

MEETING MINUTES
HARBOUR HEIGHTS STREET & DRAINAGE ADVISORY COMMITTEE
October 8, 2008
9:00 a.m.

Attendees: Maggie Scott, Joan Hayes, Steve Vieira, Bill Moyer, Joseph Ginter, Frances Reimondo
County – Commissioner Tom D’Aprile, Jeff Keyser, Dawn Harrison, Mike Dallenbach, Gregg O’Connor, Alan Holbach, Steve Reager, Kim Raymond

The meeting was called to order at 9:00 a.m.

Minutes: The Committee unanimously approved the March 27, 2008, minutes; the June 26, 2008, minutes; and the August 20, 2008, minutes.

Business:

- Mr. Moyer discussed meeting rules and regulations. He directed that only one person will speak at a time during meetings and Ms. Harrison has every right to speak, since she is the representative for the MSBU.
- Mr. Marty Rietveld owns 20 acres of commercial land that drains into the San Marino Canal. He wants a remedy for the drainage work done by Public Works in the 1980’s and is asking the MSBU to do a line and grade (approximately 300 feet) at Russell Parkway and Flamingo Road. Mr. Steve Reager explained that the MSBU would be providing a connection for his property. He noted that Mr. Rietveld would not have this problem if he had installed his pipe work properly under the plaza. The Committee informed Mr. Rietveld his request will be reviewed.
- Mr. Moyer reported that Del Prado Parkway does not meet the criteria to be considered a one-way street, according to the Traffic Engineer. The Transportation Department will review this issue.
- Sidewalks
 - Mr. Moyer met with Mr. John Elias, Project Manager, and they selected the following locations for sidewalks:
 - San Marino Drive to Peace River Drive
 - Voyageur Drive to Harbour Drive
 - Harbour Drive to Bay Way
 - Voyageur Drive to Washington Street
 - Sulstone Drive to Omni Lane
 - The sidewalk locations have to be within 2½ miles of the school and will be funded by the 1% sales tax. Only one road will be done per year.
 - Ms. Hayes inquired about including Sunnybrook Boulevard, since there are 17 children using this road. She made a motion to add Sunnybrook to the sidewalk list, and Mr. Vieira seconded it. The Committee voted four in favor and one opposed to the motion, which carried.
- The Committee reviewed the Activity Report for August and September 2008 and inquired about sign maintenance and inspection. Ms. Harrison explained that signs have to be inspected twice a year.

- Maintenance Issues
 - There are line-of-sight issues at Broadpoint Drive and Monroe Street, Whitman Avenue and Broadpoint Drive, and Voyageur Drive and Broadpoint Drive.
 - The drop-off at the curve on Sulstone Drive has been submitted to Maintenance and Operations (M&O).
 - There is a sinkhole at Whitman Avenue and Tannin Terrace.
 - There was discussion about property that has rip rap falling into the waterway.
 - There is a mud hole on the side of Peace River Drive and Santa Clara Drive.
 - A grate is missing off the catch basin at the corner of Sunnybrook Boulevard and Peace River Drive.
- M&O will perform pipe inspections at road crossings only. There was discussion about referring to the priority list for pipes that need cleaned out.
- Mr. Moyer developed a form, independent from the Committee, for residents to submit any issues or concerns to the Chairman. These can then be added to the priority list.

Medians:

- Mr. Ginter clarified that, in the previous meeting, the Committee agreed to move forward with \$60,000 for the medians, only if they did not receive Native Tree funding. Mr. Gregg O'Connor, Landscape Project Manager, discussed the status of the medians. He reported that the Landscaping Department has a couple projects to complete before they could begin in Harbour Heights. Mr. Ginter inquired if the project could be completed by Spring and for \$60,000. Mr. Holbach said the plans can be modified, if the estimate comes in too high. Ms. Scott stated they were given an estimated cost for previous median clean-up, but it got out of control.
- The annual cost for median maintenance has not been determined and depends on design. The first year after project completion, the contractor is responsible for watering.
- Commissioner D'Aprile asked if a plan has been developed. Ms. Reimondo stated that plans and estimates had been submitted by a contractor, but Public Works would not approve them. Ms. Harrison stated that, in order to receive Native Tree funding, the Committee has to follow certain requirements. Commissioner D'Aprile said it is important to get an estimated price and that it should not change after the project is completed. Mr. O'Connor has met with the Horticultural Society, and a plan was presented. Estimated costs will be submitted for the plan, which is low-maintenance and drought-resistant.

Paving:

- Mr. Jeff Keyser presented a cost breakdown for paving. He said a community consensus is needed to pave the area. He explained that the MSBU has 27 miles of

roads, which are rated by a point system. Project costs are estimated high but have not gone over that cost in past programs. In order to pave in 2010/2011, the tax assessment would need to be increased this year. Mr. Keyser stated that Deep Creek could possibly be paving. If so, the projects could be combined, which would help decrease the cost.

- The roads have an average life span of 20 years. Mr. Keyser explained the rejuvenation process, which occurs a year or two after paving. This process keeps the asphalt flexible and adds approximately seven years onto the roads.
- The Committee was informed that the 1% sales tax cannot be used for assistance on road paving.
- The Committee has to agree to pave before any road inspections are done. The estimated costs include reconstructing some roads, based on their road index. The estimated paving cost does not include possible drainage work that might need to be done before paving.
- A resident inquired about the width of the roads being up to County standards. Mr. Keyser explained they can only pave a road as it currently exists. If a road is widened, it becomes a Capital Improvement Project.
- The Committee discussed possibly using a portion of the budgeted maintenance funds for paving.
- There was discussion about having a community meeting to propose an assessment for paving to the residents. The members stated that the last community meeting was a bloodbath. The meeting in November will be to discuss the figures prior to presentation to the community.

The next meeting will be scheduled for Wednesday, November 5, 2008, at 10:00 a.m. at Charlotte County Public Works. A meeting will also be scheduled in December to establish the 2009/2010 budget.

The meeting was adjourned at 10:43 a.m.

Respectfully submitted,

Dawn Harrison
Municipal Services District Representative

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