

**DON PEDRO & KNIGHTS ISLAND STREET & DRAINAGE MSTU ADVISORY COMMITTEE**  
**February 11, 2014 – Regular Meeting**  
**2:00 P.M. – San Casa Conference Room**

**Attendees:** Linda Cotherman, Jeffery Jacobson, Timothy Malone, William McNulty, Donald Milroy, and David Witters

**County:** Dawn Harrison and Sandy Wright

**Guests:** Sign-in sheet attached

The meeting was called to order at 2:00 p.m. A roll call was taken. A quorum was present.

The minutes from December 4, 2013 were unanimously approved as amended.

**Old Business:**

- Road Grading Contract – Ms. Harrison stated the contract has been approved by Public Works and is awaiting two more approvals before being sent to the Purchasing Department website to go out for bids. Bids are normally given 10 days to be returned. The estimate received from M&O was for \$30,000; if bids come in over \$30,000 and stay under \$50,000, the contract can be put through. This contract is for the prep work only. The original test strip will be included in the Prep Work Contract. The Committee is extremely concerned about the cost of the material the contractor will purchase to top the road. There is a very large price difference and the Committee would like to see receipts showing what the contractor pays for the material. Ms. Harrison suggested a pre-construction meeting with the project manager after the prep work is complete and before the material is purchased by the contractor. After the lowest bidder is determined; a time frame should be known. Utilities are going to be the biggest obstacle for the project.
- Tree Trimming – The maps to identify where tree trimming is needed are still being created. The Community Development maps are too small; a bigger map would be required to identify the areas in need of trimming. The plat maps may be able to be used. Ms. Cotherman will send sample maps to the members. The members will walk their individual areas of responsibility and note the trimming requirements on the maps. The maps will then be given to Ms. Harrison to pass on to M&O.
- Bridge Inspection – Mr. York from York Bridge Concepts, Inc. brought samples and a presentation with a copy of the quote that was emailed on January 28, 2014 for the Committee review and discuss. He summarized his inspection report stating the bridge is in good shape with minor items to be addressed. There are stainless fasteners underneath the bridge that are starting to show some corrosion. He stated the power washing and coating would make the bridge last a lot longer, however it is an option and doesn't have to be done. The deck is starting to show signs of wear and may have boards popping up within the next couple of years. The best solution would be to apply the coating so the boards will not need to be replaced. The Committee asked if there is a need for this work to be done immediately. Mr. York stated it is best to address items prior to them becoming major issues that usually cost more to address. He explained the different materials and the line items contained the quote. He also explained the process and steps that would be taken to complete the project. There was discussion regarding the difference in the samples. The committee agreed that they preferred the wood look coating over the concrete look and asked to borrow the samples to show to members of the community. The Committee requested a modified quote that would eliminate the concrete looking material. The wood look material won't last as long as the concrete looking coating. Mr. York agreed to send the new quote by the end of the week. Ms. Harrison stated that there is nothing in the budget for bridge work and a line item would have to be placed in the budget during the planning of the 2015/2016 budget. Mr. York stated the bridge would have to be looked at again if waiting 2 years for the project to begin. There was discussion regarding adding maintenance into the budget so it can be done on a regular basis after this project is complete.

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The next meeting is scheduled for Wednesday, March 12, 2014 at 2:30 p.m. in the San Casa Conference Room.

The meeting was adjourned at 2:30 p.m.

Submitted by:

A handwritten signature in cursive script that reads "Sandy Wright".

Sandy Wright  
Public Works Department

**CHARLOTTE COUNTY  
PUBLIC WORKS DIVISION**

**DON PEDRO & KNIGHTS ISLAND STREET & DRAINAGE ADVISORY COMMITTEE  
ATTENDANCE ROSTER**

**MEETING DATE:** Tuesday, February 11, 2014

**MEETING TIME:** 2:00 P.M. – San Casa Public Works Conference Room

**INFORMATION SUPPLIED ON THIS FORM BECOMES  
PUBLIC RECORD**

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