

MEETING NOTES
GREATER PORT CHARLOTTE S&D UNIT ADVISORY COMMITTEE
December 19, 2012
10:00 a.m. Public Works Conference Room

Attendees: Gary Farino, Bob Logan, Stephanie McCartney King, Grover Mudd, and Mike Reinhard

Absent: Laurence Daniels (unexcused)

County: Debrah Forester, Tim Free, Bob Halfhill, Dawn Harrison and Sandy Wright

Meeting was called to order at 10:00 a.m. with a roll of members taken.

Membership status was reviewed. All vacancies have been filled, this is a full committee. Mr. Daniels was appointed as the alternate member.

Minutes: The minutes from the October 17, 2012 meeting were unanimously approved as written.

Unfinished Business:

- Watershed Survey & Projects - Ms. Forester from the Charlotte Redevelopment Agency (CRA) was available to answer questions regarding the information she provided to the Committee that they requested at the last meeting. She stated that the CRA Advisory Committee has met twice since the last MSBU meeting. There was discussion regarding the surprise of this item and the absence of it in the budget up until now. Staff has recommended that the Committee move forward with budgeting \$50,000 to be put towards the project. No vote or recommendation was made by the Committee.
- Parmely Street Survey – Ms. Forester provided a map showing the area that would be included in the survey to the Committee for review and questions. There was discussion regarding the County wide survey that was done to address ADA compliance on existing sidewalks. New or re-constructed roads would require sidewalks to be addressed. There was discussion regarding the one cent gas tax. Mr. Farino made a motion to approve spending \$11,000 on the survey of the area. The motion was seconded by Logan. The motion died with a vote of two for and three opposed.
- There was discussion regarding visitors wanting to talk and address the Committee at the meetings. The Committee agreed that visitors need to be included as an item on the meeting agenda if they want to address the Committee.

New Business:

- Budget - Ms. Harrison distributed financial reports for review and questions. Next year is the beginning of a new two year budget cycle. A draft of the budget will be sent to members as soon as it is available
- Paving Program – There was discussion regarding the status of the paving program and its funding. Mr. Free and Ms. Harrison explained the paving program for fiscal year 2011/2012 is not yet complete; the funding won't be deducted from the balance on the actual report until the work is complete. This explains the large amount carried forward from last year. Road rejuvenation is done 2-5 years after a road is newly paved. This is a sealant to help prolong the life of the road.

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- Mowing Cycles – There was discussion regarding the height of the growth in the right of way (ROW) in the Ackerman area. Mr. Free explained that this MSBU pays for safety mowing which includes five cuttings per year. That amount can be increased to as many cuts as the Unit wants to pay for. The Committee asked that further information be brought to the next meeting with costs associated for each mowing. If there is money left over from the additional funds paid by the vacant lot owners, those funds could be used to fund additional cuts. Mr. Free stated that one mowing is approximately \$42,000. Ms. Harrison verified the budgeted amount is \$57,310 for each mowing. Ms. Harrison will research the amount of funding collected from vacant lot owners and how much is actually being spent and report back to the Committee. The Committee agreed to table this discussion until the information is available for them to review and discuss at the next meeting.

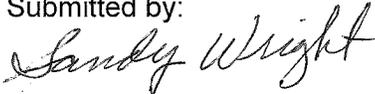
The meetings scheduled for 2013 are on Wednesday March 20, at 10:00 a.m., Wednesday June 19 at 10:00 a.m., Wednesday September 18 at 10:00 a.m., and Wednesday December 18 at 10:00 a.m.

Items for discussion at the next meeting:

1. Mowing cycles and costs

The meeting was adjourned at 11:56 a.m.

Submitted by:



Sandy Wright
Public Works Department

**CHARLOTTE COUNTY
PUBLIC WORKS DIVISION**

**GREATER PORT CHARLOTTE S&D ADVISORY COMMITTEE
ATTENDANCE ROSTER**

MEETING DATE: December 19, 2012

MEETING TIME: 10:00 a.m. Public Works Conference Room

**INFORMATION SUPPLIED ON THIS FORM BECOMES
PUBLIC RECORD**

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