

MEETING NOTES
GREATER PORT CHARLOTTE S&D UNIT ADVISORY COMMITTEE
October 17, 2012
10:00 a.m. Public Works Conference Room

Attendees: Stephanie King, Gary Farino, Bob Logan, and Grover Mudd

Guest: Debrah Forester and Joanne Vernon

County: Dawn Harrison and Sandy Wright

Meeting was called to order at 10:00 a.m. with a roll of members taken.

Membership status was reviewed. There are two vacancies, one for a regular member and one for an alternate member.

Minutes: The minutes from the June 13, 2012 meeting were unanimously approved as written.

New Business:

- Ms. Vernon distributed a link to access the Engineering Department's web page on the County's website. She explained that all of Engineering's projects are listed on the page and it is updated monthly by the Information Technology Department. All specific questions pertaining to a project should be directed to the Project Manager responsible for the project.
- Watershed Survey & Projects - Ms. Forester from the Charlotte Redevelopment Agency (CRA) introduced herself and stated that she was here to request support from this Unit. The CRA has been working with funding of \$375,000 which was matched by Southwest Florida Water Management District (SWFWMD). The \$750,000 was used to fund an overall watershed drainage study and two projects that were identified in the study. The CRA contributed \$20,000 for staff time regarding the study and 2 of 19 projects that were identified by the study. There are 2 more improvements that would cost \$100,000. CRA is asking the Committee to include \$50,000 in next year's budget to put towards the next 2 projects. The approval by the Committee would show SWFWMD that the Committee is in support of the projects. An application to apply for an additional \$50,000 from SWFWMD will be submitted next year. That would ensure the full amount of \$100,000 is available for the 2 projects to move forward. There was discussion regarding the 2 projects and the list of the remaining 15 projects that were identified in the study which total \$2.3 million. The Committee is concerned about the amount of funding they would be expected to contribute. The Committee asked to see a detailed plan of the work that would be performed and expressed concern over not being provided information before being approached to approve this funding. Mr. Mudd stated he has seen many studies done with no work actually be started, requiring an additional study due to the length of time that had elapsed between the study and the project starting. Ms. Harrison stated that the funds could be identified in the budget and carried over into the following year if the matched funding isn't received from SWFWMD. Ms. Forester agreed to provide the Committee with additional information to review and decide on at a later meeting.
- Parmely Street Survey – Ms. Forester asked the Committee to consider approving to spend \$9500 - \$11,000 for a survey to be performed in the area of Parmely Street. The CRA is working on a project that they would fund to provide a pedestrian corridor on Parmely Street leading to Bayshore Park. The Capital Improvements Project was approved by the BCC. There have been reports sent out and meetings with citizens. A survey is required to determine what can be done. There was discussion regarding a walk path, a round-about, traffic issues and tree preservation. Mr. Mudd stated he feels the Committee should be focusing more on funding paving instead of beautification. Ms. Forester agreed to supply more detailed information for the Committee to review and discuss further at a later meeting.

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- Ms. Harrison explained that next year starts the beginning of a new 2 year budget cycle. Future projects for fiscal year 2013/2014 and 2014/2015 will have be identified in the budget. Budget changes won't be allowed after the budgets are approved by the Board of County Commissioners unless there is an emergency. Ms. Harrison will follow up with Financial Services to find out the amount required to be set aside for administrative costs. There was an excess amount of approximately \$4 million; the Committee wants to know where that came from. Ms. Harrison will research and report back.
- Mr. Logan expressed a concern over a large amount being brought forward from the previous fiscal year. After the previous year is closed out by Financial Services, Ms. Harrison will be able to create a line item for future paving. An amount will be able to be determined at the next meeting and a plan can begin to be created.
- There was discussion regarding survey flags on Edgewater Road. Ms. Harrison explained that different color flags represent different things such as cable, telephone, utilities etc.
- The Committee would like for communication to be better. They requested that reports and information be passed to them as soon as possible. They would like the financial reports in advance of the meeting so they have time to review them prior to coming to the meeting.
- The Committee agreed to hold their annual election of officers at the next meeting.
- There was discussion regarding road rejuvenation. Ms. Harrison explained that newly paved roads get a sealant applied to them within 1-3 years after they are paved. This helps to preserve the roads longer. The typical life of a road is 20 years. The Committee requested Ms. Harrison to research when all roads within Greater Port Charlotte were last paved.
- There was discussion regarding vandalism by placing paint in the streets. Options of items that could be used to coat over the paint were discussed. Mr. Holbach reported the location to M&O to address.
- The path across Sheehan across from Armstrong Elementary School has settled again and needs to be refilled.

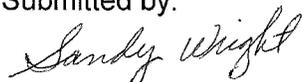
Unfinished Business:

- Ms. Harrison distributed the Paving Report to the Committee for review. Road work and closures were discussed. Maps of the area are available on the County Website. The Committee would like to be kept up to date on the progress.

The next meeting is scheduled for Wednesday December 19, 2012 at 10:00 am in the Public Works Conference room.

The meeting was adjourned at 12:21 p.m.

Submitted by:



Sandy Wright
Public Works Department