

**MEETING MINUTES**  
**CHARLOTTE RANCHETTES STREET & DRAINAGE UNIT ADVISORY COMMITTEE**  
**September 24, 2015 – Regular Meeting**  
**9:00 a.m. – Public Works Conference Room**

**Attendees:** Doug Buuck, William Gomes, Victor Dudash, and Charles Rinehart

**Absent:** Joe Dutton (excused)

**County staff:** Mike Dallenbach, Kelly Louttit, and Dawn Harrison

**Guests:** Sign-in sheet attached

The meeting was called to order at 9:00 am. A roll call was taken that determined a quorum was present.

**Changes to agenda:** None

The minutes from June 11, 2015 were unanimously approved as amended.

**Citizen Input on Agenda Items Only (3 Minute Limit):**

- Mr. Morris inspected the grading work and stated the Northwest corner still needs work. Mr. Morris believes the committee should meet more frequently.

**Unfinished Business:**

- **Road Grading:** Mr. Dallenbach stated the grading work should be completed by next week. Mr. Rinehart stated Swiss was not included on the original grading list and would like the committee to approve a spot fill of the first half mile of road. Mr. Buuck motioned to add on to the contract a spot fill of Swiss (Bermont to Popular) seconded by Mr. Dudash and the motion passed unanimously. Discussion continued regarding next year's grading work being performed before the rainy season. Mr. Gomes motioned to spot fill in front of 6202 Grove Blvd, seconded by Mr. Buuck and the motion passed unanimously.
- **Update on cross ditch maintenance:** Mr. Dallenbach stated the cross ditches are located on private property and the County is unable to perform work on private property. Discussion continued regarding east/west ditches. Mr. Rinehart would like the legal opinion on cross ditches on the next agenda. Discussion continued regarding paving the Charlotte Ranchettes.
- **Update on backyard drainage:** Mr. Dallenbach stated the backyard ditches are on private property and Public Works will not be involved. Discussion continued regarding the legality and civil liability.

**New Business:**

- **Financial Report:** Ms. Harrison provided the 9 month actual report for committee review and discussion.  
**2016 Work Plan:** Mr. Rinehart would like the committee to meet next month to develop the 2016 work plan.  
**Rate Increase Discussion:** Mr. Rinehart stated the Charlotte Ranchettes does not have enough funding to perform work in the area and suggests a public meeting to discuss a rate increase in the future. Mr. Buuck suggests raising the rate by frontage footage.

**Citizen Input on MSBU Related Items Only (3 Minute Limit)**

- Mr. Chambers stated the vegetation is overgrown and the streets have no crown.
- Ms. Chambers, 7142 Alfred Blvd, stated the pepper trees were not trimmed on her road and she was responsible to trim the trees in her area.

- Mr. Morris stated brush trimming needs to be performed in conjunction with road grading. Mr. Morris stated the stop sign is in the Jones Loop Right -of -Way and would like the money credited back to the Ranchettes. Mr. Morris believes the East/West ditches need to be cleaned and stated the County should perform the work.

**Advisory Committee members open discussion:**

- Mr. Buuck stated the west side of Grove is becoming more populated and believes Grove should be included into the Charlotte Ranchettes. Ms. Harrison discussed the details of rate assessments. Mr. Gomes suggested developing a plan to include the Grove residents into the MSBU.
- Mr. Dudash stated a fire hydrant has been installed on Grove Blvd.
- Mr. Gomes asked if he can appoint someone to stand in for him at meetings.

**Items for next agenda:**

- Discussion on Paving- Mr. Dallenbach will request a member of the Engineering Department to attend the next meeting.

The next special meeting is scheduled for Thursday, October 15, 2015 at 4:00 pm in the Public Works Conference Room and the next regular meeting is scheduled for Tuesday, December 22, 2015 at 9:00 am in the Public Works Conference Room.

The meeting adjourned at 10:09 am.

Kelly Louttit  
Public Works Department