

MEETING MINUTES
ENGLEWOOD EAST NON-URBAN STREET & DRAINAGE ADVISORY COMMITTEE
April 7, 2015 – Regular Meeting
10:00: a.m. in San Casa Conference Room

Attendees: Robert Aspery, John Gammel, Holly Giblin, and Joseph Murray

County staff: Kelly Louttit, John Elias, Venkat Vattikuti and Judith Nothdurft

The meeting was called to order at 10:00 a.m. A roll call of members determined that a quorum was present. Membership status was reviewed.

The minutes from January 6, 2015 were unanimously approved as written.

Citizen Input on Agenda Items Only (3 Minute Limit):

- Joe Blais questioned the county policy on paving. Discussion included details of South Gulf Cove paving, cracks, rejuvenation vs. paving and details of the application for the rejuvenation spray sealant. Assessments for paving were discussed by the committee.

Unfinished Business:

- Herbicide Treatment for Streets – Update – Ms. Nothdurft stated the first application has been completed on the designated roadways. On April 9, 2015 there will be a field inspection of the treated roadways to ensure complete eradication.
- Rejuvenation update- Ms. Nothdurft advised access roads receive enough traffic so those roadways would not warrant rejuvenation.
- Vertical Hedging – Update – Ms. Nothdurft advised crews have been cutting on the south side on 776 working west should take 3 to 4 weeks to complete. Mr. Aspery would like verification of location. Mr. Elias provided an update on the location to the Committee.
- Proposed Entrance Signs - FY 2016 & FY 2017 – Ms. Nothdurft stated \$50,000 dollars has been budgeted FY 2016 budget for signs and the final discussion will be after October when the new fiscal year starts. The project manager will discuss details with the committee after October. Committee will decide locations. Mr. Gammel questioned if the committee could go as a group to review sign location. Public transportation, advertising for the meeting, and sign locations were discussed.
- Englewood East Directional Signs- Ms. Nothdurft provided information related to the green and white signs. The Signing and Marking said the signs could be made they would need locations and placement would have to occur on a MSBU road. Sign size would be 4 ft. x 2 ½ feet. Ms. Nothdurft advised the Committee to pick possible locations for sign placement and at the next meeting it would be discussed further. Costs, locations, and Monument vs. green and white signs were discussed. Field inspection to determine locations will be scheduled with the next meeting.
- Litter Pickup prior to Mowing- Ms. Nothdurft state the costs will be \$ 2400.00 per cycle and this area would have 6 cycles. Committee agrees to move forward with the litter pickup at \$14,400 per year. Change order will have to be completed. Ms. Nothdurft will advise the contract specialist to proceed with the change order.
- Flashing Light Request in School Zone- Last year, Gulfstream Blvd. speed limit was lowered to 40 mph. Spinnaker and Gulfstream is a 4 way stop. Mr. Vattikuti conveyed a crossing guard is placed at the location so the flashing lights are not warranted. A solar powered speed reader will be installed with the speed limit sign. Transportation will place the signs temporarily for testing and after the data is analyzed the results will be provided to the Committee. If permanent placing is desired then the MSBU would need to fund the signs.
- Speed Bump Request-McKinley Ter. - Mr. Gammel provided a map and detailed situations occurring near his residence. Mr. Vattikuti stated speed bumps may cause property damage are not county policy to install.
- Downed Cable Line-11900 block of Helicon Ave. - Mr. Aspery provided an update that the wire has been removed.
- Menzie Muck Schedule- The Committee stated work has been completed.

- Drainage Issues- Klamath Falls Ave- Mr. Murray stated the area has been dug out and graded. The area needs to be sodded. Drainage issues have been resolved. Committee expressed pleasure in the work completed by Public Works.

New Business:

- Financial History / 1st Qtr. Actual FY 2014-15 – Ms. Nothdurft provided the financials for Committee review. ERU numbers were discussed.
- Activity Report (1/1/15 -03/30/15) – Ms. Nothdurft provided the activity report for Committee review. Drainage pipe collapse near Home Depot was discussed.
- Draft FY 2016 & FY 2017 Budgets –Ms. Nothdurft provided the Draft FY2016 & FY 2017 Budgets for the Committee review.

Open Discussion:

Mr. Gammel questioned how to solicit more members to be involved with MSBU Committee's. Mr. Blais advised word of mouth is the best way to spread the word. Mr. Vattikuti suggested flyers to distribute to the neighborhood. Mr. Elias stated many options are being explored such as Facebook or Twitter. Mr. Gammel will reach out to Steve Reilly to get information about options for open positions to be advertised in the paper. Mr. Blais asked build out percentages. Mr. Aspery stated 36%.

Citizen Input on MSBU Related Items (3 Minute Limit):

- None.

The next regular meeting is scheduled for Tuesday, July 14, 2015 at 10:00 a.m. at the San Casa Conference Room.

The meeting was adjourned at 11:10 a.m.

Submitted by:

Kelly Louttit
Public Works Department

