

MEETING MINUTES
DEEP CREEK NON-URBAN STREET & DRAINAGE UNIT ADVISORY BOARD
FEBRUARY 25, 2016 – Regular Meeting
9:00 A.M. - Public Works Conference Room

Attendees: Daniel Collins, George Kearns, Benjamin Pappa, Phillip Jacobus, and Ron Woods

County: Mike Dallenbach, Dawn Harrison, Venkat Vattikuti, and Kelly Louttit

Guests: Sign-in sheet attached

The meeting was called to order at 9:00 a.m. A roll call was taken that determined a quorum was present. Membership status was reviewed.

Changes to the Agenda: Mr. Dallenbach added storm damage to the agenda.

The meeting notes from November 19, 2015 were unanimously approved as written.

Citizen Input on Agenda Items Only (3 Minute Limit)

- None

Unfinished Business:

- Update on paving project: Ms. Harrison stated the project is in Purchasing but the contract has not been awarded.
- Drainage update prior to paving: Mr. Dallenbach state pipelining and line and grade work in Phase 2 is almost complete. Mr. Kearns discussed line and grade work in the Aysen area. Sod shortage was discussed.
- Storm damage: Mr. Vattikuti stated approximately \$10,000.00 dollars of storm damage occurred to the signals and \$8,000.00 dollars of storm damage occurred to signs in the Deep Creek area. Mr. Vattikuti advised MSBU funds will be spent on repairs that occurred on non-road and bridge roads. Mr. Dallenbach advised storm debris will be hauled from the Nuremberg/Rampart and Rio/Sandhill area. Mr. Vattikuti stated the request for four way stop on Rio and Sandhill is still in the monitoring stage and advised his department has received several citizen complaints regarding the possible installation of the four way stop. Discussion continued regarding rumble strips versus illuminated stop signs on Deep Creek Blvd, Sandhill, and Kings Highway areas and future I-75 improvements on Kings Highway.

New Business:

- Election of Chair: Mr. Jacobus nominated Mr. Pappa for Chairman; seconded by Mr. Pappa and Mr. Pappa accepted the position. Motion passed with a 3 to 2 with Mr. Collins and Mr. Kearns being the dissenting votes.
- Election of Vice: Mr. Kearns nominated Mr. Woods for Vice- Chairman; seconded by Mr. Pappa and Mr. Woods accepted the position.
- Financials: Ms. Harrison provided the three month actual report for Advisory Board review and discussion.

Citizen Input on MSBU Related Items: (3 Minute Limit)

- None

Advisory Board Open Discussion:

- Ms. Harrison reviewed the changes to the MSBU Master Ordinance.

Sunshine Law/ Robert's Rules of Order Presentation: The Advisory Board viewed a previously recorded presentation on the Sunshine Law and Robert's Rules of Order.

Items for next agenda:

- Traffic control devices
- Paving update

The next meeting was scheduled for May 26, 2016 at 9:00 a.m. in the Public Works Conference Room.

The meeting was adjourned at 10:19 a.m.

Submitted by:

Kelly Louttit
Public Works Department

