Meeting Minutes
DEEP CREEK NON-URBAN STREET & DRAINAGE UNIT ADVISORY COMMITTEE
March 13, 2014 – Regular Meeting
11:00 A.M. - Public Works Conference Room

Attendees: Daniel Collins, George Kearns, John Sheridan, Kim Sullivan, and Ron Woods

County: Dawn Harrison and Sandy Wright

Guests: Sign-in sheet attached

The meeting was called to order at 11:00 a.m. A roll call was taken. A quorum was present.

The meeting notes from November 21, 2013 were unanimously approved as amended and the meeting notes from March 4, 2014 were unanimously approved as written.

- Paving – Ms. Joyce McBee expressed concern regarding the condition of Corrientes Circle off of Rio de Janeiro. A neighbor in a wheel chair can't ride on the road anymore and can only go to the mailbox; the street needs attention. Ms. Harrison stated that this street is on the list to be repaved. The paving project manager will be doing a change order to this year's paving contract to add some of the streets in Deep Creek. The list of suggestions provided by the Committee will be worked from. There is $1.5 million available in the budget for paving. Ms. Harrison will report back with what can be done with the $1.5 million. The project manager reviewed the streets on the list and determined Aysen Drive to be the worst. The Committee stated that Aysen is a long street and some areas get more traffic than others; the east isn't as bad as the west and the east doesn't get the traffic that the west gets. The Committee agreed that money would be better spent in other areas instead of the east side of Aysen. The project manager would prefer to do the whole road and not split it up; however he is still in the review process regarding what streets can be done with the $1.5 million available. A portion of Rio de Janeiro is a connector road which is covered by gas tax money not the MSBU. A map of collector roads was requested. Ms. Harrison will send it to the committee. The 2014 paving program will begin in December; however this change order will be done during FY2013/2014. The end fund balances are used to determine how much money will be available for paving. Gas tax funding is used to fund road and bridge roads.

- Drainage Maintenance - Mr. Kearns stated that he received a copy of an email that was sent by one of the members regarding drainage in 3 locations. Work on Onondaga Lane will commence, weather permitting within the next two weeks. There is a pipe failure at that location. Citizens are not happy about the removal of the trees in the easement. There may be some options on relocating them. There was a missing grate on Ultramarine reported to Customer Service; M&O researched and can't find a missing grate. 1457 San Cristobal is newly reported and will be checked. There is a growing pot hole on Deep Creek east of Aysen – Ms. Harrison will report the item to M&O.

- Financial Reports – The 3 Month Actual report was distributed for review and discussion. Ms. Harrison answered the following questions:
    1. What are maintenance service fees for $41,153.05 – These fees are for M&O work such as line and grades, pipe replacement and other work that is done by M&O.
    2. Equipment Replacement – This line item is paid by all the MSBU's for the replacement of equipment.
    3. $10,000 for the county to collect MSBU fees is the tax collector services to collect and distribute the taxes.

  The next report will be a 6 Month Actual report; Ms. Harrison will email it to the members as soon as it is available.

- Encarnacion Speed Change – no status update at this time.

- Mr. Farmer requested a street sign at Deep Creek and Copiapo Circle. A street sign is needed on the other side of the street. Several citizens signed a petition agreeing to this request that was handed in to the Committee. Ms. Harrison will follow up on the cost to install the sign. The signs are uniform throughout the development. Citizens also reported that there is no Dead End sign on Copiapo Circle and it is the only street that doesn't have one. Mr. Woods made a motion to install a street sign at Deep Creek and Copiapo Circle and a dead end sign on Capiapo Circle; motion was 2nd by Sheridan and passed unanimously.

- There was discussion regarding the survey that was sent to all Deep Creek property owners where the majority of the owners voted no to having all of the roads paved. This Committee decided to pave what they could with the funds that were available. There have been citizens complaining that they can't walk on the road. No paving can be done if there is no funding available. The Committee noted that Quirt was paved and it wasn't one of the worst streets. Ms. Harrison will send an update on paving to the Committee when the information becomes available. Mr. Kearns asked that the members review the information and send their comments to Ms. Harrison.

- Items for the next agenda will be the paving information.

- The next meeting was previously scheduled for June 12, 2014 at 11:00a.m.

The meeting was adjourned at 11:48 a.m.

Submitted by:

Sandy Wright

Sandy Wright
Public Works Department

CHARLOTTE COUNTY
PUBLIC WORKS DIVISION

DEEP CREEK NON-URBAN STREET & DRAINAGE ADVISORY COMMITTEE
ATTENDANCE ROSTER

MEETING DATE: **Thursday, March 13, 2014**

MEETING TIME: **11:00 A.M. – Public Works Conference Room**

INFORMATION SUPPLIED ON THIS FORM BECOMES PUBLIC RECORD

NAME (please print)	Email Address	Telephone Number
Dawn Harrison, MSDR	Dawn.Harrison@charlottefl.com	575-3613
Sandy Wright, Admin	Sandra.Wright@charlottefl.com	575-3692
Kim Sullivan	KSullivan@wyndhotel.com	941-639-7700
John Sheridan	sales@askforjohn.com	—
Ron Woods	RonWoods2@Earthlink.net	235-9615
David J. Collins	DJCollins36@hotmail.com	627-6674
Marge Ramos	TOCO109@ENBARQMAIL.COM	235-0151
Joyce McBee	JoyMcbee@YAHOO.COM	941-799-9304
Bill Fuller	26037 COPIAPO CIR	859-339-1674
GARY FARMER	26023 COPIAPO CIR	248-628-6782
LORRAINE FARMER	" " "	" " "