

MEETING MINUTES
GROVE CITY STREET & DRAINAGE UNIT ADVISORY COMMITTEE
March 18, 2014 – Regular Meeting
2:00 p.m. – Building Construction Services Conference Room

Attendees: Ernie Ferguson, Patricia Samuels, and Audrey Shinske
Absent: Carolyn Spradlin (excused)
County: Judith Nothdurft, Gregg O'Connor, Jason Ouimet, and Sandy Wright
Guests: Sign-in sheet attached

The meeting was called to order at 2:00 p.m. A roll call was taken that established a quorum was present.

Terms were reviewed; there are 2 vacancies.

The minutes from January 28, 2014 were unanimously approved as amended.

Unfinished Business:

- Directional Sign - Mr. Ouimet from the Sign and Marking Department distributed a map showing the locations of the signs that were requested by the Committee. The directional sign on CR 775 (Placida Rd.) at San Casa Dr. was installed incorrectly the first time. The directional sign states Englewood to the right and Placida to the left. The sign must be located on San Casa Dr. 200 ft. before the road separates into the left and right lanes to alert the driver which lane to be in before arriving at the intersection at CR 775. The Committee requested that Mr. Ouimet check to see if a Grove City Sign can be added to the directional sign. This would be easier for tourists and save the Committee from putting another sign in the row. Mr. Ouimet will follow up with the Transportation Engineer. The Committee also discussed and agreed that a Grove City Welcome sign at Winchester road extension and the Avenue of Americas would be nice. There was discussion regarding what type of sign. Monument signs would be taken care of by Ms. Nothdurft. Mr. Ouimet stated that a green sign similar to the "Welcome to Englewood" or "Entering Charlotte County" signs could be used. The Committee agreed to accept Mr. Ouimet's recommendation regarding placement of the directional sign on San Casa Dr. that was incorrectly placed on CR 775.
- Walking Park Parking Signs - Mr. Ouimet stated that the parking signs can have the Grove City logo put on them if the committee would like. There was discussion regarding the two different logos and which one would be appropriate. The logo with an abstract lemon tree was used on the Walking Park Sign. The moon/sun and sail boat logo was used on the Entry Signs. Mr. Ouimet reviewed the recommended locations of all the parking signs. Some of the parking signs are being moved a bit to be more on property lines instead of in the middle of a property. There is a sign on CR 775 south of Florida Ave. that the Committee wanted printed on both sides. However, Mr. Ouimet stated they only place signs on the right side of the roads so that it is easier for the drivers to see. They try to avoid situations that would require people to look across all lanes of traffic to see a sign. Mr. Ouimet recommended putting another parking sign on the east side of CR 775 with a left arrow (as indicated on the map). There was also discussion regarding an additional sign on the east side of CR 775 Rd. at the south end of the park by Essence Ave. Ms. Shinske made a motion to approve the sign locations as shown on the map with an additional sign to be placed on the east side of CR 775 at the south side end of the park by Essence Ave.; motion was seconded by and passed with all in favor. There was further discussion regarding the logos and if they should be put on the signs. Jason will do the sign layouts and forward them to Ms. Nothdurft to distribute to the members. Ms. Shinske made a motion to use the lemon tree abstract design saying Grove City with "Deep roots growing stronger" using reflective yellow; motion was seconded by Mr. Ferguson and passed unanimously.

The Committee also asked about the contrast boxes that are being put on the road legends; Mr. Ouimet stated they had received complains so the boxes are being put there to make the legends easier to see and read as the road ages and fades.

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- Grove City Entrance Sign Relocation at Ann Dever Park - Ms. Nothdurft reported that Mr. Slade is still trying to set a meeting with a representative from Parks & Recreation. Ms. Shinske said the sign was originally in the ROW and was moved to locate the park sign there without any notification to the MSBU. If there are issues about moving the Entrance Sign, Ms. Shinske would like to be notified. The next best location would be almost at Worth Avenue. Ms. Nothdurft will follow up and email the committee.
- Line and Grade Requests – Ms. Nothdurft reported the line and grade requests to customer assistance and asked to clarify the locations. The Committee confirmed that Florida Ave from 10th east past 13th St. where the pavement ends should be a line and grade request. Ms. Shinske noted there was some confusion regarding the line and grade discussion at the last meeting. The location on 10th St. from San Casa to Oyster Creek can be removed and the location at 11th St. between Florida Ave and Massachusetts can also be removed from the line & grade requests. There was discussion regarding there being no pipes on 10th St.; there are only swales. The swales on the north side of Florida are deeper and the ones on the south side can barely be made out. The Committee feels the north side of Florida should be able to be taken care of with a line and grade. Ms. Nothdurft will provide this information to M&O to clarify the request.
- Solar Lighting for Welcome Signs – Mr. O'Connor deferred to Mr. Donovan who obtained pricing information. Mr. Donovan distributed and reviewed the prices. He and Mr. Ferguson visited the locations. The solar lighting is vandalism resistant with a LED 12 volt battery that has the capacity to work a couple days without sun. Galvanized pipe would be used to support the photo cell with concrete used to install the pipes. The cost for materials to light 3 signs with one sign being two-sided for a total of 8 fixtures and 3 solar panels is approximately \$4980. This could be done with a purchase order and facilities may be able to install. Mr. Donovan will forward the specifications to Mr. O'Connor so that a work request can be put in for Facilities. The Committee agreed to wait till the next meeting so they can review the information after it is received. The information will be forwarded to Facilities to prepare a quote for the committee to approve.
- Walking Park – Well and Irrigation System Installation – Mr. O'Connor stated that a contract was written for irrigation systems. After going through the purchasing process and the company is on board, the Walking Park well and irrigation system will be designed and installed. Mr. O'Connor will move this project along as fast as possible and hopes to have the well completed within the next year.
- Landscape Maintenance Contract – Mr. O'Connor stated a contractor forfeited four contracts so Maintenance & Operation (M&O) has been maintaining the park. There will be some costs incurred for the maintenance work that was done by M&O. Effective next Monday, Pine Hills Landscaping will be the new contractor and will be maintaining the park. The annual contract amount is \$15,510. Mr. O'Connor reported that the new contractor is an arborist and can replace plants, and is an irrigation specialist so will be able to report any issue noticed with the irrigation system after it is installed.
- Winchester Blvd. Extension/MSBU Boundary – The Grove City boundary maps requested at the last meeting were distributed for review along with the Winchester Blvd project status. The Winchester Blvd. extension is shown on the map. Ms. Nothdurft conveyed that Mr. Elias, the Project Manager, indicated the extension will be within the MSBU, but will not affect the MSBU boundaries that he is aware of. Ms. Nothdurft will check to see if Worth and Avenue of the Americas will intersect with the new Winchester Blvd. There was discussion regarding a road that runs on Mr. Weaver's property (from San Casa to Winchester Blvd.). It was determined that this road is on private property and Ms. Shinske will pursue. Ms. Nothdurft will follow up regarding other streets that will intersect with Winchester.

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- Grove City Waterway Ordinance – Ms. Nothdurft conveyed that the County Attorney's office said they are having further discussion regarding how citizens would go about getting their waterways dedicated to the county. The County cannot legally access those waterways because they are not dedicated to the public and accepted for maintenance by the County. Ms. Nothdurft will follow up.
- Michigan Ave and Oyster Creek Drive has a boat basin that has a lot of sediment filled in due to the installation of the water and sewer systems. It is currently unusable. The part closest to Oyster Creek Drive has no water. Sewer went in about 10 years ago and water was installed in the 1970s. Ms. Nothdurft will follow up.

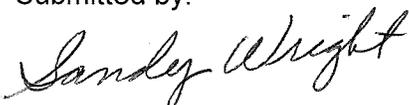
New Business:

- Walking Park Repairs – Repairs for lights, gazebo roof repairs, and gazebo pressure cleaning were reviewed and discussed.
 1. The estimate for roof repairs was \$709.44. There is a leak and some shingles and the ridge cap should to be replaced. Ms. Shinske made a motion to accept the quote provided by Facilities to repair the roof and leaks on the gazebo in the Grove City Park; motion was seconded by Ms. Samuels and passed unanimously.
 2. An estimate for the replacement part for the shattered fixture head glass lens is for \$208.75, and \$123.92 for 4 new bulbs, and \$392.00 for 4 vandal guards. Ms. Shinske made a motion to accept the estimate to repair, replace and install the lenses, bulbs and vandal guards at the Grove City Park; motion was seconded by Mr. Ferguson and passed unanimously.
 3. Gazebo pressure cleaning – Facilities has a contractor for painting and pressure washing. Facilities estimated approximately \$35.00 to clean the gazebo. Mr. Ferguson stated the 3 welcome signs also need to be pressure cleaned. Ms. Nothdurft will get an estimate for the 4 items to be done at the same time and will bring it to next meeting.
- Financial Reports – Ms. Nothdurft conveyed the answers to the questions from last meeting and distributed the financial history and 3 month actual reports for review and discussion.
- The Trinkets and Treasures Shop has a pot hole in the alley way behind the store. It has been called in but never addressed. The alley way has always been in poor condition. Mr. Ferguson will verify the location and call it in again.
- Ms. Samuels is on the Aesthetics and Gateway Beautification Committee and is having a hard time finding the time to make it to the meetings. She asked if anyone else could take her place at the meetings held every third Wednesday in Punta Gorda. Nobody else can attend. She will try to make as many as possible.

The next meeting was previously scheduled for Tuesday, May 20, 2014 at 2:00 p.m. in the Building Construction Services Conference Room.

The meeting adjourned at 4:18 p.m.

Submitted by:



Sandy Wright
Public Works Department

