

**MEETING MINUTES
ENGLEWOOD EAST STREET & DRAINAGE ADVISORY COMMITTEE**

April 24, 2012

10:00: a.m.

Attendees: Robert Aspery, Holly Giblin, Mike Hadsell, Charles Lindberg, and Granville Pennypacker

County staff: Judith Nothdurft, Sandy Wright, Barry DeMello

Guest: Joe Blais

The meeting was called to order at 10:00 a.m.

Minutes: Minutes from November 17, 2011 were approved as written.

Ms. Wright reviewed the Committee status and term lengths with the members stating there is one vacancy for an alternate member.

Old Business:

- Paving Loan Status - The Committee questioned the status of paying off the loan this year. Ms. Nothdurft stated it would be paid off in December 2013. The Committee stated that they voted at the last meeting to pay it off early this year instead of carrying over such a large reserve into next year. Fiscal Services corrected their report and confirmed that the loan is due to be paid off December 4, 2012, and there will not be a large carry over into next year. Fiscal Services explained that reserves are calculated at 10% of the funds available.
- Documentation was provided showing seven bridges located within the unit. Copies of a map were made and distributed to all members.
- The MSBU has been in existence for 26 years and is doing a good job at managing taxpayer money. Mr. DeMello stated that with the paving completed, the MSBU is in maintenance mode. There are pipes needing replacement in the outfall on Rosewood and at Waterford & Berkley, extension pipes, a junction box and outfall. This work will be done by the Maintenance & Operations Department as part of the MSBU maintenance program.
- There was discussion regarding mowing and vegetation removal. It was agreed that vacant lots should pay a higher assessment since they are the only ones being mowed and trimmed. Mr. Pennypacker made a motion to lower the vacant lot assessment rate from \$190.00 to \$97.50 and the occupied lots from \$185.00 to \$85.00. The motion was seconded by Mike Hadsell and approved unanimously. Fiscal Services stated that there must be a \$15.00 difference between the vacant and occupied lot assessments. Mr. Granville revised his motion to be \$100.00 for vacant lots and \$85.00 for occupied. The motion was seconded by Ms. Giblin and again approved unanimously.

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- Draft Budget – The Committee would like to keep the reserves as low as possible while remaining within the allowable limits by law. Mr. Pennypacker made a

motion to accept the budget with the figures as noted. Mr. Lindberg seconded the motion and it was approved unanimously.

New Business:

- Sidewalks with concerns – The Committee reported a problem with the sidewalk across the street from 7499 Spinnaker. The sidewalk will be checked and appropriate work orders issued.
- The Committee was informed that they do not have to wait for a meeting to report problems. She distributed the Customer Assistance phone number and advised them to call that number to report items of concern.
- Activity Report – Ms. Nothdurft distributed the report for review and discussion.
- Public Input – Mr. Blais reported that the mowing contractor is not doing a very good job; mowing without cleaning up the cuttings. Contractor information will be reported at the next meeting. The Committee requested an estimate for the cost of grass cleanup after the right-of-way mowings.
- Stormwater - There was discussion regarding educating residents about drainage issues. There has been no interest by the general public in the past. They have been invited to meetings and nobody shows up. A representative from the Engineering Department could be invited to attend a Homeowner Association meeting in the fall to explain how drainage works.

The next meeting is scheduled for August 7, 2012 in the San Casa Conference room.

The meeting was adjourned at 11:56 a.m.