

MEETING MINUTES
DEEP CREEK NON-URBAN STREET & DRAINAGE UNIT ADVISORY COMMITTEE
August 20, 2014 – Regular Meeting
9:00 A.M. - Public Works Conference Room

Attendees: Daniel Collins, George Kearns, John Sheridan, John Smith, and Ron Woods

Absent: Kim Sullivan, (unexcused)

County: Mike Dallenbach, John Elias, Dawn Harrison, Chuck Koons, James Layport, Francine Lisby, Linda Rohmer-Free, Joanne Vernon, and Sandy Wright

Guests: Sign-in sheet attached

The meeting was called to order at 9:00 a.m. A roll call was taken. A quorum was present.

The meeting notes from June 12, 2014 were unanimously approved as written.

Citizen Input on Agenda Items Only: (3 Minute Limit)

- None

Unfinished Business:

- Pipe Linings – Information and maps were distributed for review and discussion. There was discussion regarding the information. Mr. Elias will verify the areas in Phase I. The blacked out streets shown on the maps will be part of Phase II. There was discussion regarding the pipe inspection report that was created by M&O.
- Paving/Rate Increase – Staff distributed a Proposed 4 Phase Paving Program for review and discussion. There was extensive discussion regarding a mass mailing. The last mailing cost over \$8000 and got less than 30% return with only 19 citizens showed up for a Community meeting. A community meeting in lieu of a mass mailing was suggested. Ms. Rohmer-Free distributed a Project Cost Estimate & Assessment Worksheet and discussed costs based on the figures provided by staff for Phase II. There was extensive discussion regarding a rate increase. A rate increase of \$99.00 would result in a vacant lot paying \$197.64 annually and occupied lots paying \$187.94 annually. The increase over the next 10 years would pay for a paving loan, maintenance, and pipe linings. In the end when the loan is paid, the Committee should be able to decrease the rate back to today's rate. There was extensive discussion regarding moving forward with the staff's suggestion of the 4 phase paving plan and a rate increase of \$99.00. Mr. Sheridan made a motion for staff to move forward with the 4 phase plan and a rate increase of \$99.00; Mr. Kearns seconded the motion with stipulation that no funds are used to facilitate a mass mailing. There was further discussion. Mr. Sheridan amended the motion to move forward with the plan and to increase the rate by \$99 and with no funding going towards a mass mailing. The committee agreed that the last mass mailing costs \$8000 with little return; the amended motion was seconded by Mr. Collins and passed with a vote of 3 to 1. Mr. Woods opposed.

New Business:

- Financial Reports – The 9 Month Actual and Activity Reports were distributed for review and discussion. Committee questions were answered by staff.
- There was discussion regarding how CCU can mandate the cost for sewers but MSBU's can't mandate the cost for road paving. The process was explained.
- There was discussion regarding equal benefits for equal payments. It was stated that citizens can challenge the process if they are not receiving equal benefit.

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Open Discussion:

- Ms. Vernon stated that Public Works has been tasked with coming up with a sidewalk plan. She requested the members make a list of any additional sidewalks they would like within the Unit. The members agreed to bring a list of streets to the next meeting. The Committee agreed that Nuremburg, Deep Creek Blvd., Sandhill, Seasons and finishing Rampart should be on the list.
- There was discussion regarding a volunteer to act as vice chair in Ms. Sullivan's absence. Her work schedule prohibits her from attending these meetings. Mr. Woods volunteered to be the temporary vice chair. Mr. Kearns will not be able to attend the next meeting on September 11, 2014.

Citizen Input on MSBU Related Items: (3 Minute Limit)

- Mr. Dallenbach suggested that he didn't oppose the rate increase 10 years ago and is glad that the Committee voted to move forward today. The amount of money collected each year would not provide enough funding to accomplish very much. He is in full support of today's vote to increase the assessment by \$99.00.
- Phase I's funding is already available for work to move forward effective October 1, 2014. Ms. Vernon suggested not adding anything to the paving contract at this point until a decision is made by the Committee to move forward with Phase 1 or with the Committee's original list of 12 streets. The approved option can be added to the paving contract at that point.

Next Agenda:

- Updates on today's actions
- Sidewalks

The next meeting was previously scheduled for Thursday, September 11, 2014. The Committee agreed to change the meeting to Friday, September 26, 2014 at 9:00 a.m.

The meeting was adjourned at 11:04p.m.

Submitted by:


Sandy Wright
Public Works Department

