

MEETING MINUTES
ENGLEWOOD EAST STREET & DRAINAGE ADVISORY COMMITTEE
October 16, 2007
10:00 a.m.

Attendees: Robert Aspery, Charles Lindberg, Granville Pennypacker, Mike Hadsell, Marilyn Wells
County – Don Purcell, Jason Ouimet, Alan Holbach, Dawn Harrison, Kim Raymond

Absent: Holly Giblin

The Chairman called the meeting to order at 10:00 a.m.

Minutes: The Committee unanimously approved the June 14, 2007, minutes.

Business:

- Mr. Don Purcell, Traffic Engineering Superintendent, and Mr. Jason Ouimet, Signing & Marking Supervisor, submitted a breakdown of the cost of sign maintenance. Members were advised that this report can be submitted to them annually.
- Road striping is part of the paving program, but only if the road has been striped previously.
- The 2008/09 budget for signs would cover maintenance and replacement of damaged signs. Members were requested to report any downed or damaged signs to either the Sheriff's Department or Public Works. It was suggested to report the signs during business hours, to avoid having the MSBU charged for overtime.
- The Committee reviewed the Activity Report and Work Progress Report for June, July, August, and September 2007. A map for Phase Five of the paving program was submitted, and there was discussion about the bid process for the paving. Ms. Harrison will inform the members when the bidding process will take place. The members received a copy of the outstanding service requests.
- The Committee discussed sidewalk maintenance. Mr. Pennypacker stated that this MSBU should not be responsible for the maintenance of the sidewalks around Home Depot. This should be the developer's responsibility.
- Mr. Holbach suggested that the members contact Pubic Works if they see anything that needs done in their area. This method would be more cost effective than doing routine work. Sidewalk repair and replacement is considered a safety issue, and a crew will be scheduled.
- Mr. Lindberg stated that undeveloped lots on Gulfstream Boulevard have brush overgrowing onto the sidewalks.

- Ms. Harrison advised that the areas for paving are submitted to the contractor, and the contractor determines the starting point. The first section of paving is due for rejuvenation.
- A member inquired about the status of the pipe replacement. Ms. Harrison stated that some of the pipes are too large and will require that the work be contracted out.
- The sod was not replaced on Jennifer Drive and Seamist after paving was completed. It has now become overgrown with large weeds.
- Mr. Aspery stated that two culverts were replaced on the corner of Ramona and Jennifer before the paving, and sod was not replaced. As a result, the fill has disappeared. The pipes have been cleaned out, but there is a high spot.
- Mr. Aspery informed Ms. Harrison about a main ditch that has not been cleaned out. She will check with West Charlotte Stormwater and Mr. DeMello.
- Mr. Hadsell stated that any complaints regarding four-wheelers tearing up the swales need to be forwarded to him. They are pursuing legal action against the riders.
- Ms. Harrison stated that, in regard to the 2008/09 budget, she will follow suit from this year's budget, unless there are additional projects the Committee wants done. She will submit a draft budget to all the members for comment and approval.

The next scheduled meeting is January 15, 2007, at 10:00 a.m. at the Englewood Public Library on McCall Road, in Englewood.

The Chairman adjourned the meeting at 11:05 a.m.

Respectfully submitted,

Dawn Harrison
Municipal Services District Representative

DH:srb

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