

MEETING MINUTES
CHARLOTTE RANCHETTES STREET & DRAINAGE UNIT ADVISORY COMMITTEE
January 15, 2014 – Regular Meeting
10:00 a.m. – Public Works Conference Room

Attendees: Doug Buuck, David Choken, Nigel Morris and Chuck Rinehart

County staff: Tim Free, Dawn Harrison and Sandy Wright

Guests: Sign in sheet attached

The meeting was called to order at 10:02am. A roll call of members was taken. A quorum is present.

The minutes from October 30, 2013 were unanimously approved as written.

Business:

- Financial Reports – The reports were distributed for review. Ms. Harrison reviewed the line items on the reports and answered questions.
- Property Acquisition Update - There was discussion regarding the Committee's request to acquire 3 lots on Lea and the properties located in the sub division on Grove into the MSBU. The properties in the sub division would be limited to the properties that are located on Grove or that have access to their property via Grove. These lots use the roads within the Unit and don't pay into the Unit. Ms. Harrison contacted the Legal Department regarding the request and is waiting for a response. Information will be forwarded to the Committee as soon as it is available.
- Enviro Grinding Update – Purchasing is working on the final touches of the contract. It should be put out to bid in March. Community Services will be the custodian over the contract. Ms. Harrison will send updates as she receives them. The Committee expressed concern over the length of time it will take for work to begin. Mr. Morris made a motion to use the Flail Mowing Contractor to cut in front of the grading contractor to do roads identified on the maps that were previously provided for M&O; the motion was seconded by Mr. Buuck and passed unanimously. There was further discussion where the Committee agreed to change the wording in the motion to replace Flail Mowing Contractor with Power Shearing Contractor. M&O was provided another copy of the most recent map. The Committee requested that power shearing be done on the roads that are going to be graded prior to the grading.
- Swiss Boulevard – M&O staff have been advised regarding the work to be done. Line and grade shots will be performed on Swiss Blvd. from Poplar to the ditch on 74. Crews are currently working on it. There was discussion regarding the flail mower only doing a section of the road. Mr. Free advised the members that flail mowing was only done to allow them access to do the shots. After the shots are complete, Mr. Free will be able to create a more accurate estimate. He stated that some pipes will need to be installed to allow property owners access and they are expensive. Sod is normally installed after the work is complete. Installing sod only in front of lots that have a residence on them and use seed in front of the vacant lots would help to save money. Ms. Harrison will email information as soon as it is available. The Committee will schedule a special meeting to discuss this subject.

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- Committee Vacancies – The status of Committee vacancies and newly received applicants were discussed. Mr. Morris' term will expire on January 23, 2014 and a new applicant has applied. Ms. Piercefield has relocated outside of the boundaries of the MSBU and is no longer an eligible member. She will contact staff. Her term will be advertised in February.
- Election of Officers – Mr. Morris nominated Mr. Rinehart to remain as chair; Mr. Buuck seconded the nomination. There were no other nominations and the Committee approved. Mr. Rinehart accepted the nomination. Mr. Buuck nominated himself to be vice chair; Mr. Morris seconded the nomination; there were no other nominations and the Committee approved.

Member Comments:

1. The stop signs are being vandalized and it is expensive to keep replacing them. There was discussion regarding not re-installing them. The Committee asked why they were initially installed because a large portion of the Ranchettes never had them. A previous Public Works Director gave the direction to install them. Once a location has a stop sign and it is reported down, it must be replaced to eliminate County liability. Ms. Harrison will inquire about a list of locations and report back to the Committee. The Committee agreed to continue to replace only the signs that get reported by residents.
2. Mr. Morris stated that with this being his last meeting he feels the Committee has done a great job since it formed in 2007. There was no money when the Committee was formed and now there are revenues where there were none before. He hopes that the Stormwater Unit will be responsible for cleaning the cross ditches.

Public Comments:

1. Mr. Szuba stated that the lot acquisition was addressed once before. At that time they were told they would have to take all of the lots or none of the lots. There was discussion regarding the lots on Lea and the ones on Grove. They are not connected in any way.
2. There was discussion regarding the new Director and when that transition will take place.

A special meeting date to discuss the Swiss Boulevard Project is scheduled for Thursday, February 6, 2014 at 10:00 a.m. at Public Works.

The next regular meeting date is Wednesday, April 16, 2014 at 10:00 a.m. at Public Works.

Meeting adjourned at 11:20 a.m.

Submitted by:

Sandy Wright
Public Works Department

