

MEETING MINUTES
GROVE CITY STREET & DRAINAGE UNIT ADVISORY COMMITTEE
June 2, 2015 – Regular Meeting
2:00 p.m. – San Casa Conference Room

Attendees: Ernie Ferguson, Patricia Samuels, and Audrey Shinske
Absent: John Donovan (excused) and Carolyn Spradlin (excused)
County: Mike Dallenbach, Judith Nothdurft, and Kelly Louttit
Guests: Sign-in sheet attached

Meeting was called to order at 2:00 p.m. A roll call was taken that determined a quorum was present.

Changes to the Agenda: Ms. Shinske motioned to remove the Waterway Ordinance; Mr. Ferguson seconded and the motion passed unanimously.

The minutes from March 3, 2015 were unanimously approved written.

Citizen Input:

- Mr. Laszlo Szalvay provided a detailed map of Griggs Road and discussed widening. Mr. Szalvay stated there is 5-6 feet in the ROW on west side and 8-9 feet on the east side to accommodate paving the shoulders of the roadway. Discussion continued relating to safety issues, drainage, and a utility pole at Roberts that may need to be relocated.
- Ms. Shirley Ferguson believes the referenced work on Griggs Road needs to be done.

Unfinished Business:

- Walking Park- Well & Irrigation System Installation: Ms. Nothdurft advised the funds are budgeted and the project will take place in the next fiscal year.
- Walking Park- Tree Replacement (FY 2016):Ms. Nothdurft advised the funds are budgeted and the project will take place in the next fiscal year.
- Walking Park- Waste Receptacle: Project is complete.
- Grove City Welcome Sign/Buck Creek Solar Light Malfunction– Ms. Nothdurft advised Facilities charged \$84 dollars to repair the Buck Creek solar light. Mr. Ferguson advised the solar light is still not working. Discussion continued relating to the defective photocell. Ms. Nothdurft will contact Facilities to investigate the matter. Also, the Facilities Dept. staff recommended the Committee angle the solar lights as needed to allow maximum illumination of the Welcome Signs. Ms. Nothdurft will email Mr. Donovan with the recommendations.
- Winchester Blvd Project-: Ms. Nothdurft provided an update on the project from the County Projects Update Website.
- Boat Basin – Michigan Ave. & Oyster Creek Dr.: Mr. Dallenbach stated work will be performed in-house and Public Works is in process of getting the right of entry on 3 properties. Mr. Elias will estimate the amount of materials needed for removal from the basin and provide the data to Mr. Mopps for permitting purposes.
- Oyster Creek Dr. at 11th Street – grade failed (on hold until May 2015): Mr. Dallenbach stated the 57 stone work order has been issued and work will proceed when scheduled.
- Griggs Rd. Widening request: Ms. Nothdurft stated the County Engineer is working on a cost estimate for the Griggs Road widening project. Ms. Shinske would like Ms. Nothdurft to inquire with the County Attorney as to why Indigo Isles has never been included in the MSBU assessment. Discussion continued relating to how special assessments are implemented, capital improvements versus maintenance, MSTU versus MSBU, and drainage. Mr. Dallenbach stated Griggs Road has a 30 foot ROW when a normal ROW for a residential road is 50 foot. Mr. Dallenbach clarified asphalt millings would only be used to fill in the drop offs not to extend the width of the road and all options on pricing and materials will be explored by the County Engineer. Mr. Dallenbach suggested Ms. Nothdurft email any updates to the Committee members individually. Ms. Nothdurft checked with the Zoning staff who conveyed that the contractor for the Grand Preserve subdivision was only required to pave the entrance of the subdivision, but this must be confirmed as the project file was not available at the time. Ms. Nothdurft will follow-up. Discussion continued relating

to costs. Ms. Nothdurft will provide an Engineering cost estimate by the next meeting. Ms. Shinske suggested a special meeting if needed.

- Florida Ave line and grade flow direction: Ms. Nothdurft provided an update from last meeting in regard to the directional flow of water from Florida Avenue and stated the water flows into the lakes between Oleander Court and San Casa Drive and filters through the subdivision that was previously used as a mining area, as confirmed by Ray Slade.
- The outlet sign that was in the wrong place on Waterside has been moved to Wyoming.
- The shrub trimming in the walking park has been completed. Ms. Shinske clarified that the landscaping will not take place until irrigation is installed. Ms. Nothdurft confirmed. Ms. Shinske would like to be notified when the irrigation is installed and stated Ruth Stewart would like to have input when the landscaping matter is discussed.

New Business:

- Walking Park Lights-Digital Timer: Ms. Nothdurft stated Facilities estimated the cost of the timer to be \$300.00 dollars plus labor. Ms. Shinske stated the lights are not synced properly. Ms. Ferguson motioned to install timers in the park; Ms. Shinske seconded, and the motion passed unanimously.
- Financial History 6 month Actuals FY 2014/15: Ms. Nothdurft provided the financials for Committee review. Revenue and tax collections were discussed.
- Activity Report (3/1/15-5/28/15) Ms. Nothdurft provided the Activity report for Committee review. Discussion occurred relating to various charges on the Activity Report.
- Ms. Shinske questioned debris removal from a mobile home fire. Mr. Dallenbach advised the insurance company should be responsible for the removal of debris and code compliance should be contacted if debris remains on the property.
- Draft FY 2016 & FY 2017 Budgets rev. 3/30/15: Ms. Nothdurft provided the Draft Budgets for Committee review. The figures of \$84.71 and \$53.93 on the rate sheets for FY 2016 & FY 2017 respectively were questioned. Ms. Nothdurft will email the Committee when Ms. Lisby reviews the matter. Ms. Shinske questioned if interest is included in the revenue. Discussion occurred relating to various charges on the Draft FY2016 & FY2017 Budget.

Citizen Input for MSBU Related Items (3 Minute Limit)

- Mr. Szalvay expressed his gratitude to the Committee and County and would like the County to go gentle on Grand Preserve and Indigo Isles when asking for funding for the widening of Griggs Road. Discussion continued relating to asphalt millings versus paving.

Advisory Committee members open discussion:

- Ms. Shinske asked if the Committee would be informed if the Griggs Road project proceeds. Mr. Dallenbach confirmed and stated information will be emailed as soon as it becomes available from the County Engineer. Discussion continued relating to Griggs Roads widening and maintenance.

The next meeting is scheduled for September 22, 2015 2pm San Casa Conference Room

The meeting adjourned at 3:48pm.

Submitted by:

Kelly Louttit
Public Works Department

**CHARLOTTE COUNTY
 PUBLIC WORKS DIVISION
 GROVE CITY STREET AND DRAINAGE ADVISORY COMMITTEE
 ATTENDANCE ROSTER**

MEETING DATE: TUESDAY, JUNE 2, 2015

MEETING TIME: 2:00 P.M. – SAN CASA CONFERENCE ROOM

**INFORMATION SUPPLIED ON THIS FORM BECOMES
 PUBLIC RECORD**

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