

**MEETING MINUTES
DEEP CREEK STREET & DRAINAGE ADVISORY COMMITTEE
December 15, 2011
10:00 A.M.**

Attendees: Mike Brown, Ron Woods, John Smith, George Kearns, Jon Lackie

Absent: John Bulik

County: Dawn Harrison, Sandy Wright

Meeting was called to order at 10:06 a.m.

Minutes: Minutes from September 15, 2011 were approved.

New Business:

- The Committee reviewed the Accomplishments by Activity Reports for the periods of 09/1/2011 – 09/30/2011 and 10/01/2011 – 11/30/2011.
Question: What does “Awaiting Child” mean on the Activity Report?
Answer: It was explained that large work orders may have smaller work orders (referred to as a child) underneath it. The child work orders are a part of the larger or “Parent” work order.
Question: What does the DCM in PW-DCM mean?
Answer: It stands for Deep Creek Maintenance.
Question: Would work not done by Public Works show up on the report?
Answer: Yes. An example was shown on the last page.
- The Committee asked to have the Charlotte County Activities and Codes Report that was handed out at the Orientation emailed to each member.
- The Committee commented on the failing condition of their streets and noted that it doesn't make sense to repair each and every street. Each member agreed to drive around and make a list of the worst streets in their areas. They will each bring their own list to the next meeting. The lists will be combined into one master list that will be prioritized with the most needed repairs first. The list will then be sent to Maintenance & Operations to verify that the roads to be paved don't have a pipe replacement scheduled. This will prevent the repairs from being done twice. The list will then be given to Engineering to get estimates for the work. Ms. Harrison indicated that there is still money available in the fund and it may be possible that there is enough to make some or all of the repairs without additional assessments. If there is not enough money in the fund, the Committee will go to board for an increase in assessments
- The Committee agreed that it would be necessary to schedule another meeting before the end of the quarter to enable the time to discuss and formulate the list for road repairs. January 19, 2012 at 10:00 a.m. would be agreeable with all Committee members.
- Chuck Koons and James Layport from Engineering will be invited to the next meeting.

- It was noted that sidewalk installation is also scheduled in some areas.
- Draft Budgets will be sent to the Committee members as soon as they are received in Public Works.
- It is requested that John Biluk receive a copy of these minutes.
- An issue with some manhole covers sticking up too high was brought up. The Committee was advised to contact Charlotte County Utilities for those repairs.
- It was noted that the Desoto Canal Maintenance isn't providing any direct benefit to the Deep Creek area. It was advised that the ordinance was created to address water quality and because it belongs to the Mid Charlotte MSBU it is not up for discussion during this MSBU meeting.
- It was noted that attention needs to be given to the mowing schedules. At times the mowers are leaving huge ruts in the side of the road that sometimes require repair. Mr. Brown feels that they are paying for an inspector to address such issues. It was explained that there is only one inspector to cover the whole county.
- Mr. Lackie observed that the shell rock that is being placed along the side of the roads is not holding up and questioned the cost and if there is a better way? It was explained that this shell rock requires recurring maintenance. Grass will grow up through it and it is the best and most cost effective way to address erosion along the sides of the roads.

The meeting was adjourned at 11:10 a.m.

Respectfully submitted,

Sandy Wright
Administrative Assistant II

Copy: dh
jn