

**MEETING MINUTES**  
**HARBOUR HEIGHTS STREET & DRAINAGE ADVISORY COMMITTEE**  
**September 20, 2007**  
**9:30 a.m.**

**Attendees:** Vicky Fleming, Maggie Scott, William Moyer, Joan Hayes  
County: Dawn Harrison, Alan Holbach, Mike Dallenbach, Kim Raymond  
Absent: Brad Wasmus, Suzanne Graham

The meeting was called to order at 9:30 a.m.

**Minutes:** The Committee unanimously approved the June 21, 2007, minutes as presented.

**Old Business:**

- Ms. Hayes inquired about the status of removing the tree growing in her culvert on Omni Lane.
- Ms. Fleming stated that the dip in the road at Henry Street has gotten worse.
- The Committee discussed responsibility for maintaining the medians. Ms. Harrison stated that one concern is the line-of-sight issue, about which she has received resident complaints. Fran Reimondo and Erna Place, members of the Horticulture Society (also known as The Garden Club), were present at the meeting and advised that they are solely responsible for the medians. The President of the Civic Association was also present and stated that maintenance of the medians should remain with the Garden Club. Ms. Reimondo and Ms. Place said they are in the process of researching what to plant along the rights-of-way to meet County regulations. Mr. Holbach advised that Public Works would like to meet with the Garden Club, since the line-of-sight issues are safety concerns. Also, Gregg O'Connor, Landscape Project Manager, could assist with the re-designing process. It was stated that plantings should not hang over the yellow striping along the medians.
- Ms. Fleming submitted additional work requests and expressed her concern about costs generated by resident requests. Mr. Holbach stated that any resident complaints that are high-dollar projects will be presented to the Committee prior to scheduling.
- Ms. Harrison discussed the status of the MSBU study. She stated that she e-mailed the consultant's schedule to the members. The consultant will be addressing the methodology standardization first.
- An Activity Report--covering the period of June through mid-September, 2007--was submitted to the Committee.

- Ms. Hayes stated that replacing the stop sign on Del Prado Parkway and Broadpoint Drive has been a reoccurring situation, due to employees from Thompson's Air Conditioning parking there. Ms. Scott will contact Steve Reager regarding this situation.
- The Committee received the Actuals Report for the third quarter.
- The Committee discussed possibly decreasing the assessment rate, but future work will determine the decision. The members suggested another meeting prior to the budget meeting to discuss this issue. All members will need to be present in order to agree on this. Ms. Harrison will get input from the Paving Manager to determine what should be paved and what the MSBU should keep in reserves.
- A member inquired about the red reflectors in the median. Ms. Harrison has submitted a request to Mr. Jason Ouimet, Signing & Marking Supervisor, but will follow up on it.

The next scheduled meeting is Wednesday, November 28, 2007, at 11:00 a.m. at Public Works, 7000 Florida Street, Punta Gorda.

The meeting was adjourned at 10:45 a.m.

Respectfully submitted,

Dawn Harrison  
Municipal Services District Representative

DH:srb

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