DEEP CREEK NON-URBAN STREET & DRAINAGE UNIT ADVISORY COMMITTEE
December 13, 2012
10:00 A.M. Public Works Conference Room

Attendees: Daniel Collins, John Sheridan, John Smith, and Ron Woods

County: Dawn Harrison, James Layport, and Sandy Wright

Absent: George Kearns (excused) and Kim Sullivan (excused)

Meeting was called to order at 11:02 a.m. with a roll call of members.

The minutes from the meeting held on September 27, 2012 were unanimously approved as amended.

The status of the Committee was reviewed. This is a full committee with no vacancies.

Old Business:

- Paving Plan – Mr. Layport from the Engineering Department stated that his estimate to repair/repave the roads discussed at the last meeting is $863,000 (list attached). If the Committee approves the expenditure, he will put through a change order to add this list of roads to the existing paving contract for fiscal year 2012/2013. The project would be added to the end of the existing paving contract. Work should begin in the August/September 2013 time frame and would take approximately one month to complete. Mr. Woods made a motion to move forward with the paving project so it can begin in August/September 2013 or before. The motion was seconded by Mr. Sheridan and passed unanimously. Making an addition to the existing contract will ensure the paving is done using today's rates which could save the Committee money.

New Business:

- Fiscal year 2013/2014 will start the new two year budget cycle. The Committee must plan ahead carefully for the next two years. Ms. Harrison stated she will work with the Committee to ensure as much funding as possible goes into the paving program for the next two years. A draft of the budget will be distributed to the Committee for review before it is sent to the BCC for approval.

- Ms. Harrison distributed the Activity and Actual's Report for review and discussion. Mr. Woods stated the funds that are not actually being used in the budget should be put towards the paving program. Ms. Harrison stated she will direct as much funding as possible into the paving program. This will allow the Committee to work down the list of roads in need of repair that they compiled earlier this year. The funding available in the budget will mandate the amount of roads that get repaired/repaved each year. The list can be changed if members of the Committee see areas in need of work.

- A list of Activity codes will be provided to the Committee members.

- There is a pot hole in the road on Rampart at Mazatlan.

- There was discussion regarding changing the time of the meetings to 11:00 a.m. instead of 10:00 a.m. The Committee agreed to the change and requested that the March and June meetings be changed on the Public Works calendar and that the September and December meetings be scheduled.

The meeting was adjourned at 12:02 p.m.

Submitted by:

Sandy Wright

Sandy Wright
Public Works Department

CHARLOTTE COUNTY
PUBLIC WORKS DIVISION

DEEP CREEK NON-URBAN STREET & DRAINAGE ADVISORY COMMITTEE
ATTENDANCE ROSTER

MEETING DATE: December 13, 2012

MEETING TIME: 11:00 a.m. Public Works Conference Room

INFORMATION SUPPLIED ON THIS FORM BECOMES PUBLIC RECORD

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