

MEETING MINUTES
DEEP CREEK NON-URBAN STREET & DRAINAGE UNIT ADVISORY BOARD
May 26, 2016 – Regular Meeting
9:00 A.M. - Public Works Conference Room

Attendees: Daniel Collins, George Kearns, Benjamin Pappa, Phillip Jacobus, and Ron Woods

County: Dawn Harrison, Karen Dorsett, Francine Lisby, and Kelly Louttit

Guests: Sign-in sheet attached

The meeting was called to order at 9:00 a.m. A roll call was taken that determined a quorum was present. Membership status was reviewed.

Changes to the Agenda: None

The meeting notes from February 25, 2016 were unanimously approved as written.

Citizen Input on Agenda Items Only (3 Minute Limit)

Mr. Gerhardt thanked the Advisory Board and the County for their efforts in making Deep Creek a great place to live.

Unfinished Business:

- Update on paving project: Ms. Harrison stated Phase 2 paving will begin on June 6, 2016. Timeframe was discussed. Ms. Harrison stated any changes or updated with the project will be available on the project status update website.
- Traffic Control Devices: Mr. Pappa requested Mr. Vattikuti to attend the next meeting for an update on the traffic control devices. Mr. Pappa stated a flashing speed control sign has been installed but is not operational for eastbound traffic on Sandhill and believes the rumble strips should be installed on Sandhill Blvd. The item will be tabled until the next meeting.

New Business:

- Financials: Ms. Harrison provided the activity and the six month actual report for Advisory Board review and discussion. Mr. Collins asked if the MSBU will be responsible for the \$100,000.00 dollars of tornado damage cleanup in the area. Mr. Collins asked if the cleanup funds will increase the assessment rate if funds are not available to cover the charges. Ms. Lisby stated funding for the cleanup would come from the maintenance services account and currently there is enough money to cover additional expenses. Fiscal Services will monitor all expenditures closely. Discussion continued regarding paving loan funds.

Citizen Input on MSBU Related Items: (3 Minute Limit)

- None

Advisory Board Open Discussion:

- Mr. Jacobus asked about brush overgrowth in the Deep Creek area. Ms. Harrison suggested to enter a service request online.
- Mr. Woods inquired about the sand and oil (rejuvenation) applied on previously paved roads and asked if additional cost is incurred for rejuvenation. Ms. Harrison advised the rejuvenation costs are included in the contract.
- Mr. Kearns said the I-75 southbound ramp on Harborview has no merging area to accelerate onto I-75.
- Ms. Lisby advised the majority of the expenditures from the tornado were from sign repairs.

Items for next agenda:

- Paving
- Traffic Control Devices

The next meeting was scheduled for August 25, 2016 at 9:00 a.m. in the Public Works Conference Room.

The meeting was adjourned at 9:33 a.m.

Submitted by:

Kelly Louttit
Public Works Department


Chair Signature

**CHARLOTTE COUNTY
 PUBLIC WORKS DIVISION
 DEEP CREEK S&D ADVISORY BOARD MEETING
 ATTENDANCE ROSTER**

MEETING DATE: THURSDAY, MAY 26, 2016- REGULAR MEETING

**MEETING TIME: 9:00 A.M. – BUILDING CONSTRUCTION SERVICES
 CONFERENCE ROOM**

**INFORMATION SUPPLIED ON THIS FORM BECOMES
 PUBLIC RECORD**

NAME (please print)	Email Address	Telephone Number
Dawn Harrison, MS DR	Dawn.Harrison@charlottecountyfl.gov	575-3613
Kelly Louttit, Admin	Kelly.Louttit@charlottecountyfl.gov	575-3692
<i>George Kearns</i>	<i>TOCO109@comcast.net</i>	<i>235-2151</i>
<i>Doris S. Collins</i>	<i>DCollins12@Comcast</i>	<i>6256674</i>
Phil Jacobs	CABINWITHADVICE@GMAIL.COM	607-329-2061
Ben Papp	retate@centurylink.net	941-626-4750
Ron Woods	RonWoods2@Earthlink.net	941-235-9615
Peter Gerhardt	JDP.Gerhardt@gnmcc.com	<i>mobile 516-583-3974</i>
Karen Dorsett	Karen.Dorsett@CharlotteCountyFL.gov	<i>704-4995</i>
Francine Lisby	FrancineLisby@charlottecountyfl.gov	<i>704-4978</i>