

DEEP CREEK NON-URBAN STREET & DRAINAGE UNIT ADVISORY COMMITTEE

June 13, 2013

11:00 A.M. - Public Works Conference Room

Attendees: Daniel Collins, George Kearns, John Sheridan, and Ron Woods

County: Jodi Struble, Sandy Wright, Dan Quick and Venkat Vattikuti

Absent: John Smith (excused) and Kim Sullivan (excused)

Guests: Sign-in sheet attached

The meeting was called to order at 11:05 a.m. with a roll call that determined a quorum was present.

The Pledge of Allegiance was recited.

Mr. Quick and Mr. Vattikuti from the Community Development Department addressed the Committee regarding a citizen complaint that came in to Commissioner Doherty about the traffic on Encarnacion St. A traffic study revealed an above-normal level of traffic for that type of road. Mr. Quick stated there are two options to address the problem. Option one is to install round-a-bouts at an estimated cost of \$200,000 each or to install rumble strips at an estimated cost of \$5000 each. He stated that these costs are only a guess at this time. He is looking for direction from the Committee on how to proceed before getting actual cost estimates. There was extensive conversation between the Committee, citizens that were present and the Community Development Department staff. The recommendation from Mr. Quick, supported by Commissioner Doherty, is to install the rumble sticks to see if they would work. The Committee asked Mr. Quick to bring actual estimates to the next meeting so they can make a decision on how to proceed. The Committee also asked Mr. Quick to research a possible four-way stop at the intersection of Deep Creek Blvd. and Encarnacion St. stating it is a dangerous intersection with limited visibility due to vegetation growth. Mr. Quick will follow up and report back on costs of strips, possible changes to signs and 4-way stop feasibility.

The meeting was put on break at 11:45 a.m. and resumed at 11:50 a.m. Mr. Kearns asked for the record to reflect that Mr. Woods arrived late and is now present at the meeting.

There was a motion by Mr. Kearns to accept the minutes from March 14, 2013 as amended; motion was seconded by Mr. Collins and passed with a vote of 3 in favor and 1 opposed. There was discussion regarding the minutes from the last meeting not having enough detail. A copy of the section of Roberts Rules that covers meeting notes was distributed for the Committee for review.

Old Business:

- Paving Plan – The Committee asked for a status on the Paving Project; stating there is no work being done. The Engineering Department was present when the list of streets to be paved was created and half of the year is over with no work completed. The Committee asked that the Paving Project Manager be invited to the next meeting. Ms. Struble will follow up and will update the Committee via email the beginning of next week.
- Sidewalks on Deep Creek – The Committee is happy with the outcome of the project and asked what streets will get sidewalks next. Ms. Struble will follow up and report back. There was a question as to who will maintain the strip of grass on Deep Creek Blvd. where the sidewalks were installed. Mr. Vowell responded that that M&O will maintain it after the project is turned over to them. A different type of equipment will be used than what was used before.

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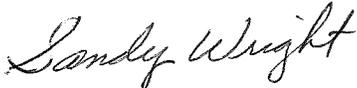
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New Business:

- Activity Reports – The report was distributed for review.
- There was discussion regarding the POA taking over mowing the right-of-ways of the vacant lots in Section 23 in an effort of getting better control. The POA met with Public Works and was told that the assessment could be lowered if the County will not be performing the work and the POA could then bill the property owners for their work or do it free of charge. Mr. Woods requested a member of Section 20 take the idea back to their committee to advise them that these discussions are underway. Mr. Kearns suggested members from both sections get together to discuss the subject.
- There was discussion regarding scheduling a special meeting to invite staff from Community Development to answer questions regarding the paving and to allow Mr. Quick to report his findings to the Committee before the next regularly scheduled meeting in September. The Committee requested Commissioner Doherty be invited. A meeting will be scheduled after the Commissioners schedule is checked.

The meeting adjourned at 12:28 p.m.

Submitted by:



Sandy Wright
Public Works Department

