

MEETING MINUTES
HARBOUR HEIGHTS STREET & DRAINAGE ADVISORY COMMITTEE
August 20, 2008
9:00 a.m.

Attendees: Maggie Scott, Joan Hayes, Steve Vieira, Bill Moyer, Joseph Ginter
County – Dawn Harrison, Mike Dallenbach, Gregg O'Connor, Kim
Raymond
Absent – Frances Reimondo

The meeting was called to order at 9:02 a.m.

Minutes:

- The May 14, 2008, minutes were unanimously approved as submitted.
- The June 26, 2008, minutes will be reformatted to County standards and reviewed at the next meeting.

Business:

- Median Landscaping:
 - Mr. Vieira along with Ms. Reimondo and Ms. Place, Horticultural Society, has worked with three contractors in the last few months to establish bids, which were submitted to the County at the end of July. Two of the proposals were re-done, with sketches, for Native Tree Fund applications.
 - Mr. O'Connor explained that the fate of the Native Tree Fund is still being determined. He stated that two of the proposals submitted will not meet Native Tree Fund requirements. Mr. Vieira said that Ms. Fran Reimondo has received Mr. O'Connor's notes on these proposals, and they are currently being revised. Mr. O'Connor stated all the median designs should have a consistent theme and suggested they be leveled. He added that, when designing the medians, trees must be frangible and Florida natives. A native species list is available and can be submitted to the Committee. Mr. Vieira said this is a good project for this neighborhood and needs to move forward.
 - Ms. Harrison said the Committee needs to decide if it will agree to fund this project and its maintenance, even if Native Tree funding is not available. Public Works is short-staffed, which means the maintenance would be contracted out.
 - Ms. Hayes inquired about the cost to maintain the medians. She stated that the Public Works crew recently did a good job cleaning up the median landscaping. Ms. Harrison explained that more work was involved than expected in totally renovating the median plantings correctly.
 - Another alternative would be to remove the median completely, asphalt it, then stripe.
 - Mr. O'Connor explained what is involved with the entire project and that, among other things, the contractor will follow the Department of Transportation's work zone safety requirements.

- Mr. Vieira made a motion to allocate \$60,000 from the future improvement reserves for replanting the medians, if Native Tree Fund monies are not available. Ms. Scott seconded the motion, which carried unanimously. There was discussion about amount of work that could be accomplished for allocated amount of \$60,000. Mr. O'Connor thought entire project could be done for that amount if strict guidelines were followed in the design and building.
- Mr. Moyer inquired about the two medians near the church, which had flowering ground cover sprawling into the road. He is receiving complaints.
- The Committee reviewed the Activity Report dated May through July 2008.
- The Committee discussed the work done on Dover Drive, such as the length of time and the cost.
- Mr. Moyer said the shoulder on the second curve of Highlands Drive and Sulstone was not done.
- The Committee reviewed the Nine-Month Actuals Report.
- The sign on Del Prado Parkway keeps getting knocked down, and the MSBU continues replacing it. Mr. Moyer suggested they make Del Prado a one-way street, from east to west, and Ms. Hayes made a motion supporting his suggestion. Mr. Vieira seconded the motion, which carried unanimously.
- Mr. Ginter accepted the nomination, made at the last meeting, to serve as Vice-Chairman.
- Mr. Vieira inquired about a Sunshine Law class. Ms. Harrison will check into this.
- The Committee discussed the priority list. Mr. Vieira stated there were projects in the planning stage and assumes they are still in the same status. He requested the Committee be aware of the estimated costs before the projects went to scheduling.
- Ms. Hayes requested a new vote for Chairman and Vice-Chairman in November 2008.
- The Committee requested that the next meeting take place the same day as the Harbour Heights Waterway Advisory Committee. The members will be informed about the meeting date and would like to have the meetings begin at 9:00 a.m.
- The next meeting's agenda will include medians, road paving, and the 2009/10 budget.

The meeting was adjourned at 10:25 a.m.

Respectfully submitted,

Dawn Harrison
Municipal Services District Representative

DH:srb
copy: File 27020001 – 080906DH.doc