

**MEETING MINUTES**  
**DEEP CREEK STREET & DRAINAGE ADVISORY COMMITTEE**  
**July 2, 2008**  
**9:00 a.m.**

**Attendees:** Michael Brown, Philip Palmer, John Biluk, Gerald Newell, Daniel Gawenda  
County – Dawn Harrison, Kim Raymond

The meeting was called to order at 9:04 a.m.

**Minutes:** The May 28, 2008, minutes were revised to reflect that Mr. Ron Woods' statement was a quotation. The Committee unanimously approved the minutes as amended.

**Business:**

- Mr. Palmer inquired about the detailed breakdown for the Nuremberg project, which was requested at the last meeting. Ms. Harrison advised that Mr. Tim Free is still working on it. Mr. Palmer asked why a report cannot be printed out using the new software, and he made a second request for the information.
- Mr. Palmer stated that direct and indirect costs between internal departments are suspicious. Mr. Biluk said that projected costs should be presented before projects begin, not after.
- Mr. Biluk said that Mr. Ron Woods' quote from the last meeting is untrue.
- Ms. Harrison suggested inviting the Paving Project Manager, Jeff Keyser, to the next meeting to discuss a paving plan. Mr. Palmer requested a legitimate reason for using shell base on residential roads, rather than a soil base cement.
- Mr. Brown stated they need to look at pipe replacements before paving, due to numerous pipe failures. Mr. Palmer noted that all pipes do not need to be replaced. The Committee discussed side lot outfalls that Public Works cannot replace, due to limited space and large equipment. Mr. Palmer requested all the reasons why Public Works cannot perform this work, and why it will have to be contracted out.
- There was discussion about residents' landscaping encroaching on easements. Ms. Harrison will invite Maintenance & Operations' staff to the next meeting to discuss this.
- Mr. Palmer does not feel they need to develop a paving plan. He is concerned about future drainage projects, due to the previous drainage work on Nuremberg. He noted that it has been a month, and sod has not been placed on Tierra del Fuego.
- The Committee advised Ms. Harrison that Public Works inspected the pipes in Deep Creek, but the results were not accurate and it was very costly. Mr. Brown said this was done last year and, as a result, Public Works informed them that all the pipes need to be replaced.
- Ms. Harrison informed the Committee that driveway pipes are now the responsibility of the homeowner.

- Ms. Harrison suggested using the as-built drainage plans and establishing an estimated cost for pipe installation per mile. The Committee discussed the process of inspecting pipes, along with the process to follow if changing the original drainage.
- Ms. Harrison stated that due to the existing low interest rates the County receives, the bonding process is not used.
- Ms. Harrison reported that the work previously done on Rio de Janeiro was around the time it became a Road & Bridge road. This work will remain a cost to the MSBU, but any future work will be funded by Road & Bridge.
- The Committee inquired about other roads being included as Road & Bridge roads. Ms. Harrison stated there are other areas that have roads that need to be considered as well. Mr. Biluk said traffic counts performed during the MSBU study should be used to Deep Creek's advantage to have more roads considered as Road & Bridge roads.
- Ms. Harrison informed the Committee that they can submit any questions or concerns to Mr. Dan Quick, Interim Director of Public Works.
- The Committee discussed tax assessments for residents residing in condominiums and apartments.
- Ms. Harrison stated that residents are placing rocks and posts in the right-of-way, which is a safety issue. She suggested sending a letter to them first, and then passing the issue to Code Compliance. There was discussion about concrete mushrooms being used.
- The Committee reviewed the Activity Report dated January 2008 to June 15, 2008.
- The members received an estimated cost for the project on Aysen Drive.
- Mr. Gawenda, a new member, introduced himself and provided a brief background.

The next meeting is scheduled for September 17, 2008, at 9:00 a.m. at Charlotte County Public Works, 7000 Florida Street, Punta Gorda.

The meeting was adjourned at 10:30 a.m.

Respectfully submitted,

Dawn Harrison  
Municipal Services District Representative

DH:srb

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