

MEETING MINUTES
DON PEDRO & KNIGHTS ISLAND STREET & DRAINAGE MSTU ADVISORY COMMITTEE
February 11, 2015 – Regular Meeting
2:00 P.M. – San Casa Conference Room

Attendees: Linda Cotherman, Jeffery Jacobson, and William McNulty

Absent: Donald Milroy (excused) and Timothy Malone (excused)

County: John Elias, Dawn Harrison, Francine Lisby, and Karly Greene

Guests: Sign-in sheet attached

The meeting was called to order at 2:00 p.m. A roll call was taken that established a quorum was present.

The minutes from November 7, 2014 were unanimously approved as written.

Election of Chair & Vice:

Mr. Jacobson nominated Ms. Cotherman as Chair, there were no other nominations, and Ms. Cotherman accepted the position. The Vice Chair nomination will be postponed until the next meeting.

Citizen Input on Agenda Items Only (3 Minute Limit):

- Mr. Bisgrove noted he was attending the meeting to receive an update on activities.

Old Business:

- Road Grading – Ms. Cotherman noted requests following the last rainfall and stated Mr. Elias assured her the area would be reviewed. Mr. McNulty questioned the last time the road was graded. Ms. Cotherman responded that it had been a couple of months. Discussion continued.
- N. Gulf Blvd. Recovery Area – Mr. Jacobson inquired additional detail of the area. Ms. Cotherman noted the area was mowed approximately 2 week prior, provided detail of a meeting that took place related to newly planted right-of-way areas and mowing, stated Mr. Quick is to research the matter further, read Mr. Quick's response as to the width of the recovery area as 6 feet, commented on her understanding of permit requirements for right-of-way work, affirmed that the Code implies permitting is required, and indicated future road work would be discussed. Mr. McNulty expressed his preference for the County to conduct work as soon as possible. Mr. Jacobson noted his understanding that the County was not to enforce. Ms. Cotherman stated her belief that it should be separate from sand roads.
- Mr. Elias explained right-of-way issues related to drainage and line of sight, commented on the lack of drainage on the Island, and stated there is complexity because of citizen preference for the Island. Mr. McNulty noted an agreement was made for 6 feet and suggested it be able to be mowed. Ms. Cotherman suggested she draft a letter to the County Attorney's Office questioning who would enforce the 6 feet. Mr. Elias inquired if Island citizens wanted the right-of-way to be cleared. Ms. Cotherman stated a determination has not been given as to the authorization of their request or who would enforce the matter, and noted her receipt of comments in support of a recovery area. Mr. McNulty noted meetings have been held in the past to receive citizen input. Ms. Cotherman requested the preference of the Committee as to pursuit of an answer in writing. There was Committee agreement. Mr. Jacobson suggested citizens meet for discussion once an answer is received. There was discussion related to citizen surveys and response percentages.
- Bridge Maintenance – Mr. Elias noted angst regarding the wooden bridge on the Island, stated the bridge was built by York, commented on feedback related to the bridge maintenance presentation, relayed that the bridge Engineer, Chuck Koons, affirmed bridge maintenance should be conducted, spoke to sand build up on the deck and related to structural issues, and suggested funding be allocated to maintenance. Ms. Cotherman spoke to the uniqueness of the area, mentioned their request related to the State inspection of the bridge, and stated the York inspection detail was asked to be gathered and put out to bid. Mr. Jacobson

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advised that details of the inspection are not made public. Mr. Elias stated he would make efforts to involve Engineering and affirmed the work would be done. Mr. Bisgrove asked if the Ann Marie Bridge was inspected. Ms. Cotherman responded that only the wooden bridge was inspected.

- Speed Limit Changes – Ms. Harrison stated there was no update available. Discussion continued. Ms. Cotherman motioned to change the speed limits to 20 miles per hour unless otherwise posted, seconded by Mr. Jacobson and passed unanimously. Mr. Bisgrove questioned who would enforce the speed limit. Ms. Cotherman affirmed the Sheriff's Office.

New Business:

- New Contract – Mr. Elias indicated information was provided related to the cost, noted the road grading estimate was approximately \$680,000.00 for material, mentioned \$200,000.00 was leftover from a different contract, and advised a total of \$1 million was suggested. Ms. Harrison stated the process has begun to transfer \$800,000.00 from reserves. Ms. Cotherman requested to be provided the bid specs and questioned the timeframe. Mr. Jacobson inquired if the contract would be design build. Mr. McNulty asked if the contract would include firm price and cost. Mr. Elias noted it may be referred to as CM at Risk, affirmed he would provide the information to the Committee including the associated scope and fee, stated his belief that the Contract would be written to include a firm price, and indicated the information was to be provided to the Board of County Commissioners in early March. Ms. Lisby affirmed the Fiscal Department completed their review.
- Financials – Ms. Harrison provided the reports for Committee review. Ms. Lisby noted funds available in FY 16/17, stated the balance carried forward is set at 20%, noted additional funds are for future improvements, and indicated the desired fund balance for the MSTU is set at \$39,000.00. Ms. Cotherman questioned the FY 15/16 ending fund balance and projected fund balance and inquired of the work program of FY 16/17. Ms. Lisby explained and indicated the Draft Budget included road reclamation. Ms. Harrison described and explained the 3 Month Actual Report and noted the total funds expended were \$25,278. Mr. McNulty questioned if dredging was included within another MSTU. Ms. Cotherman questioned the Activity Report. Ms. Harrison affirmed and provided additional detail related to the information included for description and stated she could be emailed any inquiries.

Open Discussion:

- Mr. Jacobson questioned maintenance following roadway completion. Ms. Cotherman suggested a substantial decrease in the budget. Mr. Elias indicated an increase may be seen. Mr. McNulty commented on roadway maintenance costs. Mr. Elias spoke to difficulties that could be seen with the materials to be used. Discussion continued related to citizen preference for the atmosphere of the Island, drainage, permitting, and stormwater requirements.

Citizen Input on MSBU Related Items (5 Minute Limit):

- Mr. Bisgrove commented on past methods for road grading, suggested paving be constructed on the Island with speed bumps, stated paving could be conducted for \$702,000.00 privately, and commented on sand roadway prices. Mr. Elias spoke to asphalt pricing. Mr. Jacobson stated the majority of citizens are against paving. Mr. Bisgrove noted FDOT does not understand sand roadways, discussed options, and expressed his belief that the County materials brought in are the cause of drainage issues on the Island. Discussion continued related to privatization of the roads on the Island, suggested materials to be used for the roads, and costs for the bridge repair.
- Mr. Bisgrove noted debris was left in the middle of a property. Ms. Cotherman stated it was requested to be left there by the property owner.
- Ms. Yates questioned the meaning of CM at Risk. Mr. Elias advised the meaning as Construction Management at Risk.

The next meeting was scheduled for Tuesday, May 12, 2015 in the San Casa Conference Room at 2:00 p.m.

The meeting adjourned at 3:08 p.m.

Submitted by:

Karly Greene
Public Works Department

