called to order at 3:35 p.m.

The minutes for January 3, 2013 and February 21, 2013 were unanimously approved as written.

Business:

- Shearing and Grinding Update – Mr. Free stated the contractor is out of the area for two weeks. A letter was sent to the contractor and the Purchasing Department expressing dissatisfaction regarding the length of time it is taking to complete the project. Funds in the budget for shearing can also be used for grinding. Committee agreed that grinding would last longer. Mr. Free will follow up regarding shearing and a possible separate contract for grinding and report back to the Committee.
- Grading - There was discussion regarding the section that has been graded. The Committee agreed that it is better than last year.
- Financial Reports – Reports distributed for review. The budgeted amounts for grinding were increased to \$10,000 and grading to \$150,000 for the 2013/2014 and 2014/2015 fiscal years. A member from the Finance Department should be asked to attend the next meeting to explain unbudgeted balances.
- Committee member comments:
 1. 9060 Grove near Clark not getting grading maintenance.
 2. Popular between Strauss & Sweden needs to be graded.
 3. Edges or ridges in the roads

The Committee agreed to hold off on address reporting these issues to M&O until each member can check the complaints in their areas.

- M&O may be purchasing a grader next year. The Committee is interested in a price quote for the grading to be done using county staff to compare to a contractor's bid cost.
- Drainage Issues – Tabled until next meeting.
- Survey Proposal – Attached to these minutes is a copy of the letter received from Brigham/Allen Land Surveying.

CHARLOTTE RANCHETTES STREET & DRAINAGE UNIT ADVISORY COMMITTEE

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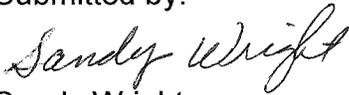
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- FPL will have to be contacted directly to address issues with power poles and their placement.
- The property owner on Lea will have the culvert installed. Mr. Morris will assist the resident with contacting the proper staff to get a right-of-way permit. After the work is complete, M&O will be contacted to do their part of the work.

Next meeting date is Tuesday, May 21, 2013 at 3:30p.m., in the Public Works Conference Room.

Meeting adjourned at 4:35 p.m.

Submitted by:



Sandy Wright
Public Works Department

**CHARLOTTE COUNTY
PUBLIC WORKS DIVISION**

**CHARLOTTE RANCHETTES STREET & DRAINAGE ADVISORY COMMITTEE
ATTENDANCE ROSTER**

MEETING DATE: Wednesday, March 20, 2013

MEETING TIME: 3:30 P.M. – Public Works Conference Room

**INFORMATION SUPPLIED ON THIS FORM BECOMES
PUBLIC RECORD**

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