

MEETING MINUTES
ENGLEWOOD EAST NON-URBAN STREET & DRAINAGE ADVISORY COMMITTEE
November 15, 2012
10:00: a.m. in San Casa Conference Room

Attendees: Robert Aspery, Holly Giblin, Mike Hadsell, Charles Lindberg, and Granville Pennypacker

County staff: Judith Nothdurft and Sandy Wright

The meeting was called to order at 10:04 a.m.

Minutes: Minutes from August 7, 2012 were unanimously approved as corrected.

- The Committee membership status and term lengths were reviewed. There is one vacancy for an alternate member. Two members' terms will expire in February 2013. Applications for re-appointment were distributed.

Unfinished Business:

- Power Shearing - There was discussion regarding vegetation removal/power shearing. There is currently enough funding to allow for 90% of the streets within the Unit to be power sheared annually. Finance recommended taking no action during the 2012/2013 fiscal year, however, changes can be made to increase the amount for the next budget cycle. Mr. Hadsell made a motion to increase the amount of funding for Contract Services – Vegetation Removal/Power Shearing from \$100,000 to \$140,000 for the next budget cycle to allow all streets within the Unit to be powered sheared annually. The motion was seconded by Mr. Pennypacker and passed unanimously.
- A list of locations that require ROW trimming will be submitted to Public Works.
- A list of locations that need trimming around the culverts to prevent line of sight safety concerns will be submitted to Customer Service.
- Ms. Nothdurft explained items on the Activity report covered under Bridge Maintenance were funded by the Gas Tax. The MSBU was refunded \$20,000 which has not yet shown up on the Activity Report.

New Business:

- Updates on service requests:
 1. Cleaning the culverts is on the schedule to be done. There is a back log due to the heavy rains received during the month of October.
 2. Water in the swale on Mineola Road was reviewed by the inspector who stated that a foot of water generated during the October rains is not abnormal. The swale is capable of holding a lot more.
 3. Mosquito concerns should be reported to the Pest Management Division at 764-7340.

ENGLEWOOD EAST NON-URBAN STREET & DRAINAGE ADVISORY COMMITTEE

November 15, 2012

Page 2

- Activity Report – There was discussion regarding the amount of drainage work that was done after the October rains.
- Next year is the beginning of a new two year budget cycle which will include the 2013/2014 and 2014/2015 fiscal years. The Committee should plan ahead for projects for the next two years. The budgets will be discussed during the next meeting and turned into the Finance Department by the end of January. Finance will return a draft budget in March for the Committee to review before it goes before the BCC for approval.
- There was discussion regarding the citizen complaint about the mowing contractor not doing a good job. No further complaints have been received, however, there is enough funding available to increase the number of mowing's. Mr. Pennypacker made a motion to increase the number of mowing's from 5 to 6 to improve the appearance of the community. Mr. Lindberg seconded the motion and it passed unanimously.
- The Committee asked for the following information:
 1. Who is the new mowing contractor and what will the schedule be for Englewood East?
 2. The ROW violation that is on the Activity Report.
 3. What are the line items on the Activity Report for Beautification crew?
 4. What does concrete/flatwork consist of?
 5. Will the Committee be responsible for maintaining the sidewalks that were funded by Non-MSBU sources after they are installed? If so, will the current \$15,000 in the budget for sidewalk/flatwork be enough to cover that cost.
 6. The Committee was never approached for input regarding sidewalks on Oceanspray. Who made that decision? Where will the sidewalks begin and end?
 7. Is it legal to park a vehicle or trailer in the ROW.
 8. What does Financial Services recommend regarding the \$1 million in reserves and is it too much? Where is this money invested?

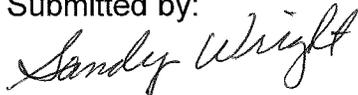
Public Input:

- Jason Green from Weiler Engineering introduced himself and stated that his firm has gathered a lot of valuable information regarding drainage issues in the area while working on local projects. The information should be shared. He distributed contact information in the event the Committee has any questions or comments regarding drainage.

The next meeting is scheduled for January 17, 2013 at 10:00am in the San Casa Conference room.

The meeting was adjourned at 11:46 a.m.

Submitted by:



Sandy Wright
Public Works Department

