

MEETING MINUTES
CHARLOTTE RANCHETTES STREET & DRAINAGE UNIT ADVISORY BOARD
March 29, 2016 – Regular Meeting
9:00 a.m. – Public Works Conference Room

Attendees: Doug Buuck, William Gomes, and Charles Rinehart

Absent: Michael Szuba and Victor Dudash

County staff: Mike Dallenbach, Kelly Louttit, and Dawn Harrison

Guests: Sign-in sheet attached

The meeting was called to order at 9:04 am. A roll call was taken that determined a quorum was present. Membership status was reviewed.

The Sunshine Law and Roberts Rules of Order Presentation was tabled until the next meeting.

Changes to agenda: None

The minutes from December 22, 2015 were unanimously approved as written.

Citizen Input on Agenda Items Only (3 Minute Limit):

- None

Unfinished Business:

- **Road Grading:** Mr. Dallenbach stated grading is currently being performed in the area. And the Strasse area was cleared to allow access for a new construction home site. Mr. Dallenbach advised that grading will be complete by the end of April. Mr. Dallenbach said the end of Grove needs material but funds are limited. Mr. Rinehart said Swiss needs to be feathered out and more material is needed on the roads. Discussion continued regarding increasing the rate assessments during the next budget cycle. Mr. Dallenbach discussed the area near Pelican. The Advisory Board stated to remove that area off the map. Mr. Gomes questioned why fill and millings have been placed on Gwant and Allen Blvd. Mr. Dallenbach will investigate. Leah, Clark and part of Alfred will need asphalt repair.
- **Including more owners into the territory of the unit:** Item tabled until the next meeting.

New Business:

- **Paving-open grade mix:** Ms. Harrison advised the cost will be \$150,000.00 dollars for surveying the entire MSBU area and \$340,000.00 dollars per mile for open grade mix not including any drainage work. If any existing roads have to be moved the cost will increase. Mr. Rhinehart asked to table this item until the next meeting;
- **Financials:** Ms. Harrison provided the three month actual report and the monthly activity report for Advisory Board review and discussion. Ms. Harrison will check into the road grading costs from the history financial report.

Citizen Input on MSBU Related Items Only (3 Minute Limit)

- .None

Advisory Committee members open discussion:

- Mr. Gomes stated drainage will need to be discussed at the next meeting and suggested the cross ditches need to be cleaned.
- Mr. Buuck advised a resident has filled the cross ditch in the area of Austrian and Swiss causing drainage issues.

The meeting adjourned at 10:09 am and the next regular meeting will be held on May 11, 2016 at 9:00 am in the Public Works Conference Room.

Items for the next agenda:

Rate increase

Open Grade Mix

Survey

Drainage

Submitted by:

Kelly Louttit

Public Works Department

