

**MEETING MINUTES**  
**DEEP CREEK STREET & DRAINAGE ADVISORY COMMITTEE**  
**May 28, 2008**  
**9:00 a.m.**

**Attendees:** Michael Brown, Philip Palmer, John Biluk, Gerald Newell  
County – Marty Simone, Alan Holbach, Tim Free, Dawn Harrison, Kim Raymond

The meeting was called to order at 9:02 a.m.

**Minutes:** The March 20, 2008, minutes were revised to correct the spelling of Nuremberg Street. The Committee unanimously approved the minutes as amended.

**Business:**

- Mr. Simone informed the Committee that, according to the County Attorney, the east and west portions of the Desoto Canal belong to the Section 20 Property Owners' Association. This means the Association is responsible for that part of the canal. Mr. Simone said that money is available in the budget for the north and south portions of the Desoto Canal, which can be done in 2008/09.
- Mr. Simone introduced Ms. Dawn Harrison as the new Municipal Services District Representative for the Deep Creek Street & Drainage Advisory Committee.
- Ms. Harrison performed a field inspection with Mr. Brown, and they found pipes needing replacement. She is estimating that approximately \$40,000 to \$50,000 will be needed for this project. Mr. Palmer requested to view the bid before any approval, because the project on Nuremberg Street was done over cost and took too long. Ms. Harrison stated that, once it is submitted through the Purchasing Department, the lowest bid will have to be accepted; but she will confirm with Purchasing about the bid process.
- Mr. Tim Free explained the problems with the Nuremberg Street project. He said there were utility conflicts, which caused delays. Approximately 1,500 man hours were used on this job. The Committee requested a detailed breakdown, consisting of the total estimated hours and the material cost. Mr. Brown added that they want detailed breakdowns for all large projects done in this MSBU, which will facilitate better budgeting. The money used on the Nuremberg project was part of the money budgeted for pipe lining. The Committee inquired if there are plans and specifications for pipe jobs. Mr. Free stated that Maintenance & Operations has standard specifications that are used and, when a project is sent out for bid, some engineering would be required.
- Mr. Palmer expressed opposition to pipe lining. Mr. Alan Holbach responded that there are some pipes that must be lined. Other options for lining types were discussed.
- The Committee reviewed the March 2008 - April 2008 Activity Report. Mr. Biluk inquired about beautification mowing on Rio de Janiero, which he thought was a Road & Bridge road. Ms. Harrison will check into this. Mr. Palmer requested that Activity Reports be generated with the total dollars spent to date for the fiscal year.
- The Committee received a map displaying the paving history of the roads. Mr. Palmer said the condition, not the age, of the roads determines repaving. Mr. Brown stated that there are numerous roads in Section 20 that need repaved, but they need to have revenue coming in before they can plan for this paving. Mr. Palmer stated that cracking is natural with these types of roads. He requested to look at the paving specifications

and added that they do not want the base torn up. Ms. Harrison said the base is torn up when there is a road failure and suggested inspecting the road pipes before paving.

- Mr. Palmer stated that any MSBU increase will need to be small to be accepted by the residents, but he is opposed to not going forward.
- The Committee discussed the Mid-Charlotte Stormwater Utility, as it pertains to weirs and structures. Ms. Harrison said that one volunteer is needed from Deep Creek to serve on the Utility.
- Mr. Palmer discussed municipal bonding, if the MSBU decides to do the entire area. He stated that bonding currently offers low rates.
- Ms. Harrison suggested that members attend the Purchasing bid process to help familiarize themselves with the specific guidelines that have to be followed.
- Ms. Harrison will request a presentation about the financial process from Mr. Marty Simone at the next meeting.

**Open Floor:**

- John Lackey inquired about the pipe replacement discussed for the Desoto Canal and expressed his concern about the County Attorney's decision.
- Betty Wright praised the members and stated that this was a good meeting.
- Kim Jakubaitis feels that Ms. Harrison will work out as their representative.
- Ron Woods agrees with Mr. Palmer regarding the problems with the Nuremberg project. He said it was done poorly and is a bad example for future projects. He added that it is the Advisory Committee's job to relay issues to County management and that this project was a management problem.
- Mr. Woods commented on the road resurfacing discussion. He stated, "the discussion started out by developing a plan but then ended up paving all the roads."
- A resident is not happy with the Activity Report layout.
- Joe Harris commented on the Nuremberg project.

The next meeting is scheduled for July 2, 2008, at 9:00 a.m. at Charlotte County Public Works, 7000 Florida Street, Punta Gorda.

The meeting was adjourned at 10:45 a.m.

Respectfully submitted,

Dawn Harrison  
Municipal Services District Representative