

MEETING MINUTES
DEEP CREEK NON-URBAN STREET & DRAINAGE UNIT ADVISORY BOARD
November 19, 2015 – Regular Meeting
9:00 A.M. - Public Works Conference Room

Attendees: Daniel Collins, George Kearns, Benjamin Pappa, and Ron Woods

Absent: Phillip Jacobus

County: Mike Dallenbach, Dawn Harrison, and Kelly Louttit

Guests: Sign-in sheet attached

The meeting was called to order at 9:00 a.m. A roll call was taken that determined a quorum was present. Membership status was reviewed.

Changes to the Agenda: No changes made to the agenda.

The meeting notes from August 6, 2015 were unanimously approved as written.

Citizen Input on Agenda Items Only (3 Minute Limit)

- None

Unfinished Business:

- Update on paving project: Ms. Harrison stated the new contract will be implemented in December and sent out to bid in January. Discussion occurred regarding assessment charges and costs for paving.
- Drainage update prior to paving: Mr. Dallenbach stated pipelining is being performed in Phase 2 and the project is moving forward. Timeframe was discussed.
- Traffic light request- Mr. Vattikuti discussed the flashing stop sign requests and traffic signals study was preformed along Sandhill and Kings Highway including traffic counts and a nighttime accident study at each area. None of the intersections meet the need for flashing lights on the stop signs. The traffic count study indicated a need for a four way stop sign on Rio and Sandhill. Mr. Vattikuti stated a design consultant will be hired to install turning lanes at the intersections on Kings Highway and Sandhill, Capricorn and Sandhill, and Sandhill and Deep Creek Blvd. Mr. Pappa would like to have the flashing stop signs installed and suggested a third turning lane at Deep Creek Blvd. Timeframe and costs were discussed. Mr. Collins motioned to install the four way stop at Rio and Sandhill; seconded by Mr. Pappa and the motion passed unanimously.

New Business:

- Financials: Ms. Harrison provided the activity and the twelve month actual report for Advisory Board review and discussion.

Citizen Input on MSBU Related Items: (3 Minute Limit)

- None

Advisory Board Open Discussion:

- Mr. Woods discussed damage to the road due to construction on Rampart and the design at the intersection at Kings Highway and Sandhill.
- Mr. Pappa asked if Rio de Janeiro if the road was a gas tax road.

Items for next agenda:

Same items as discussed above

The next meetings are scheduled for February 25, 2016, May 26, 2016, August 25, 2016 and November 17, 2016 at 9:00 a.m. in the Public Works Conference Room.

The meeting was adjourned at 9:57 a.m.

Submitted by:

Kelly Louttit
Public Works Department

