

MEETING MINUTES

GULF COVE STREET AND DRAINAGE MUNICIPAL SERVICE BENEFIT UNIT (MSBU)

ADVISORY BOARD REGULAR MEETING

AUGUST 18, 2016

2:30 p.m., Building Construction Services

Members Present: Jose Subero, Vice-Chairman, Franz Leppla, and James Wernicke

Members Absent: Warren Fishpaw, Chairman

County Staff: Tara Musselman and Karen Dorsett

Guests Present: Sign-in sheet attached

The meeting was called to order at 2:30 p.m. A roll call was taken that determined a quorum is present.

Changes to the Agenda:

- Mr. Leppla would like to add a driveway under water and a waterway filled with brush to the agenda.

The minutes from February 11, 2016 were unanimously approved as written.

Citizen Input on Agenda Items (3 Minute Limit):

- None

Unfinished Business:

- Drainage Pipe Cleaning Update: Ms. Musselman stated pipe cleaning work is currently being performed in other areas of the County in preparation for the paving program and pipe cleaning will be performed on an emergency basis if problems arise in the Gulf Cove area. Mr. Leppla discussed prior pipe cleaning charges on Holcomb Road and Curry Terrace.
- Mulching vs. Power Shearing: Ms. Musselman explained the right-of-way reclamation process and the new power shearing contract to include debris removal as the plantings are trimmed.

New Business:

- Financial Reports: Ms. Musselman distributed the financial reports for review and discussion. Mr. Leppla discussed equipment codes, charges on Holcomb Road and Curry Terrace and questioned replacement costs for a driveway pipe. Mr. Leppla believed when he added the numbers for work order #1488297, it was a cost of \$18,000.00. Ms. Musselman stated she will review the work order to see what the actual costs were. Ms. Musselman stated that the next meeting they will be reviewing draft budgets for FY18 and FY19.

Citizen Input on MSBU Items (3 Minute Limit):

- None

Advisory Board Open Discussion:

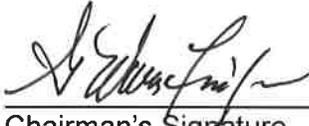
- Mr. Leppla would like the outfall cleaned on David between Norlander and Lakeland. Mr. Leppla advised the land is owned by the Gulf Cove Property Association. Ms. Musselman stated the area is private property and will have someone review the area to determine if work can be performed.
- Ms. Musselman stated work order #1488297 had a total cost of \$5998.16.

- Mr. Leppla stated Kennel and Burrow is not draining to the outfall on Plateau and at the intersection of Gillot Blvd / Norlander, brush overgrowth is causing a line of sight issue. Ms. Musselman will put in a work request but advised Board Members that they should call Public Works when a maintenance issue comes up and not wait for a meeting.
- Mr. Leppla stated the mowing began August 17 and he believes that mowing was not done in June or July. Ms. Musselman will inquire and stated the mowing inspector was in the area in May.

The next meeting is scheduled 2 p.m. on Thursday, November 10, 2016 followed by February 9, May 11, August 10, and November 9, 2017 at 2 p.m. These meetings will be held in the Building Construction Services Conference Room.

The meeting adjourned at 3:38 p.m.

Submitted by: Kelly Louttit
Public Works Department

 11/10/16
Chairman's Signature

