

MEETING MINUTES
GROVE CITY STREET & DRAINAGE UNIT ADVISORY COMMITTEE
May 20, 2014 – Regular Meeting
2:00 p.m. – Building Construction Services Conference Room

Attendees: Ernie Ferguson, Patricia Samuels, Carolyn Spradlin and Audrey Shinske

County: Judith Nothdurft and Sandy Wright

Guests: Sign-in sheet attached

Meeting was called to order at 2:04 p.m. A roll call was taken that established a quorum was present. Membership was reviewed.

The minutes from March 18, 2014 were unanimously approved as written.

Citizen Input: None

Unfinished Business:

- Grove City Entrance Sign Relocation – Ann Dever Park - Ms. Nothdurft reported that Mr. Slade met with a representative from Parks & Recreation and determined that there is no issue with moving the sign. The only obstacle may be some irrigation pipes. The location was reviewed and a crew will be scheduled as soon as possible.
- Directional Signs – Placida Rd. & San Casa Dr. - Mr. Ouimet got permission to leave the existing sign as is and to install an additional sign on San Casa to increase visibility to traffic before arriving at the intersection. The sign will be installed next week.
- Walking Park - Parking Signs – Samples were distributed for review and discussion regarding colors, materials, styles with borders and without borders. Ms. Shinske made a motion to accept the outlined, reflective, abstract sign in yellow; the motion was seconded by Mr. Ferguson and passed unanimously.
- Solar Lighting for Welcome Signs – Ms. Nothdurft and Mr. Donovan distributed a packet of information and specifications for the solar lighting fixtures for review and discussion. An estimate was given for the total materials cost of \$4980 to illuminate 3 signs with one being double sided. There was discussion regarding the locations of the signs, lights and where the solar panels should be installed. The Facilities Department has been contacted and a work order was opened; they will be ordering the materials and their staff will do the installation. No concrete pads will be required. Ms. Nothdurft will provide Facilities with the information to get an estimate for costs relating to the installation. Mr. Donovan volunteered to meet with Facilities to answer any questions regarding the product. Ms. Spradlin made a motion to request Facilities to purchase solar lighting materials at an amount not to exceed \$5000 to be installed by the Facilities Department; the motion was seconded by Ms. Shinske and passed unanimously.
- Walking Park - Well & Irrigation System Installation – Ms. Nothdurft conveyed that a contract for the county wide well and irrigation systems is close to being awarded. Ms. Nothdurft will get an update and email it the committee members.
- Walking Park Repairs –
 1. Lights/Vandal Guards – Work is complete at \$940.
 2. Gazebo-Roof Repair – Work is complete anticipating the receipt for the final bill this week.
 3. Gazebo/Welcome Signs – Power Wash Estimate – Ms. Nothdurft distributed copies of an estimate from Olson Painting for \$722. The committee stated that the estimate seems high and they would like to put it out to bid to get a better price. They do not want the roof power washed and the vendor must be careful when doing the ceiling on the inside of the gazebo. Ms. Spradlin made a motion to table the estimate from Olson Painting until Ms. Nothdurft inquires about putting it out to bid; the motion was seconded by Ms. Shinske and passed unanimously.
- Winchester Blvd. Extension – Welcome Signs – Ms. Nothdurft answered questions from the last meeting regarding access and possible signage on the new road. Construction is due to be complete during the summer of 2015. Ms. Nothdurft will send the link for project statuses to the members. Ms. Nothdurft will follow up the signage options for a Welcome Sign in the right-of-way.

GROVE CITY STREET & DRAINAGE UNIT ADVISORY COMMITTEE
May 20, 2014 – Regular Meeting, Page 2

- Winchester Blvd. Extension Access – The Weaver property has a dirt road on it; the Committee asked if that road will be allowed to access Winchester Blvd. or the road adjacent to Winchester Blvd. Ms. Nothdurft will follow up with the Project Manager to find out all roads between Placida Rd. and SR 776 that will be allowed access to Winchester Blvd.
- Grove City Waterway Ordinance – Ms. Nothdurft forwarded the email from the County Attorney's office to the members where it was stated: *The county cannot/doesn't expend funds, etc. to perform legal services to determine the legal status of any private roads, waterways etc. in order to determine the methods, etc. to get them accepted by the county.* The ownership information should be shown in the plat maps. The Committee agreed to table this item until the next meeting to allow them time to do some research.
- Michigan Ave. and Oyster Creek Drive - The boat basin has filled in with silt. When the tide goes out, there is little to no water. It is a private boat ramp. The county has 3 outfalls that discharge there. Ms. Nothdurft will follow up.

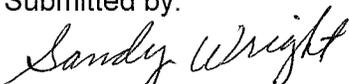
New Business:

- Condo Complex Sign – Placida Rd. & San Casa Dr. – There is a new sign that shows a condo complex. Ms. Franks of Zoning checked and found there were no sign permits pulled. All signs installed in the right-of-ways must be approved by Public Works. The sign will be referred to Code Enforcement.
- Brookwood Dr. – Asphalt Extension – Ms. Nothdurft provided an estimate for an asphalt extension. The road ends at a cul-de-sac. Waste Management trucks have to back down the street, which is unsafe. This estimate for \$10,470 is to extend the asphalt to allow the trucks to drive down and provide a turn-around for them. Ms. Shinske said Brookwood has an HOA and asked if the residents would like to pay into this MSBU. There are other roads that end at cul-de-sacs; the committee is concerned about this setting a precedent if they decide to approve funding. There was also discussion regarding who paid for the bridge on Mississippi and Brookwood Dr. The decision for the asphalt extension will be tabled until more information is available. Ms. Nothdurft will follow up and report back.
- Grove City S & D MSBU Map - The Committee would like to have a map that shows all the roads within the Unit. Ms. Samuels made a motion to have street maps created for each member; the motion was seconded by Mr. Ferguson and passed unanimously.
- Damaged Tree (next to Walking Park) – Ms. Nothdurft reported that Mr. Taranto at 2987 Holly Street stated that during the construction of the Grove City Walking Park his pine tree was damaged and is currently leaning severely. He would like the tree removed and replaced by the county. There was discussion regarding the tree and the length of time that has gone by. The Committee agreed to table the decision until they can look at the tree.
- Financial Reports – The 6 Month Actual Report and Activity Reports were distributed for review and discussion.
 1. Oyster Creek Dr. & Illinois Ave. - the Committee asked what was being done there.
 2. Robert St. & Lake Dr. - the Committee asked what was being done and who requested it. Why wasn't a road crossing pipe installed when the others were done.
- The Committee praised the flail mower operator stating he did a very good job. The sidewalk edging that was done going down San Casa was also very good.

The next meeting was previously scheduled for Tuesday July 15, 2014.

The meeting adjourned at 4:10 p.m.

Submitted by:



Sandy Wright
Public Works Department

