

MEETING MINUTES
Gulf Cove Street and Drainage Advisory Committee
May 7, 2015 – Regular Meeting

2:00pm – Building Construction Services Conference Room

- Attendees:** Ron Kubala, Franz Leppla, and Richard Van Acker
- Absent:** David Cormier (excused)
- County staff:** Mike Dallenbach, Judith Nothdurft, Venkat Vattikuti, and Kelly Louttit, Richard Allen, Lorenzo Daetz
- Guests:** Sign-in sheet attached

The meeting was called to order at 2:00 p.m. A roll call of members was taken that determined a quorum is present. Membership status was review. Mr. Kubala will resign at the end of his term.

Mr. Dallenbach reviewed agenda changes implemented by the County Attorney.

Changes to the Agenda:

Mr. Van Acker made a motion to add the mowing contract and drainage plans seconded by Mr. Leppla; motion passed unanimously. Mr. Leppla motioned to add the property at Breezeway, seconded by Mr. Leppla; motion passed unanimously.

The minutes from the February 26, 2015 meeting were unanimously approved as amended.

Citizen Input on Agenda Items Only: (3 Minute Limit)

- none

Unfinished Business:

- Holden Street Guardrail FDOT Compliance- Mr. Vattikuti provided a picture showing the area and stated a portion of the guardrail will be removed to create a 6 foot clearance. Cost to move the guardrail will be \$9000.00. Ms. Nothdurft stated the funds could be moved from other line items in the budget to fund the project. Discussion continued relating to the need of the guardrail, location details, and safety issues. Mr. Leppla motioned to have the Committee move forward with the guardrail project at the cost of \$9000.00 dollars, Mr. Kubala seconded; passed unanimously.
- Entrance Guardrail Mowing – Mowing has been completed.
- Waste Management Trucks- Cul-de-sacs – Mr. Allen provided a copy a chart detailing the weight of the truck by the route. Mr. Allen stated Waste Management trucks are in compliance with the weight limits. Mr. Van Acker Asphalt damages were discussed in the area of Conner, Forbes, and Cooper or Boyle. Mr. Daetz stated a review of the area will be performed and the results will be reported back to Ms. Nothdurft. Ms. Kubala believes delineators are needed to keep the trucks on the roadway. Mr. Dallenbach will relay the information to Mr. Vattikuti for input. Mr. Allen will have Todd Pres from Waste Management attend the next MSBU meeting.
- Gulf Cove Drainage Pipe Cleaning- Estimate – Ms. Nothdurft noted an estimate was given at the last meeting for 12 culvert pipes a day at a cost of \$1740.00 dollars which does not include supervision charges. In FY 14-15 \$86,000 dollars is left in the budget for maintenance services. In FY16, \$270,000 dollars is budgeted for maintenance services. Ms. Nothdurft stated 50 percent of the budget in FY16 could be used for pipe cleaning. Mr. Dallenbach suggested starting work closest to the outfalls on the main roads. The Committee agreed. Discussion continued relating to the operation of the vaccon, previous pipe cleanings in the area, and budget monies available. Mr. Kubala motioned to follow the recommendation of Public Works to perform pipe cleaning, seconded by Mr. Leppla; motioned passed unanimously
- Paving Payment Status – Ms. Nothdurft will provided information at the next meeting.
- Citizens Drainage Concerns –Ms. Nothdurft put in a customer assistance request for a review of the area.
- Brush cutting herbicide test area- Mr. Dallenbach stated the area has been treated. The herbicide was effective but is not aesthetically pleasing. Mr. Dallenbach advised the Committee to review the results of the test area on Cando Street.
- Tree Canopy Trimming – Mr. Kubala advised the areas Conner, Early Mr. Dallenbach will remind the contractor to go all the way up the trees when cutting.
- **New Business:**
- Financial History/6 Month Actual FY14/15 – Ms. Nothdurft provided the financial report for Committee review.

- Activity Report (2/1/15-4/30/15) – Ms. Nothdurft provided the Activity Report for Committee review.
- Draft FY2016 & FY 2017 Budgets – Ms. Nothdurft provided the Draft Budget for Committee review.
- Breezeway Property- Mr. Leppla stated the property is County owned and is overgrown and infested with mosquitos. Mr. Leppla wants the property maintained. Mr. Dallenbach will look into the matter discuss the findings at the next meeting.
- Drainage plans. Mr. Dallenbach stated a set of the full drainage plans can be printed at a cost of \$150.00 dollars. Mr. Van Acker suggested if the information is needed the County can provide the drainage plans. Mr. Kubala motioned to provide funding of \$150.00 for a full printed plan of the drainage plans, Mr. Leppla seconded; 3 to 1 with Mr. Van Acker dissenting.
- Mowing contract- Mr. Van Acker stated mowing should be 6 cycles versus 5 cycles. The additional cycle would take place in April. Ms. Nothdurft will check to see if it could be added to the next fiscal year. Mr. Leppla asked if the schedule could be extended by a couple of weeks each mow instead of adding another cycle. Ms. Nothdurft will provide information at the next meeting.

Citizen Input for MSBU Related Items: (3 Minute Limit)

- None

Advisory Committee members open discussion:

- Mr. Kubala questioned if high impact areas could be done with the flail mower. Mr. Dallenbach will relay the information to the M&O Manager.

Items for the next Agenda;

- Holden Street Guardrail
- Waste Management Trucks
- Paving Payment Status
- Citizen Drainage Concern
- Tree Canopy
- Drainage flow plans
- Breezeway Property
- Mowing contract
- Financials

The next meeting is scheduled for Thursday, August 20, 2015 at 4 pm at Building Construction Services.

The meeting adjourned at 3:05 p.m.

Submitted by:

Kelly Louttit
Public Works Department