

MEETING MINUTES
ENGLEWOOD EAST NON-URBAN STREET & DRAINAGE ADVISORY COMMITTEE
June 11, 2013
10:00: a.m. in San Casa Conference Room

Attendees: Robert Aspery, Charles Lindberg and Granville Pennypacker

Absent: Holly Giblin (excused)

County staff: Judith Nothdurft, Ray Slade and Sandy Wright

The meeting was called to order at 10:05 a.m.

Minutes: Minutes from January 17, 2013 were unanimously approved as written.

The Committee membership was reviewed; there are two vacancies.

Unfinished Business:

- Cleaning Culverts – At Jennifer Dr. & Ramona Ave. is Complete.
- Mowing – The contractor has changed their name from Arbor One, Inc. to Pro Evergreen. The Committee previously voted to increase the mowing cycles from 5 to 6. Ms. Nothdurft reported that the current schedule is November, May, June, July and August. The estimated cost to add a cycle is \$11,360. Mr. Pennypacker made a motion to add a mowing cycle in February with a cost not to exceed \$12,000; the motion was seconded by Mr. Aspery and passed unanimously.
- Power Shearing – Work is complete. There was a motion in November to approve an increase to the budget from \$100,000 to \$140,000 to power shear all of the streets annually. Ms. Nothdurft will follow up on the budget not being changed to reflect this.
- Pothole Repair – There was a request to repair a pothole in front of Winn Dixie on Sunnybrook and SR776 that has not been done. M&O will follow up.
- Parking in right-of-way (ROW) – Ms. Nothdurft provided a portion of the zoning code and contact information to Mr. Aspery for the Zoning Department to get answers to questions regarding parking in the ROW.
- MSBU Fund Investments – Ms. Nothdurft distributed for the Committee to review a copy of the Charlotte County Investment Procedures and Internal Controls Manual for an explanation of how the Clerk of Courts office invests MSBU funds.
- Draft Budgets for 2013/2014 and 2014/2015 – The draft budgets reflect the lower assessment rates that were approved at a previous meeting. The Committee had questions as follows; Ms. Nothdurft will follow up and report back.
 1. The amount for Contract Services – Vegetation Removal/Power Shearing did not get increased from \$100,000 to \$140,000 as requested by the Committee.
 2. Why did the amount for rejuvenation almost double? The draft budget shows a change that went from \$450,000 to \$865,000.

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New Business:

- There was a discussion regarding the outcome from the West Charlotte Stormwater Utility Joint meeting. Mr. Pennypacker questioned the stoppage of maintenance on the back yard ditches within Englewood East S&D. After discussion with M&O it was found that there is no issue. The work is behind due to equipment problems.
- Activity Report – The report was distributed for review and questions. The Committee asked what TSM stands for, Ms. Nothdurft will follow up.
- There was a request for the line and grade to be checked at Jennifer & Ramona.
- There was a request for the line and grade at 10112 Edmonton to be checked. Mr. Pennypacker stated that water from both of his neighbors settles on his property. M&O will follow up and report back.
- Oceanspray Sidewalk – The Committee asked if there is a schedule. Ms. Nothdurft will follow up with the Engineering Department before the next meeting.

The next meeting is scheduled for October 8, 2013 at 10:00am in the San Casa Conference room.

The meeting was adjourned at 11:25 a.m.

Submitted by:


Sandy Wright
Public Works Department

