

MEETING MINUTES
CHARLOTTE RANCHETTES STREET & DRAINAGE UNIT ADVISORY COMMITTEE
September 25, 2013 – Regular Meeting
10:00 a.m. – Public Works Conference Room

Attendees: Doug Buuck, David Choken, Nigel Morris, Praire Piercefield, and Chuck Rinehart

County staff: Tim Free, Dawn Harrison, and Sandy Wright

Guests: Sign in sheet attached

Meeting called to order at 10:04 a.m. with a roll of members that determined a quorum present.

Agenda changes – Mr. Rinehart added residency requirement to the agenda.

The minutes from July 17, 2013 and July 23, 2013 were unanimously approved as written.

Business:

- Financial Update – A portion of the funds in the budget for reserves was used for drainage. All unused funds from FY2012/2013 budget will roll over to the FY2013/2014 budget.
- Drainage and Road Grading – Mr. Free stated the estimate for \$70,000 that he received was not for the 57 rock that the Committee requested. He will request a new estimate from the contractor. The contractor was not aware of the amount of rain we had received when he showed up yesterday with a load of shell rock. The load was dumped and the contractor left. They will try to return next week. The Committee stated that the shell rock that was put down yesterday, did pack down after the rain stopped.
- Residency Requirement – There was discussion regarding the member residency requirement as it is stated in the ordinance. Members must be residents within the unit. The ordinance does not say that members must be property owners. Ms. Piercefield is no longer a property owner however she still resides within the unit which makes her membership valid.
- Kelly Property Flooding – The resident on Gewant Blvd. is very agreeable to allow access to provide drainage relief to the Kelly Property however; the resident is not the property owner. Permission must be received from the property owner. Mr. Rinehart asked for the topic to be tabled until he can make contact with the property owner.
- Road Side Drainage – Mr. Choken stated that the rains last week have amplified the drainage issues in the Ranchettes. The east and west ditches have flooded across the road by his residence regardless of the culverts and swales. The committee agreed that any roads that are repaired should have the right of ways grinded and cleared first. A contractor will be in place after October 1, 2013. Mr. Free asked for direction from the Committee. Anything flowing into the major ditches can be done now. Anything that flows into the cross ditches have to be cleaned first. The Committee asked for M&O to prioritize the cross ditches. The menzi can be used on lots if the owners give written permission to allow County workers access. Letters will be sent to each property owner to get permission.

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The Committee asked that they be made aware of any property owner not allowing access. Mr. Free stated that staff from the Environmental Department must assess the area for tortoises prior to work beginning. Keeping the work near to the edge of the water and away from the banks of the ditches should eliminate tortoise encounters. The County is not exempt from tortoise and scrub jay rules and regulations. Mr. Free will attempt to get Environmental and Property owner approval as soon as possible so that work can begin.

- Herbicide Ditches – There was discussion regarding applying herbicide to the ditches. This can be accomplished through aquatics however; it will require permitted access.
- The Committee is hoping that the test section of road that was approved at last month's meeting for repair and drainage will prove to property owners that the drainage works and the funds are well spent. Mr. Free estimated an approximate amount of \$126,000 for drainage only in the test area. He stated this does not include the road work or sod. The Committee agreed to cut the area in half to cover Swiss Blvd. from Bermont Rd. to Poplar. Mr. Free will have the complete cost by the next meeting date.
- Work Plans - The Committee agreed that mulching will be done on any road that is being worked on. Work plans for next year need to be created. Mr. Free will work the existing plans until they are updated. The Committee will provide new work plans and mulching requests at the next meeting.

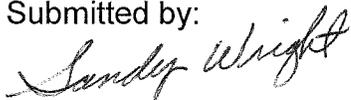
Member Comments:

1. Mr. Buuck - Speed limit change to 20 mph. This cannot be done and the Sheriff's office will not enforce it.
2. Ms. Piercefield – Lot 441 on Sweden should be added to the road mulching plan.
3. Mr. Rinehart – A resident requested the area of Swiss and Poplar be cleaned out.
4. Austrian is washing out between Ameropa and Clara. It's a storm water ditch.

The next meeting date is Wednesday, October 30, 2013 at 10:00am at Public Works.

Meeting adjourned at 10:59 a.m.

Submitted by:



Sandy Wright
Public Works Department

